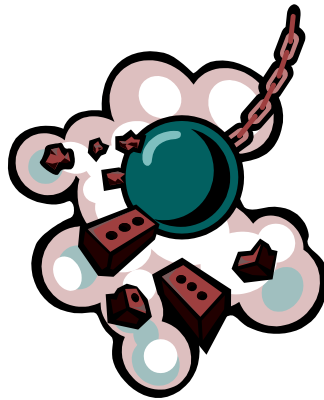


Application Packet

for

Demolition



City of Paso Robles
BUILDING DIVISION
1000 Spring Street
Paso Robles, CA 93446

Phone: (805) 237-3850

Fax: (805) 238-4704



CITY OF EL PASO DE ROBLES

"The Pass of the Oaks"

Effective immediately a submittal fee will be required on all Building and Engineering permit applications submitted to the Community Development Department:

Construction Type	Amount
Com/Ind/Hotel New	Based on Sq. Ft.
Com/Ind/Hotel Remodel, Addition, Sign	\$220.00
Demolition	\$110.00
Grading	\$148.00
Mechanical/Plumbing/Electrical	\$110.00
Residential New	\$2,000.00
Residential Remodel, Addition, Patio Covers	\$220.00
Swimming Pool, Spa	\$220.00



CITY OF EL PASO DE ROBLES

"The Pass of the Oaks"

TO: CONTRACTORS, INDIVIDUALS SUBMITTING FOR DEMOLITION PERMIT
FROM: CITY OF PASO ROBLES BUILDING DIVISION

I. Prior to receiving a demolition permit, the person(s) requesting such, must:

- Complete Air Pollution Control District, County of San Luis Obispo asbestos demolition/notification form (copy attached). If demolition permit is for Commercial, Industrial or Residential property located in a Com/Industrial zone, complete both Air Pollution Control District and CAL-OSHA forms.
- Must comply with City of Paso Robles Municipal Code, Chapter 17.16, Demolition of Building and Structures. (Copy attached)
- Submit a complete permit application with consent of landowner form.
- A non-refundable application submittal fee is required at the time of package submittal.
- If acting as contractor, sign application acknowledging such and provide evidence of workman's' compensation coverage. Supply City business license.
- If acting as owner/builder, please complete the owner/builder verification form and file with the Building Division.
- Submit plot/site plan to Building Division for approval, showing building to be removed and distances from it to neighboring buildings, property lines, street or right of ways, public utilities, etc.
- When demolition operations occur adjacent to a public right-of-way or require vehicles to maneuver in a public right-of-way, the applicant shall secure an encroachment permit from the City Engineer. All work shall comply with traffic control requirements specified by the office of the City Engineer and the Police Department.
- Inform City Fire Department of date/time work is to take place.
- Request termination of service from Water Services and ALL public utilities, prior to starting work.
- Provide compliance with Chapter 33, Section 3303 of the 2007 California Building Code.

II. Upon completion of all demo work:

- ALL debris must be removed and deposited in an approved landfill.
- City Building Division must be contacted for final inspection of job site.



CITY OF EL P a s DE ROBLES
"The Pass of the Oaks"

February 26,2008

SUBJECT: Penalties for Work Performed Without Required Permits / Approvals

The City has recently experienced a growing number of instances where developers, contractors and/or property owners have undertaken grading, construction and related work without first obtaining the necessary City permits or approvals. The number and extent of these problems have made it necessary to discuss the penalties for work occurring without City permits I approvals.

At its February 20,2001 meeting, the Paso Robles City Council reviewed a report on the problem of work occurring without permits I approvals and directed City staff and the City Attorney to take steps to address these code violations through the use of criminal prosecution, as authorized by the City's Municipal Code.

Please note that under criminal prosecution, the maximum penalties for work being done without the required permits / approvals are fines of \$1,000 per day and/or 6 months imprisonment. These penalties have long been a part of the City's Municipal Code, and the purpose of this notice is to advise you that the City will be actively enforcing its provisions.

The City wishes to avoid criminally prosecuting any person doing work occurring without a required permit or approval. Therefore, your cooperation and understanding would be sincerely appreciated. In that context, you are encouraged to contact this office any time you have a question regarding whether or not a particular project or activity would require a City permit or City approval.

Please feel free to contact me should you have any questions or other information needs.

Sincerely,



Ronald Whisenand

Community Development Director

ASBESTOS DEMOLITION/RENOVATION NOTIFICATION

As a result of State Legislation, which became effective January 1, 1991, prior to the release of Building Permits for demolition and renovation of structures in the City of Paso Robles, the following must be completed:

1. Fill out the attached notification forms and send to the following agencies:
 - A. Air Pollution Control District
County of San Luis Obispo
3433 Roberto Court
San Luis Obispo, CA 93401
Phone # (805) 781-5912
Contact – Mark Elliott
 - B. District Manager CAL-OSHA
Division of Occupational Safety & Health
1655 Mesa Verde Avenue Suite #150
Ventura, CA 93003-6518
Phone # (805) 654-4581
Contact – Andrea Minea
2. Applicant must provide to the Building Division as proof of notification to CAL-OSHA a copy of the receipt for registered or certified mail.
3. The applicant must submit a release from Air Pollution Control District prior to issuance of the demolition permit.

ASBESTOS DEMOLITION/RENOVATION NOTIFICATION FORM GENERAL INFORMATION

The asbestos NESHAP, 40 CFR, Part 61, Subpart M, requires written notification of demolition or renovation operations under Section 61.145. This form may be used to fulfill this requirement. Only complete notification forms are acceptable. A complete accredited asbestos survey must accompany the notification in order to be complete. Incomplete notification may result in enforcement action.

The notification should be typewritten and postmarked or delivered no later than **ten working days** prior to the beginning of the asbestos removal activity (dates specified in Section VIII) or demolition (dates specified in Section IX). Please submit this form to:



**AIR POLLUTION
CONTROL DISTRICT**
COUNTY OF SAN LUIS OBISPO

Tim Fuhs, Air Quality Specialist
Enforcement Division
3433 Roberto Court
San Luis Obispo, CA 93401
(805) 781-5912

Mark Elliott, Air Quality Specialist
Enforcement Division
3433 Roberto Court
San Luis Obispo, CA 93401
(805) 781-5912

I. **Type of Notification:** Enter "O" if the notification is a first time or original notification, "R" if the notification is a revision of a prior notification, or "C" if the activity has been cancelled.

II. **Facility Information:** Enter the names, addresses, contact persons and telephone numbers of the following:

Owner: Legal owner of the site at which asbestos is being removed or demolition planned.

Removal Contractor: Contractor hired to remove asbestos.

Other Operator: Demolition contractor, general contractor, or any other person who leases, operates, controls or supervises the site.

If known, the name of the site supervisor should be entered as the contact person for the notification. If additional parties share responsibility for the site, demolition activity, renovations or ACM removal, include complete information (including name, address, contact person and telephone number) on additional sheets submitted with the form.

III. **Type of Operation:** Enter "D" for facility demolition, "R" for facility renovation, "O" for ordered demolitions, or "E" for emergency renovations.

IV. **Is Asbestos Present?** Answer "Yes" or "No" regardless of the amount or type of asbestos. Pursuant to Section 61.145.a, submit a complete accredited asbestos survey with this notification.

V. **Facility Description:** Provide detailed information on the areas being renovated or demolished. If applicable, provide the floor numbers and room numbers where renovations are to be conducted.

Site Location: Provide information needed to locate site in the event that the address alone is inadequate.

Building Size: Provide in square meters or square feet.

No. of Floors: Enter the number of floors including basement or ground level floors.

Age in Years: Enter approximate age of the facility.

Present Use/Prior Use: Describe the primary use of the facility or enter the following codes:

H – Hospital; S – School; P – Public Building; O – Office; I – Industrial; U – University or College;
B – Ship; C – Commercial; or R – Residence.

VI. **Asbestos Detection Procedure:** Describe methods and procedures used to determine whether ACM is present at

the site, including a description of the analytical methods employed. This must be performed by a licensed asbestos consultant or site surveillance technician.

- VII. **Approximate Amount of Asbestos Including:** (1) Regulated ACM to be removed (including nonfriable ACM to be sanded, ground or abraded); (2) Category I ACM not removed; and (3) Category II ACM not removed.

For both removals and demolitions, enter the amount of RACM to be removed by entering a number in the appropriate box and an "X" for the unit. For demolitions only, enter the amount of Category I and II nonfriable asbestos not to be removed in the appropriate boxes.

Category I nonfriable material includes packing, gaskets, resilient floor covering and asphalt roofing materials containing more than one percent asbestos. Category II nonfriable material includes any material, excluding Category I products, containing more than one percent asbestos, that when dry, cannot be crumbled, pulverized or reduced to powder.

- VIII. **Scheduled Dates of Asbestos Removal (MM/DD/YY):** Enter scheduled dates (month/day/year) for asbestos removal work. Asbestos removal work includes any activity, including site preparation, which may break up, dislodge or disturb asbestos material.
- IX. **Scheduled Dates of Demo/Renovation (MM/DD/YY):** Enter scheduled dates (month/day/year) for beginning and ending the planned demolition or renovation.
- X. **Description of Planned Demolition or Renovation Work and Method(s) to be Used:** Include in this description of the demolition and renovation techniques to be used and a description of the areas and types of facility components which will be affected by this work.
- XI. **Description of Engineering Controls and Work Practices to be Used to Control Emissions of Asbestos at the Demolition and Renovation Site:** Describe the work practices and engineering controls selected to ensure compliance with the requirements of the regulations, including both asbestos removal and waste-handling emission control procedures.
- XIII. **Waste Disposal Site:** Identify the waste disposal site, including the complete name, location and telephone number of the facility. If ACM is to be disposed of at more than one site, provide complete information on an additional sheet submitted with the form
- XIV. **If Demolition Ordered by a Government Agency, please identify the Agency below:** Provide the name of the responsible official, title and agency, authority under which the order was issued, the dates of the order and the dates of the ordered demolition.
- XV. **Emergency Renovation Information:** Provide the date and time of the emergency, a description of the event and a description of unsafe conditions, equipment damage or financial burden resulting from the event. The information should be detailed enough to evaluate whether a renovation falls within the emergency exception.
- XVI. **Description of Procedures to be Followed in the Event that Unexpected Asbestos is Found or Previously Nonfriable Asbestos Material Becomes Crumbled, Pulverized or Reduced to Powder:** Provide adequate information to demonstrate that appropriate actions have been considered and can be implemented to control asbestos emissions adequately, including at a minimum, conformance with applicable work practice standards.
- XVII. **Certification of Presence of Trained Supervisor:** One year after promulgation of the applicable regulation, the notifier must certify that a person trained in asbestos-removal procedures will supervise the demolition or renovation. The supervisor is responsible for the activity on-site. Evidence that the training has been completed by the supervisor must be available for inspection during normal business hours.
- XVIII. **Certification:** Please certify the accuracy and completeness of the information provided by signing and dating the notification form.

NOTIFICATION OF DEMOLITION AND RENOVATION

OPERATOR PROJECT #	POSTMARK	DATE RECEIVED	NOTIFICATION #	
I. TYPE OF NOTIFICATION (O - Original R - Revised C - Cancelled)		WPR Notice?		
II. FACILITY INFORMATION (Identify Owner, Removal Contractor, and Other Operator)				
OWNER NAME:				
ADDRESS:				
CITY:	STATE:	ZIP:		
CONTACT:			TELEPHONE:	
REMOVAL CONTRACTOR:				
ADDRESS:				
CITY:	STATE:	ZIP:		
CONTACT:			TELEPHONE:	
OTHER OPERATOR:				
ADDRESS:				
CITY:	STATE:	ZIP:		
CONTACT:			TELEPHONE:	
III. TYPE OF OPERATION (D - Demo O - Ordered Demo R - Renovation E - Emergency Renovation)				
IV. IS ASBESTOS PRESENT? (Yes/No) Attach an accredited asbestos survey.				
V. FACILITY DESCRIPTION (include building name, number and floor or room number)				
BUILDING NAME:				
ADDRESS:				
CITY	STATE	COUNTY:		
SITE LOCATION				
BUILDING SIZE:	NUM OF FLOORS:	AGE IN YEARS:		
PRESENT USE:	PRIOR USE:			
VI. PROCEDURE, INCLUDING ANALYTICAL METHOD, IF APPROPRIATE, USED TO DETECT THE PRESENCE OF ASBESTOS MATERIAL:				
VII. APPROXIMATE AMOUNT OF 1. Regulated ACM to be removed 2. Category I ACM not removed 3. Category II ACM not removed	RACM TO BE REMOVED	NONFRIABLE ASBESTOS MATERIAL NOT TO BE REMOVED		INDICATE UNIT OF MEASUREMENT BELOW
		CAT I	CAT II	UNIT
PIPES				Ln Ft: Ln m:
SURFACE AREA				Sq Ft: Sq m:
VOL RACM OFF FACILITY COMPONENT				Cu Ft: Cu m:
VIII. SCHEDULED DATES ASBESTOS REMOVAL (MM/DD/YY)		START:	COMPLETE:	
IX. SCHEDULED DATES DEMO/RENOVATION (MM/DD/YY)		START:	COMPLETE:	

NOTIFICATION OF DEMOLITION AND RENOVATION (continued)

X. DESCRIPTION OF PLANNED DEMOLITION OR RENOVATION WORK, AND METHOD(S) TO BE USED:

XI. DESCRIPTION OF WORK PRACTICES AND ENGINEERING CONTROLS AND TO BE USED TO PREVENT EMISSIONS OF ASBESTOS AT THE DEMOLITION AND RENOVATION SITE:

XII. WASTE TRANSPORTER #1:

OWNER NAME:

ADDRESS:

CITY:

STATE:

ZIP:

CONTACT:

TELEPHONE:

WASTE TRANSPORTER #2:

NAME:

ADDRESS:

CITY:

STATE:

ZIP:

CONTACT:

TELEPHONE:

XIII. WASTE DISPOSAL SITE:

NAME:

ADDRESS:

CITY:

STATE:

ZIP:

CONTACT:

TEL:

XIV. IF DEMOLITION ORDERED BY A GOVERNMENT AGENCY, PLEASE IDENTIFY THE AGENCY BELOW:

NAME:

TITLE:

AUTHORITY:

DATE OF ORDER (MM/DD/YY):

DATE ORDERED TO BEGIN (MM/DD/YY):

ADDRESS:

XV. FOR EMERGENCY RENOVATIONS:

Date and Hour of Emergency (MM/DD/YY):

Description of the sudden, unexpected event:

Explanation of how the event caused unsafe conditions or would cause equipment damage or an unreasonable financial burden:

XVI. DESCRIPTION OF PROCEDURES TO BE FOLLOWED IN THE EVENT THAT UNEXPECTED ASBESTOS IS FOUND OR PREVIOUSLY NONFRIABLE ASBESTOS MATERIAL BECOMES CRUMBLER, PULVERIZED, OR REDUCED TO POWDER:

XVII. I CERTIFY THAT AN INDIVIDUAL TRAINED IN THE PROVISIONS OF THIS REGULATION (40 CFR PART 61, SUBPART M) WILL BE ON-SITE DURING THE DEMOLITION OR RENOVATION AND EVIDENCE THAT THE REQUIRED TRAINING HAS BEEN ACCOMPLISHED BY THIS PERSON WILL BE AVAILABLE FOR INSPECTION DURING NORMAL BUSINESS HOURS (REQUIRED 1 YEAR AFTER PROMULGATION).

(Signature of Owner/Operator)

(Date)

XVIII. I CERTIFY THAT THE ABOVE INFORMATION IS CORRECT.

(Signature of Owner/Operator)

(Date)

**ASBESTOS DEMOLITION/RENOVATION
NOTIFICATION**

DISTRICT MANAGER CAL-OSHA
DIVISION OF OCCUPATIONAL SAFETY
& HEALTH
1655 MESA VERDE AVE., STE. #150
VENTURA, CA 93003-6518

EPA USE ONLY

DateRec _____

Pstmrk _____

School _____

Del / ND _____

ADQUTE? _____

Code#: _____

Doc#: _____

Please check one:

_____ Renovation

_____ Demolition requiring
10 day notice

_____ Demolition requiring
20 day notice

_____ Revision of Original
(Form on reverse side)

DATE: _____

PROJECT JOB # _____
(Please see reverse side)

Agencies ALSO Notified

- Local - San Luis Obispo APCD
- California Air Resources Board
- Cal OSHA
- Building Department

INSTRUCTIONS ON REVERSE SIDE - PLEASE READ BEFORE USING THIS FORM

<p>1. OPERATOR: _____ (Contractor) ADDRESS _____ CITY _____ STATE _____ ZIP _____ PHONE(____) _____</p>	<p>3. FACILITY NAME: _____ STREET ADDRESS _____ CITY _____ STATE _____ COUNTY _____ ZIP _____</p>
<p>2. OWNER: _____ ADDRESS _____ CITY _____ STATE _____ ZIP _____ PHONE(____) _____</p>	<p>4. FACILITY DESCRIPTION _____ _____ AGE _____ SIZE _____ PRIOR USE _____</p>
<p>5. Project Start Date: _____ Completion Date: _____</p>	
<p>6. Estimate of Friable Asbestos: ON PIPE: _____ Linear Feet SURFACE OF OTHER COMPONENTS: _____ Square Feet Nature of Materials: _____ _____</p>	
<p>7. DESCRIBE METHODS OF REMOVAL: _____ _____</p>	
<p>8. PROCEDURES USED TO COMPLY WITH 40 CFR 61.147 & 152: _____ _____</p>	
<p>9. NAME & LOCATION OF DISPOSAL SITE: _____</p>	
<p>ANY FURTHER PERTINENT INFO CAN BE INCLUDED BY ATTACHING ADDITIONAL SHEETS QUESTIONS??? FOR FURTHER INFORMATION CALL (415) 556-6415 8am/4pm M-F</p>	

INSTRUCTIONS FOR USE OF ASBESTOS DEMOLITION/RENOVATION
NOTIFICATION FORM

RENOVATION: means altering in any way one or more facility components. NOTICE MUST BE POSTMARKED AS EARLY AS POSSIBLE BEFORE PROJECT.

DEMOLITION: means the wrecking or taking out of load-supporting structural members of a facility together with any related handling operations. 10 Day notice for MORE than 160 sq. ft. or 260 linear ft. asbestos; 20 Day notice for LESS than 160 sq. ft. or 260 linear ft. asbestos (includes facilities which contains no asbestos).

FACILITY: means any institutional, commercial or industrial structure, installation, or building. Renovations on single-family residences and apartment buildings with 4 units or fewer are exempt from notification to EPA.

PROJECT JOB #: Your OWN IN-HOUSE I.D. for a specific jobsite. Optional, but expedites communication concerning notifications.

LOCAL AGENCY: Most areas in Region 9 have local NESHAP delegated agencies. In these areas notice must be provided to both EPA and the local agency.

1. OPERATOR/CONTRACTOR: Full information concerning person doing the work.
2. PROPERTY OWNER: Complete in full.
3. FACILITY NAME: Must have complete address OR directions to the jobsite.
4. FACILITY DESCRIPTION: Current use of building. Project location in the facility. Other descriptive information as necessary.
5. START AND COMPLETION DATE: Provide month, day and year. Must be revised if dates change. (see revision form below)
6. Estimate of amount to be removed (must be in square or linear feet). Revisions (see form below) must be made for additional amounts uncovered.
7. Examples of methods: glovebag, scape, remove in sections, etc.
8. Examples: Adequate wetting prior to and during work, double bag, etc.

DRY REMOVAL MUST RECEIVE PRIOR WRITTEN APPROVAL FROM EPA OR THE LOCAL DELEGATED AGENCY

IF MORE SPACE IS NEEDED THAN PROVIDED, ADDITIONAL SHEETS SHOULD BE ATTACHED TO REVISE A NOTIFICATION ALREADY ON FILE WITH EPA, USE FORM PROVIDED BELOW

PROJECT NAME _____ PROJECT JOB # _____

ORIGINAL NOTIFICATION DATE _____ Revision Notice # 1 2 3 4 5

please circle

This is to advise that the above referenced notification presently on file has been revised. Please note the revised portion listed.

PROJECT ()

CHANGES FOR THIS REVISION:

CANCELLATION _____

1. NEW Location _____
2. NEW Scope of Work _____
3. ADDITIONAL Quality of Asbestos _____
4. NEW Start Date _____
5. NEW Completion Date _____
6. NEW Disposal Site _____

Health & Safety Code Section 19827.5

19827.5. A demolition permit shall not be issued by any city, county, city and county, or state or local agency which is authorized to issue demolition permits as to any building or other structure except upon the receipt from the permit applicant of a copy of each written asbestos notification regarding the building that has been required to be submitted to the United States Environmental Protection Agency or to a designated state agency, or both, pursuant to Part 61 of Title 40 of the Code of Federal Regulations, or the successor to that part. The permit may be issued without the applicant submitting a copy of the written notification if the applicant declares that the notification is not applicable to the scheduled demolition project. The permitting agency may require the applicant to make the declaration in writing, or it may incorporate the applicant's response on the demolition permit application. Compliance with this section shall not be deemed to supersede any requirement of federal law.

CHAPTER 33

SAFEGUARDS DURING CONSTRUCTION

SECTION 3301 GENERAL

3301.1 Scope. The provisions of this chapter shall govern safety during construction and the protection of adjacent public and private properties.

3301.2 Storage and placement. Construction equipment and materials shall be stored and placed so as not to endanger the public, the workers or adjoining property for the duration of the construction project.

SECTION 3302 CONSTRUCTION SAFEGUARDS

3302.1 Remodeling and additions. Required exits, existing structural elements, fire protection devices and sanitary safeguards shall be maintained at all times during remodeling, alterations, repairs or additions to any building or structure.

Exceptions:

1. When such required elements or devices are being remodeled, altered or repaired, adequate substitute provisions shall be made.
2. When the existing building is not occupied.

3302.2 Manner of removal. Waste materials shall be removed in a manner which prevents injury or damage to persons, adjoining properties and public rights-of-way.

SECTION 3303 DEMOLITION

3303.1 Construction documents. Construction documents and a schedule for demolition must be submitted when required by the building official. Where such information is required, no work shall be done until such construction documents or schedule, or both, are approved.

3303.2 Pedestrian protection. The work of demolishing any building shall not be commenced until pedestrian protection is in place as required by this chapter.

3303.3 Means of egress. A party wall balcony or horizontal exit shall not be destroyed unless and until a substitute means of egress has been provided and approved.

3303.4 Vacant lot. Where a structure has been demolished or removed, the vacant lot shall be filled and maintained to the existing grade or in accordance with the ordinances of the jurisdiction having authority.

3303.5 Water accumulation. Provision shall be made to prevent the accumulation of water or damage to any foundations on the premises or the adjoining property.

3303.6 Utility connections. Service utility connections shall be discontinued and capped in accordance with the approved rules and the requirements of the authority having jurisdiction.

SECTION 3304 SITE WORK

3304.1 Excavation and fill. Excavation and fill for buildings and structures shall be constructed or protected so as not to endanger life or property. Stumps and roots shall be removed from the soil to a depth of at least 12 inches (305 mm) below the surface of the ground in the area to be occupied by the building. Wood forms which have been used in placing concrete, if within the ground or between foundation sills and the ground, shall be removed before a building is occupied or used for any purpose. Before completion, loose or casual wood shall be removed from direct contact with the ground under the building.

3304.1.1 Slope limits. Slopes for permanent fill shall not be steeper than one unit vertical in two units horizontal (50-percent slope). Cut slopes for permanent excavations shall not be steeper than one unit vertical in two units horizontal (50-percent slope). Deviation from the foregoing limitations for cut slopes shall be permitted only upon the presentation of a soil investigation report acceptable to the building official.

3304.1.2 Surcharge. No fill or other surcharge loads shall be placed adjacent to any building or structure unless such building or structure is capable of withstanding the additional loads caused by the fill or surcharge. Existing footings or foundations which can be affected by any excavation shall be underpinned adequately or otherwise protected against settlement and shall be protected against later movement.

3304.1.3 Footings on adjacent slopes. For footings on adjacent slopes, see Chapter 18.

3304.1.4 Fill supporting foundations. Fill to be used to support the foundations of any building or structure shall comply with Section 1803.5. Special inspections of compacted fill shall be in accordance with Section 1704.7.

SECTION 3305 SANITARY

3305.1 Facilities required. Sanitary facilities shall be provided during construction, remodeling or demolition activities in accordance with the *California Plumbing Code*.

SECTION 3306 PROTECTION OF PEDESTRIANS

3306.1 Protection required. Pedestrians shall be protected during construction, remodeling and demolition activities as required by this chapter and Table 3306.1. Signs shall be provided to direct pedestrian traffic.

3306.2 Walkways. A walkway shall be provided for pedestrian travel in front of every construction and demolition site unless the authority having jurisdiction authorizes the sidewalk

Chapter 17.16

DEMOLITION OF BUILDINGS AND STRUCTURES

Sections:

- 17.16.010 Purpose and intent.**
- 17.16.020 Permit required.**
- 17.16.030 Application for permit.**
- 17.16.040 Determination of historic or architectural significance.**
- 17.16.050 Processing procedures.**
- 17.16.060 Exception.**

17.16.010 Purpose and intent.

The purpose of this chapter is to protect buildings, structures, and features which reflect special elements of the city's heritage and to seek alternatives to demolition for important historical resources. The protection and preservation of cultural resources are required in the interest of the health, prosperity, social and cultural enrichment, and general welfare of the people. (Ord. 586 N.S. Exh. A (part), 1989)

17.16.020 Permit required.

No person shall demolish any building or structure until a permit has been issued by the building official in accordance with the provisions set forth in this chapter. (Ord. 586 N.S. Exh. A (part), 1989)

17.16.030 Application for permit.

An application for a permit to wreck, demolish, or raze a building or structure shall be submitted to the building official. An application shall state:

A. The precise location of the building or structure to be demolished identifying the building or structure to be removed and distances to the neighboring buildings, property lines, streets or right of ways, and public utilities;

B. The type of equipment to be used to demolish the building or structure;

C. The length, width, height, and principal materials or construction of the building or structure;

D. The length of time required to complete the proposed demolition work;

E. The name and address of the owner(s) of the building or structure;

F. Proof of permission from the owner(s) and other vested interests to do the proposed work;

G. Method(s) of proposed demolition; and

H. Any other information deemed necessary by the building official. (Ord. 586 N.S. Exh. A (part), 1989)

17.16.040 Determination of historic or architectural significance.

Upon receipt of an application for a permit to demolish a building or structure, the building official shall forward the application to the planning division of the community development department. The city planner shall determine whether the building or structure is a potential historic or architectural resource, using the following criteria:

A. Inclusion on any list of historic and cultural resources, including, but not limited to, the National Register of Historic Buildings, the state list of significant historic buildings, the 1981-1984 Historic Resources Survey conducted by the community development department or any other recognized source of historic and cultural resources for the City of El Paso de Robles; and

B. An evaluation of the building or structure based upon the following criteria:

1. Whether the building or structure reflects special elements of the city's historical, archaeological, cultural, social, economic, aesthetic, engineering, or architectural development; or

2. Whether the building or structure is identified with persons or events significant in local, state, or national history; or

3. Whether the building or structure embodies distinctive characteristics of a style, type, period, or method of construction, or is a valuable example of the use of indigenous materials or craftsmanship; or whether the building or structure represents an established and familiar visual feature of a neighborhood or community of the city.

The city planner shall make his/her determination within thirty days from the date the application for demolition is submitted. (Ord. 586 N.S. Exh. A (part), 1989)

17.16.050 Processing procedures.

A. Nonsignificant Buildings or Structures. If the building or structure to be demolished is determined by the city planner as having no

historic, architectural or aesthetic significance to the city, the city planner shall refer the matter back to the building official with recommendation to issue the demolition permit. When in doubt, the city planner may seek the review and advice from the architectural review committee/historic preservation commission. The demolition permit shall be effective on the date of issue.

B. Significant Buildings or Structures.

(1) If the building or structure proposed to be demolished is determined by the city planner to have historic, architectural, or aesthetic significance to the city, the city planner shall schedule the request for demolition to the council for final determination at the next available hearing.

(2) The community development department shall place a legal notice in a newspaper of general circulation in the city, announcing the proposed demolition. The notice shall be given in a manner consistent with city policies and procedures and state law. The notice shall show the location of the building or structure on a vicinity map with the street address. The community development department shall also notify by first class mail all property owners within a three-hundred-foot radius of the proposed demolition and any persons or organizations that have asked to be notified of the application for demolition permits. The applicant for the demolition permit shall be responsible for providing a set of mailing labels containing the property owners and addresses based upon the latest county assessor's tax roll.

C. Findings Required.

(1) The council may, upon finding that the building or structure is of significant historical character, require a six month continuance in consideration of the demolition permit request with an option to extend the continuance for an additional six month period should that become necessary. The purpose of the continuance, and the possible extension, is to provide adequate time to investigate alternatives to demolition.

(2) Upon making the determination that there are no feasible alternatives to demolition, the council may direct the building official to issue the permit.

(3) The demolition of all buildings and structures shall be conducted in accordance with all conditions outlined in Chapter 44 and subsection

4409 of the Uniform Building Code as adopted by council. (Ord. 586 N.S. Exh. A (part), 1989)

17.16.060 Exception.

Upon determination by the building official that the building or structure to be demolished poses a threat to the health and safety of persons in the area surrounding the subject structure, the building official may, with the community development director's concurrence, issue the demolition permit without city council review and the findings set forth in this chapter. The building official may also require fencing or other appropriate measures to secure the site pending review by staff and/or council. (Ord. 586 N.S. Exh. A (part), 1989)

**INFORMATION PERTAINING TO APPLICATION FOR BUILDING PERMIT,
CITY OF PASO ROBLES**

The following information should be filled out as completely as possible. Failure to do so may impede the permit process

PLEASE PRINT:

OWNER (S): _____ PHONE: (____) _____

OWNER (S) ADDRESS: _____ E-MAIL: _____

TENANT (S): _____ PHONE: (____) _____

TENANT (S) ADDRESS: _____ E-MAIL: _____

AGENT FOR OWNER: _____ PHONE: (____) _____

AGENTS' ADDRESS: _____ E-MAIL: _____

PROJECT ADDRESS: # _____ STREET _____ LOT _____ TRACT _____

ARCH./DRAFTSMAN: _____ PHONE: (____) _____

ARCH./DRAFTSMAN ADDRESS: _____ E-MAIL: _____

CONTRACTOR: _____ PHONE: (____) _____

ADDRESS: _____ E-MAIL: _____

CONTRACTORS' LICENSE NUMBER: _____ LICENSE CLASS: _____ EXPIRATION DATE: _____

PROJECT INFORMATION: SCOPE OF WORK: _____

VALUE OF PROJECT: \$ _____

PERMIT REQUESTED: BUILDING _____ DEMOLITION _____ MECHANICAL/PLUMBING/ELECTRICAL _____

SWIMMING POOL/SPA _____ SIGN _____

TOTAL SQUARE FEET OF BUILDING: _____ **GARAGE:** _____ **PATIO/DECK:** _____

SETBACKS: FRONT: _____ FT. SIDES: _____ FT. REAR: _____ FT.

NUMBER BEDROOMS: _____ **NUMBER BATHROOMS:** _____ **NUMBER OF STORIES:** _____

OCCUPANCY GROUP: _____

CONSTRUCTION TYPE: _____ I A, II A _____ IIIA, VA _____ II B, III B, IV, V B

APPLICATION # _____

PLEASE COMPLETE THE REVERSE SIDE

CONSTRUCTION MATERIALS:

FRAME: FOUNDATION: ROOF: HEATING: EXTERIOR WALL:

- | | | | | |
|----------------------------------|---------------------------------------|--------------------------------------|------------------------------------|---|
| <input type="checkbox"/> WOOD | <input type="checkbox"/> WOOD | <input type="checkbox"/> BUILT-UP | <input type="checkbox"/> ELEC | <input type="checkbox"/> WOOD SIDING |
| <input type="checkbox"/> METAL | <input type="checkbox"/> CONCRETE | <input type="checkbox"/> METAL | <input type="checkbox"/> GAS FURN. | <input type="checkbox"/> STUCCO |
| <input type="checkbox"/> TIMBER | <input type="checkbox"/> SLAB | <input type="checkbox"/> COMP SHING. | <input type="checkbox"/> GAS WALL | <input type="checkbox"/> MASONRY VENEER |
| <input type="checkbox"/> MASONRY | <input type="checkbox"/> PIERS.CAISS. | <input type="checkbox"/> TILE | <input type="checkbox"/> SOLAR | <input type="checkbox"/> CONCRETE BLOCK |
| | | <input type="checkbox"/> OTHER | | <input type="checkbox"/> METAL |

UTILITIES:

TYPE WATER HEATING: _____ FIREPLACE TYPE: _____

HVAC: _____ TYPE: GAS LPG ELEC. OTHER: _____

SIZE: _____ BTU

SEWERAGE DISPOSAL: CITY SEWER PRIVATE

RETAINING WALL INFORMATION:

LENGTH: _____ HEIGHT: _____ MATERIAL: _____

INDUSTRIAL WASTE:

Will your business have any wastewater discharge from any fixture or equipment other than a hand sink or bathroom fixtures? Yes or No

If Yes, what are they? _____



CITY OF EL PASO DE ROBLES

1000 Spring Street
Paso Robles, CA 93446

Notice to Property Owner

Dear Property Owner:

An application for a building permit has been submitted in your name listing yourself as the builder of the property improvements specified at _____

We are providing you with an Owner-Builder Acknowledgment and Information Verification Form to make you aware of your responsibilities and possible risk you may incur by having this permit issued in your name as the Owner-Builder.

We will not issue a building permit until you have read, initialed your understanding of each provision, signed, and returned this form to us at our official address indicated. An agent of the owner cannot execute this notice unless you, the property owner, obtain the prior approval of the permitting authority.

OWNER'S ACKNOWLEDGMENT AND VERIFICATION OF INFORMATION

DIRECTIONS: Read and initial each statement below to signify you understand or verify this information.

____1. I understand a frequent practice of unlicensed persons is to have the property owner obtain an "'Owner-Builder" building permit that erroneously implies that the property owner is providing his or her own labor and material personally. I, as an Owner-Builder, may be held liable and subject to serious financial risk for any injuries sustained by an unlicensed person and his or her employees while working on my property. My homeowner's insurance may not provide coverage for those injuries. I am willfully acting as an Owner-Builder and am aware of the limits of my insurance coverage for injuries to workers on my property.

____2. I understand building permits are not required to be signed by property owners unless they are responsible for the construction and are not hiring a licensed Contractor to assume this responsibility.

____3. I understand as an "'Owner-Builder" I am the responsible party of record on the permit. I understand that I may protect myself from potential financial risk by hiring a licensed Contractor and having the permit filed in his or her name instead of my own.

____4. I understand Contractors are required by law to be licensed and bonded in California and to list their license numbers on permits and contracts.

____5. I understand if I employ or otherwise engage any persons, other than California licensed Contractors, and the total value of my construction is at least five hundred dollars (\$500), including labor and materials, I may be considered an "'employer" under state and federal law.

____6. I understand if I am considered an "'employer" under state and federal law, I must register with the state and federal government, withhold payroll taxes, provide workers' compensation disability insurance, and contribute to unemployment compensation for each "'employee." I also understand my failure to abide by these laws may subject me to serious financial risk.

____7. I understand under California Contractors' State License Law, an Owner-Builder who builds single-family residential structures cannot legally build them with the intent to offer them for sale, unless all work is performed by licensed subcontractors and the number of structures does not exceed four within any calendar year, or all of the work is performed under contract with a licensed general building Contractor.

____8. I understand as an Owner-Builder if I sell the property for which this permit is issued, I may be held liable for any financial or personal injuries sustained by any subsequent owner(s) that result from any latent construction defects in the workmanship or materials.

____9. I understand I may obtain more information regarding my obligations as an "employer" from the Internal Revenue Service, the United States Small Business Administration, the California Department of Benefit Payments, and the California Division of Industrial Accidents. I also understand I may contact the California Contractors' State License Board (CSLB) at 1-800-321-CSLB (2752) or www.cslb.ca.gov for more information about licensed contractors.

____10. I am aware of and consent to an Owner-Builder building permit applied for in my name, and understand that I am the party legally and financially responsible for proposed construction activity at the address listed above.

____11. I agree that, as the party legally and financially responsible for this proposed construction activity, I will abide by all applicable laws and requirements that govern Owner-Builders as well as employers.

____12. I agree to notify the issuer of this form immediately of any additions, deletions, or changes to any of the information I have provided on this form.

Licensed contractors are regulated by laws designed to protect the public. If you contract with someone who does not have a license, the Contractors' State License Board may be unable to assist you with any financial loss you may sustain as a result of a complaint. Your only remedy against unlicensed Contractors may be in civil court. It is also important for you to understand that if an unlicensed Contractor or employee of that individual or firm is injured while working on your property, you may be held liable for damages. If you obtain a permit as Owner-Builder and wish to hire Contractors, you will be responsible for verifying whether or not those Contractors are properly licensed and the status of their workers' compensation insurance coverage.

Before a building permit can be issued, this form must be completed and signed by the property owner and returned to the agency responsible for issuing the permit.

Signature of property owner

Date:

The following person(s) have been contracted (hired) to provide the work indicated:

Name	Address	Phone	Type of Work	License/Class No.



CITY OF EL PASO DE ROBLES

"The Pass of the Oaks"

CONSENT OF LANDOWNER FORM

Consent for Building Permit Type: _____

Project Address: _____

Property Owner: _____ Day Phone: _____

Mailing address: _____

City: _____ Zip Code: _____

Person authorized to act as Agent/Applicant: _____

Applicant/Agent Day Phone: _____

Mailing address: _____

City: _____ Zip Code: _____

I/We, the undersigned owner(s) of record of the fee interest in the above noted land for which an application for a building permit is being requested, do certify that:

- I. Such application may be filed and processed with my/our full consent. The applicant is authorized to act as my agent in all contacts with the City in connection with this matter. I/We hereby grant the City of Paso Robles or any of its authorized agents the right to enter upon the land described herein at any time during normal business hours for the purposes of site inspection

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Property owner signature Date

BUILDING DIVISION APPLICATION NUMBER: _____