

#2047

HOUSING AUTHORITY OF THE CITY OF PASO ROBLES
MONTHLY BOARD MEETING -MAY 11, 1999

PRESENT:

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| CHAIRMAN: | MR. CHET DOTTER |
| VICE CHAIR: | MR. LEO FISHER |
| COMMISSIONERS: | MR. JOE DUTRA |
| | MS. VICKY JEFFCOACH |
| | MR. BOB VELASQUEZ |
| | MR. RICHARD STAINBROOK |
| SEC/DIR: | MR. GENE BERGMAN |
| RECORDER: | MS. BLAIR LOWERY |
| ABSENT: | MS. GLADYS MOORE |
| GUEST: | MR. TOM BARON, CITY COUNCILMAN |
| | MS. NICOLE FLOTH |
| | OFFICER SEMICK |

1 THE MEETING WAS CALLED TO ORDER AT 6:05 PM BY THE CHAIRMAN, MR. DOTTER. MR. FISHER MOVED TO ACCEPT THE MINUTES OF THE LAST MEETING AS MAILED. SECONDED BY MR. DUTRA, PASSED.

2. MS. JEFFCOACH INTRODUCED 2 OF THE PART-TIME EMPLOYEES EMPLOYED IN THE AFTER SCHOOL PROGRAM. ANDREA AND YVONNE GAVE A BRIEF HISTORY OF THEIR WORK EXPERIENCE.

OFFICER SEMICK AND LT. FLOTH GAVE A PRESENTATION ON THE EXPLORER PROGRAM WITH THE PASO ROBLES POLICE DEPARTMENT. LT. FLOTH A PARTICIPANT IN THE PROGRAM EXPLAINED HER REASONS FOR PARTICIPATING AND STATED THE POSITIVE ASPECTS OF THIS PROGRAM. OFFICER SEMICK WENT ON TO EXPLAIN THAT THE EXPLORERS ARE RECRUITING IN THIS AREA AND HAVE TWO RECRUITS FROM THE OAK PARK AREA. THERE IS A FINANCIAL OUTLAY OF \$200 - \$300 FOR THE UNIFORM AND EQUIPMENT; THE FAMILY OF RECRUITS IN THIS AREA MAY FIND THIS A GREAT FINANCIAL BURDEN. THE EXPLORERS HAVE SOME MONEY TO OFFSET THE EXPENSE, AND A SUPPLY OF SHIRTS AND OTHER EQUIPMENT NEEDED, BUT ADDITIONAL MONEY WOULD BE HELPFUL. THE COMMISSIONERS DISCUSSED THE REQUEST FOR FUNDS AND FEEL THAT THE FAMILY SHOULD BE REQUIRED TO PAY AT LEAST 10%. MR. FISHER MOVED TO DONATE \$500 TO OUTFIT NEW RECRUITS FROM OAK PARK, SECONDED BY MR. STAINBROOK. PASSED. MR. VELASQUEZ AND MR. DUTRA ABSTAINED

3. MONTHLY REPORT, CHECKS WRITTEN, RENT ROLL WHERE REVIEWED. MR. VELASQUEZ MOVED TO ACCEPT AS PRESENTED, SECONDED BY MR. DUTRA. PASSED.

4. BUDGET REVISIONS FISCAL YEAR ENDING 6/30/99 - RESOLUTION #210. MR. BERGMAN REVIEWED AND EXPLAINED THE CHANGES IN THE BUDGET. MR. STAINBROOK MOVED TO ADOPT RESOLUTION #210, SECONDED BY MS. JEFFCOACH. PASSED.

5. TWO BIDS WERE RETURNED FOR PAVING AND BASE MATERIAL. NONE WERE RECEIVED FOR CONCRETE AND PAINTING.

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| VIBORG SAND AND GRAVEL | \$ 48,950 | COMBINED PAVING & GRADING |
| FERRAVANTE GRADING & PAVING | \$ 43,500 | COMBINED PAVING & GRADING |

MR. FISHER MOVED TO ACCEPT THE BID FROM FERRAVANTE GRADING & PAVING, MR. DUTRA SECONDED. FIVE IN FAVOR, ONE AGAINST.

CONCRETE AND PAINTING BIDS WILL BE DISCUSSED NEXT MEETING TO GIVE MR. BERGMAN A CHANCE TO RESEARCH OTHER OPTIONS.

6. OAK PARK RECREATION PROGRAM - MR. DOTTER GAVE A BRIEF REVIEW OF THE MEETING THAT HE , MR. FISHER, AND MR. BERGMAN HAD WITH BARBARA PARTRIDGE AND CHARLOTTE GORTON OF COMMUNITY SERVICES. THIS MEETING WAS REGARDING THE ADDITION OF A FULL TIME EMPLOYEE TO THE OAK PARK AFTER SCHOOL PROGRAM TO ASSIST MS. JEFFCOACH AND LEND CONTINUITY TO THE PROGRAM WHEN MS. JEFFCOACH IS NOT AVAILABLE. THE HOUSING AUTHORITY WOULD HIRE THE REC. LEADER WHO WOULD THEN TAKE DIRECTION FROM MR. BERGMAN.

THE COMMISSIONERS REVIEWED THE ROUGH DRAFT OF THE REC LEADER JOB DESCRIPTION, AND QUALIFICATIONS. THE PERSON HIRED MUST BE ABLE TO DEAL WITH CHILDREN OF ALL AGES, EVEN THOUGH THEIR FOCUS WILL BE THE YOUNGER CHILDREN.

MR. STAINBROOK MOVED TO RESCIND THE ADDITIONAL FUNDING THAT HAD BEEN AUTHORIZED AT AN EARLIER MEETING. THE FUNDS OBLIGATED BY THE HOUSING AUTHORITY WILL REMAIN AT \$9400.00. SECONDED BY MR. DUTRA, PASSED.

MR. FISHER MOVED TO HAVE MR. BERGMAN PROCEED WITH THE HIRING OF A REC. LEADER, SECONDED BY MR. DURTA. PASSED. MS. JEFFCOACH ABSTAINED FROM THE VOTE. THE COMMISSIONERS REQUESTED A POSSIBLE START DATE OF JULY 1, 1999 FOR THIS POSITION, CONTINGENT ON THE CRIMINAL BACK GROUND CHECK HAVING BEEN COMPLETED.

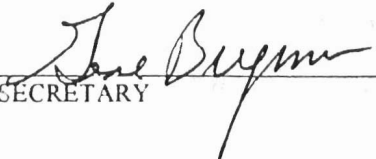
MR. DOTTER REQUESTED THAT AN ADDITIONAL MEETING BE SET UP WITH BARBARA PARTRIDGE, CHARLOTTE GORTON, VICKY JEFFCOACH, GENE BERGMAN, AND HIMSELF TO OUTLINE HOW EVERYONE WILL WORK TOGETHER.

7. ADDITION TO THE COMMUNITY CENTER - MR. BERGMAN REPORTED THAT THE MODULAR HAS BEEN HELD UP DUE TO THE MANUFACTURE NOT HAVING ALL THE TRANSPORT DOCUMENTS IN PLACE AND HIGH WINDS. THE UNITS SHOULD BE DELIVERED NEXT WEEK

8. MR. BERGMAN UPDATED THE COMMISSIONERS ON THE INSURANCE CLAIM FILED BY THE MERAZ FAMILY, AND THE FINDINGS OF THE INSURANCE INVESTIGATOR. MS. JEFFCOACH INFORMED THE COMMISSIONERS THAT SHE WAS CHECKING INTO AN INSURANCE UMBRELLA SIMILAR TO WHAT THE SCHOOLS HAVE FOR CASES SUCH AS THE MERAZ INCIDENT.

MR. FISHER NOTIFIED THE COMMISSIONERS THAT HE HAD A MEETING WITH HIGH SCHOOL OFFICIALS IN AN ATTEMPT TO IDENTIFY OAK PARK GRADUATING SENJORS WHO WOULD BE ELIGIBLE FOR THE SCHOLARSHIP THAT THE COMMISSIONERS HAVE AUTHORIZED. MR. FISHER ARRANGED TO MEET WITH MR. BERGMAN TO GO OVER THE NAMES ON THE LIST.

9. MEETING ADJOURNED AT 7:45 PM.


SECRETARY

CHAIRMAN