

DATE: 12/7/99 AGENDA ITEM # 11
() APPROVED () DENIED
() CONTINUED TO _____

TO: James L. App, City Manager
FROM: Mike Compton, Director of Administrative Services
SUBJECT: Surplus Property
DATE: December 7, 1999

Need: For the City Council to consider adoption of a resolution declaring certain City property as surplus and authorize its sale by public bid or consignment.

Facts:

1. The Council authorized the acquisition of a paratransit bus in accordance with the adopted vehicle replacement schedule.
2. Funds were appropriated in the fiscal year 1998-99 operating budget.
3. The funds were carried over to the fiscal year 1999-00 budget due to delivery delays.
4. The paratransit bus was purchased on a state purchasing contract with 80% federal funding provided.
5. This bus will replace dial-a-ride bus #7, a 1993 Ford with 160,000 miles.
6. Bus #7 is no longer needed and is considered surplus.

Analysis and Conclusion:

With the acquisition and delivery of the new bus, bus #12, which will be placed into service as a dial-a-ride bus, bus #7 is no longer needed. The City recently sold, by consignment, two surplus buses which were older and with more mileage for \$4,000 each. The estimated value of bus #7 is \$6,000+.

Rather than sell the bus at a public auction, staff proposes to publicly advertise and solicit sealed bids for the sale of the bus with a minimum bid of \$6,000. This will provide some degree of assurance that the sale will generate the estimated fair market value while conforming to legal constraints relating to the disposal of public property.

Fiscal Impact:

It is estimated that the sale of surplus property would generate \$6,000+ for the City.

Options:

- a. That the City Council adopt the attached resolution declaring certain City property as surplus and the method of disposal; or
- b. Amend, modify or reject any of the options above.

RESOLUTION NO. 99-_____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL PASO DE ROBLES
DECLARING CERTAIN CITY PROPERTY AS SURPLUS

WHEREAS, the City the is purchasing replacement equipment per Council budgetary authorization; and

WHEREAS, the City no longer has a need or use for the equipment being replaced; and

WHEREAS, it is highly desirable to sell the surplus equipment for the highest return possible.

THEREFORE, BE IT HEREBY RESOLVED by the City Council of the City of El Paso de Robles that transit bus #7 is declared surplus and shall be sold by public bid with a minimum bid of \$6,000.

BE IT FURTHER RESOLVED by the City Council of the City of El Paso de Robles that the Director of Administrative Services is authorized to undertake any and all actions to transfer title to the low bidder which meets minimum bid requirements.

PASSED AND ADOPTED by the City Council of the City of El Paso de Robles this 7th day of December, 1999, by the following roll call vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Duane J. Picanco, Mayor

ATTEST:

Sharilyn M. Ryan, Deputy City Clerk

PUBLIC NOTICE

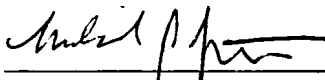
Sale of Surplus Equipment

The City of Paso Robles, Department of Administrative Services, is accepting sealed bids for the sale of a surplus transit bus.

The bus is a 1992 Ford with 119,600 miles with seating capacity of 16 persons plus one wheel chair. The bus and service records may be inspected by appointment only by contacting City Maintenance Yard personnel at (805) 237-3873.

Sealed bids must be plainly marked "BID ON SURPLUS TRANSIT BUS" and received in the office of the City Clerk, 1000 Spring Street, Paso Robles, California 93446, no later than 4:30 p.m. on Friday, December 17, 1999, at which time bids will be publicly opened and tabulated. Bids less than \$6,000 will not be considered.

All inquiries should be directed to Cheri Adams, Department of Administrative Services, City of Paso Robles at (805) 237-3999.



Michael Compton
Director of Administrative Services

Publish Two Times: Wednesday, December 8, 1999
Friday, December 10, 1999