DATE: 12/7/99 AGENDA ITEM # 24
( ) APPROVED ( ) DENIED
( ) CONTINUED TO _____

CITIZENS AIRPORT ADVISORY COMMITTEE
Paso Robles Municipal Airport

MINUTES

Thursday, September 23, 1999 @ 7:30 PM
Airport Office —— 4912 Wing Way

A. CALL TO ORDER

1. Roll Call

Present: Committeemembers Barksdale, Corippo, Caskey, Gleim, Miller, Morton, Rose
Absent: John Cromwell
Staff: Roger Oxborrow

2. Review of Previous Minutes:

Minutes of August 26, 1999 reviewed and approved as presented.

B. PUBLIC COMMENT

Airshow Director Chuck Miller advises the Committee of the decision to postpone the Airshow in the year 2000 due to the anticipated turmoil caused by the construction of the new terminal.

C. DISCUSSION ITEMS

1. Development Project - Nunno Corporation

Mr. Allan Lewis, Vice President of Nunno Corporation, addressed the Committee. He provided background relating to the history of his development project on the Airport. He addressed the current interpretation of the Airport planning documents and their impacts on his future development. The Committee questions the implications to Airport Operations if the building restriction lines are modified to accommodate the development. It is decided that both can be satisfactorily accommodated in the given area. A motion by Mr. Gleim, seconded by Mr. Miller, recommends modification and amendment to the Airport Master Plan and the Airport Layout Plan to provide relocation of the future parallel runway to accommodate the proposed hangar construction and to allow the applicant to move forward with project, as requested. The motion passes unanimously.

2. Airport and General Aviation Activity Promotion

The Committee recognizes the need for continued development of General Aviation activities and services on the Airport. Possible strategies for additional promotion efforts are discussed.
No action is taken.

3. Committee Reports

The Subcommittee assigned to review Airport security presented a memo with findings and recommendations for the consideration of the full Committee. The recommendation presented included additional lighting in the hangar areas, and video surveillance in some of the west side of the field.
The Subcommittee assigned to review sanitation and safety issues in the hangar areas noted the installation of the portable restroom there. Additional research will focus on the legal alternatives available to remedy some of the current problems. No formal action is taken on either report, as both are asked to return to the next meeting with further information.

4. Operations Review

Staff updates the Committee on current activities at the Airport.
No action was taken by the Committee.

D. COMMITTEE BUSINESS

None

E. CALENDAR

Next Meeting: October 28, 1999

F. ADJOURN

9:10 PM

HOUSING AUTHORITY OF THE CITY OF PASO ROBLES
MONTHLY BOARD MEETING -NOVEMBER 9, 1999

PRESENT:	CHAIRMAN:	MR. CHET DOTTER
	COMMISSIONERS:	MR. JOE DUTRA
		MS. VICKY JEFFCOACH
		MR. RICHARD STAINBROOK
		MR. RAY HAMPSON
	SEC/DIR:	MR. GENE BERGMAN
	RECORDER:	MS. BLAIR LOWERY
	ABSENT:	MR. BOB VELASQUEZ
		MS. GLADYS MOORE

1. THE MEETING WAS CALLED TO ORDER AT 6:00pm. MR. RAY HAMPSON WAS INTRODUCED AS THE NEW COMMISSIONER RECENTLY APPOINTED TO COMPLETE LEO FISHER'S TERM.

2. RENT ROLL, CHECKS WRITTEN, MONTHLY REPORT AND TENANT ACCOUNTS RECEIVABLE WERE REVIEWED FOR THE MONTHS OF SEPTEMBER AND OCTOBER. MR. DUTRA MOVED TO ACCEPT THE CHECKS WRITTEN AND MONTHLY REPORT AS PRESENTED, SECONDED BY MS. JEFFCOACH. PASSED.
B. MR. DURTA MOVED TO ACCEPT THE MINUTES FROM THE SEPTEMBER MEETING. MS. JEFFCOACH SECONDED, PASSED.

3. RESOLUTION #213 HOUSING MANAGEMENT ASSESSMENT PROGRAM CERTIFICATION. MR. BERGMAN HAD THE COMMISSIONERS REVIEW THE FORM AND GAVE AN EXPLANATION OF THE INFORMATION. MS. JEFFCOACH MOVED TO APPROVE RESOLUTION #213, SECONDED BY MR. HAMPSON. APPROVED. PASSED.

4. AUDIT REPORT- COPIES OF THE AUDIT REPORT WERE DISPERSED TO THE COMMISSIONERS FOR THEIR REVIEW.

5. COMMUNITY CENTER -
   A. BUILDING PERMIT FEES
      1. SCHOOLS - COPY OF THE LETTER FROM THE SUPERINTENDENT STATING THE HOUSING AUTHORITY IS EXEMPT BECAUSE OF IT'S GOVERNMENT STATUS.
      2. CITY - A VERBAL STATEMENT FROM THE CITY WAIVING THE FEES.
   B. WASHER/DRYER- HAVE THE BUILDING INSPECTOR APPROVAL FOR INSTALLATION, PLUMBING AND ELECTRICAL ARE COMPLETED. WASHER/DRYER WILL BE DELIVERED FRIDAY.

6. REVIEW AND DISCUSS THE GANG ACTIVITY ARTICLE IN THE TELEGRAM AND THE LETTER SENT BY MR. BERGMAN TO THE EDITOR IN RESPONSE TO SOME OF THE STATEMENTS MADE IN THE ARTICLE

7. REPORT ON THE OPEN HOUSE/INDEPENDENCE DAY CELEBRATION. THERE WAS A GOOD TURN OUT OF TENANTS. CITY OFFICIALS AND RECREATION STAFF HAD BEEN GIVEN INVITATIONS.

8. REPORT ON 1998 CIAP - MOST FUNDS FROM THIS GRANT HAVE BEEN EXPENDED EXCEPT THOSE SET ASIDE FOR THE SOCCER FIELD. DUE TO SOME CHANGES IN THE WAY CIAP FUNDING WILL BE TAKE PLACE IN COMING YEARS MR. BERGMAN ASKED FOR SOME DIRECTION FROM THE BOARD. IN THE FUTURE THE FUNDING PROCESS WILL BE BASED ON A FIVE YEAR PLAN AND COULD INCLUDED THE DEVELOPMENT OF ADDITIONAL HOUSING UNITS. THE AREA THAT WAS

PLANNED FOR THE SOCCER FIELD COULD BE DEVELOPED FOR HOUSING. THE COMMISSIONERS DISCUSSED THIS AND HAVE DIRECTED MR. BERGMAN TO PROCEED WITH THE SOCCER FIELD WITH THE UNDERSTANDING THAT A FUTURE DATE IT COULD BE TURNED INTO ADDITIONAL HOUSING. MR. BERGMAN DISCUSSED OTHER HOUSING DEVELOPMENT OPTIONS WITH THE COMMISSIONERS AND THEY HAVE DIRECTED HIM TO SEND A LETTER TO MR. ED GALLAGHER OUTLINING THE CHANGES IN FUNDING AND POSSIBLE JOINT ACTIONS WITH THE CITY FOR DEVELOPMENT OF LOW INCOME HOUSING.

B. 1999 CIAP GRANT. THE COMMISSIONERS WERE GIVEN A LIST OF THE BUDGETED ITEMS AND THE AMOUNTS APPROVED BY HUD. UNTIL ENVIRONMENTAL REVIEW HAS BEEN COMPLETED BY THE HUD OFFICE THERE ARE ONLY A FEW ITEMS THAT CAN BE COMPLETED.

9. A MR. ED GALLAGHER INFORMED MR. BERGMAN THAT THE BID OPENING FOR THE CURB AND GUTTER WORK THAT IS PLANNED FOR THIS AREA WILL TAKE PLACE ON NOVEMBER 23, 1999 AT CITY HALL.

B. MR. BERGMAN INFORMED THE COMMISSIONERS THAT IF HE BOUGHT REFRIGERATORS DIRECTLY FROM GE THERE WOULD BE A $7.00 SAVING PER UNIT OVER PURCHASING THEM LOCALLY FROM IDLERS. THE COMMISSIONERS FELT THAT A $7.00 SAVINGS DID NOT WARRANT REMOVING BUSINESS FROM A LOCAL STORE.

C. MR. DOTTER BROUGHT TO THE COMMISSIONERS ATTENTION A CHANGE IN A PROGRAM THAT MS. JEFFCOACH HAS AT THE COMMUNITY CENTER. FOR SEVERAL YEARS MS. JEFFCOACH HAS OPERATED A CHRISTMAS ANGEL PROGRAM AT THE REC. CENTER FOR THE CHILDREN THAT ATTEND. WHAT THIS INVOLVES; PICTURES ARE TAKEN AND DISPLAYED AT CHRISTMAS TIME OF THE CHILDREN IN THE PROGRAM. THE CHILDREN ARE THEN "ADOPTED" BY A PERSON IN THE COMMUNITY AND A CHRISTMAS GIFT IS PURCHASED FOR THEM AND HANDED OUT AT THE CHRISTMAS PARTY. THE RECREATION DEPARTMENT HAS DIRECTED MS. JEFFCOACH TO DISCONTINUE THIS PROGRAM. MR. DOTTER PROPOSES THAT THE HOUSING AUTHORITY TAKE OVER THIS PROGRAM AND USE MS. JEFFCOACH IN SOME CAPACITY TO ADMINISTER. MR. DOTTER WILL DISCUSS POSSIBLE OPTIONS WITH MS. PARTRIDGE OF COMMUNITY SERVICES.

D. MR. JOE RAMIREZ THE C.O.P. OFFICER WAS PRESENT TO THE MEET THE COMMISSIONERS.

10. MEETING ADJOURNED AT 7:25PM

Jane Bergman

SECRETARY

CHAIRMAN