

To: James L. App – City Manager  
From: Barbara Partridge, Director Library & Recreation Services  
Subject: Allocation from Senior Endowment Fund  
Date: November 19, 2002

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Needs: For the City Council to allocate funds from the Senior Endowment Fund to purchase senior center enhancements not included in Measure D funding.

Facts:

1. The Senior Citizens Advisory Committee created a Senior Endowment Fund to be used to operate, maintain, or enhance senior programs and /or facilities.
2. The Senior Advisory Committee advises staff and City Council regarding senior programs and recommends expenditures from the Senior Endowment Fund.
3. At their regular meeting of September 9, 2002, the Senior Advisory Committee voted to allocate up to \$25,000 from the Senior Endowment Fund, budget number 401-411-5454-185, to purchase the items not included in Measure D funding or the approved City budget. The new current total is \$16,510 plus \$1,490 for estimated taxes and shipping, for a total of approximately \$18,000.
4. City policy requires that the City Council must approve such additions to the senior budget and expenditures.

Analysis &  
Conclusion:

The Senior Citizens Committee has been instrumental in creating and building a Senior Citizens Endowment Fund. Expenditures from the fund are recommended by the Senior Advisory Committee and approved by the City Council. Expenditures may be allocated to operate, maintain or enhance senior programs and or facilities. At the regular meeting of September, the Committee voted to allocate funds from the Senior Endowment to add enhancements to the new senior center.

Policy Reference:

None

Fiscal Impact:

Up to \$18,000 expenditure from Senior Endowment Fund

Options:

- a. Approve expenditures of up to \$18,000 of Senior Endowment Funds for senior center enhancements, and to increase the senior budget by \$18,000, Budget No. 401-411-5454-185.
- b. Amend, modify, or reject above option.

## ***Senior Center Enhancements***

<b>ITEM DESCRIPTION</b>	<b>COST</b>
Computers (3) with printers & software	\$8,400
Flyer rack (for placement left of receptionist in lobby)	\$1,562
Flag poles (2) outside	\$4,800
Flag poles (2) inside	\$460
Office chair mats (6)	\$638
Lights for lounge (4)	\$650
<b>TOTAL</b>	<b>\$16,510</b>

RESOLUTION NO. 02-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PASO ROBLES  
ALLOCATING \$18,000 FROM THE SENIOR ENDOWMENT FUND FOR  
ENHANCEMENTS TO THE SENIOR CENTER

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WHEREAS, the Senior Citizens Advisory Committee has created a Senior Endowment Fund to purchase supplies and enhance programs as needed; and

WHEREAS, the Senior Advisory Committee advises staff and the City Council regarding senior programs and recommends expenditures from the Senior Endowment Fund; and

WHEREAS, at their regular meeting of September 9, 2002, the Senior Advisory Committee voted to allocate up to \$25,000 from the Senior Endowment Fund to purchase senior center enhancements; and

WHEREAS, the balance of enhancements recommended is approximately \$18,000 with taxes and shipping.

WHEREAS, City policy requires that the City Council must approve such additions to the annual budget, as well as expenditures.

NOW, THEREFORE BE IT RESOLVED that the City Council increase the Senior Budget by \$18,000 from the Senior Endowment Fund, Budget Number: 401-411-5454-185.

PASSED AND ADOPTED by the City Council of the City of Paso Robles this 19<sup>th</sup> day of November 2002 by the following vote:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

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Frank R. Mecham, Mayor

ATTEST:

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Sharilyn M. Ryan, Deputy City Clerk