

**TO:** James L. App, City Manager  
**FROM:** Joseph M. Deakin, Public Works Director  
**SUBJECT:** Airport Master Plan and Airport Land Use Plan  
**DATE:** November 19, 2002

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**NEEDS:** For the City Council to schedule an adjourned meeting/workshop to review the Airport Master Plan and Airport Land Use Plan.

- FACTS:**
1. On December 19, 2000, the City Council selected Aries Consultants, LTD., to update the Airport Master Plan and Airport Land Use Plan for the City. Ultimately, the Airport Land Use Plan will be forwarded to the County Airport Land Use Commission for adoption and for implementation.
  2. On June 5, 2001, the City Council appointed an Ad Hoc Committee (Councilmen Heggarty and Nemeth) to oversee the Master Plan/Land Use Plan development and review interim reports and findings. The Ad Hoc Committee has met periodically as draft reports were available. Most recently, the Ad Hoc Committee met on November 8, 2002.

**ANALYSIS  
AND**

**CONCLUSION:** The updates to the Airport Master Plan and Airport Land Use Plan are significant to the City. The existing documents were approved in 1976, and are out-of-date. The Master Plan reviews the existing airport facility and activity, estimates changes to expected airport/aircraft activity, and connects the needed changes in the facility to the expected changes in activity over the next 20 years. The Master Plan is the base document used by the Federal Aviation Administration (FAA) when reviewing City requests for facility improvement funds. The Master Plan provides the base map of the airport facility expansion and infill.

The Airport Land Use Plan is dependent on the Master Plan, the Land Use plan looks at Master Plan activities, determines land use impacts associated with planned airport growth, and maps the impacts geographically. The Land Use Plan becomes the decision-making guide for land uses near the airport, it is the key reference document for the County Airport Land Use Commission. In the City's current case, the Airport Land Use Plan under development is key to updating the City's General Plan as well as the Specific Plan for the Chandler Ranch.

The City Council may want to consider options for reviewing the draft Airport Master Plan and Airport Land Use Plan documents, providing for public input and discussion. If the Council decides that a focused review is needed, a date for an adjourned meeting (a "workshop") would provide the opportunity. The Council may further wish to request the Airport Advisory Committee and the Planning Commission to attend the workshop, also as an adjourned regular meeting (of their Commission/Committee).

**POLICY  
REFERENCE:** None

**FISCAL  
IMPACT:** None

**OPTIONS:**

- a. Set a date for an adjourned meeting of Council to conduct a workshop on the Airport Master Plan and Airport Land Use Plan, along with the Planning Commission and Airport Advisory Committee.
- b. Amend, modify or reject the above option.