

TO: James L. App, City Manager  
FROM: Mike Compton, Director of Administrative Services  
SUBJECT: Appointment of Council Ad Hoc Committee – Citywide User Fee Study  
DATE: April 6, 2004

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Needs: For the City Council to appoint an ad hoc committee to review citywide user fee study.

Facts:

1. Adoption the fiscal year 2004 operating budget included an appropriation of \$25,000 to undertake a citywide fee study.
2. Based upon a recommendation of the Council's ad hoc fee study committee, the project was awarded to Maximus on October 7, 2003.
3. The award of the project to Maximus included a supplemental appropriation of \$8,000 to fully fund the project.
4. While not yet complete, completion is expected soon. Thus, this request that the Council appoint an ad hoc committee to review the study and make implementation recommendations to the Council.

Analysis  
and  
Conclusion:

It is desirable that the Council appoint an ad hoc committee to assist in the review and analysis of citywide user fees (non-utility).

Fiscal  
Impact:

None at this time.

Options:

- a. That the Council appoint a two member ad hoc committee to assist with the review of citywide non-utility user fees and report back no later than July 20, 2004; or
- b. Amend, modify, or reject the above option.