

**TO:** James L. App, City Manager  
**FROM:** Barbara Partridge, Library and Recreation Services Director  
**SUBJECT:** Municipal Pool Changing Room Project  
**DATE:** February 17, 2004

---

**NEEDS:** For the City Council to consider adopting a resolution to approve a Change Order and appropriating additional funds for the Municipal Pool Changing Room Project.

**FACTS:**

1. In 2001, 2002, and 2003, the City applied for and obtained Community Development Block Grant (CDBG) funds to perform construction work at the Municipal Pool Changing Room.
2. In 2001, the City Council directed staff to engage the services of Sawyer Architects to develop a phased Master Plan to rehabilitate the Municipal Pool Changing Room and surrounding areas.
3. In May 2003, staff presented three alternatives for the City Council to consider for a first phase construction project. The City Council directed staff to prepare construction documents to address the following improvements to the facilities:
  - Handicap accessibility in the parking lot area
  - Handicap accessibility in showers, toilets, plumbing fixtures and other miscellaneous equipment to be replaced with related plumbing to match
  - Paint/improve interior walls
  - Provide lockers
  - Minor improvements to exterior eaves and rafters.
4. In addition, the bid documents included additive bid items to fully improve the roof to provide the City the option to add this work if available funding is sufficient to allow it.
5. On January 20, 2004 the City Council directed staff to award the base bid work to the low bid submitted by Newton Construction & Management, Inc. in the amount of \$203,500.

**ANALYSIS  
AND**

**CONCLUSION:** As part of the bid process, staff included bid additives to complete the rehabilitation of the roof. The cost for this bid additive is \$26,850. Staff is requesting that an additional \$27,000 be appropriated for the Municipal Pool Changing Room Project to complete the rehabilitation of the roof. It is proposed that the funding source for this expenditure come from Fund 119.000.4713.184 - Facility Repair Fund.

**POLICY**

**REFERENCE:** Adopted Capital Improvement Project.

**FISCAL**

**IMPACT:** The Facility Repair Fund has a current balance of \$400,000. Although there are existing commitments from this fund, it is expected that the \$27,000 proposed is available for the Municipal Pool Project.

- OPTIONS:**
- a.** For the City Council to adopt Resolution No. 04-xx.
    - 1) Approving a Change Order to Newton Construction & Management, Inc. to complete the roof rehab work in the amount of \$26,850.
    - 2) Appropriating an additional \$27,000 to the Municipal Pool Changing Room Project from Fund 119.000.4713.184.
  - b.** Amend, modify, or reject the above option.

Attachment: (1)  
1) Resolution

Report Prepared By:  
Ditas Esperanza, P.E.  
Capital Projects Engineer

RESOLUTION NO. 04-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PASO ROBLES  
APPROVING A CHANGE ORDER AND APPROPRIATING ADDITIONAL FUNDS  
TO THE MUNICIPAL POOL CHANGING ROOM PROJECT

---

WHEREAS, the Municipal Pool Changing Room project is scheduled to be upgraded as recommended in the adopted Capital Improvement Program; and

WHEREAS, the City Council awarded the base bid construction contract to Newton Construction & Management, Inc. in the amount of \$203,500; and

WHEREAS, the Bid Documents included Bid Additives to complete the repair of the roof; and

WHEREAS, additional funds must be appropriated toward the current budget for the Municipal Pool Changing Room Project in order to add the Bid Additives.

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:

SECTION 1. That the City Council of the City of El Paso de Robles does hereby approve a Change Order to Newton Construction & Management, Inc. in the amount of \$26,850 to complete the roof repair.

SECTION 2. That the City Council of the City of El Paso de Robles does hereby appropriate an additional \$27,000 toward the Municipal Pool Changing Room Project.

SECTION 3. That the source for this additional funding is from Fund 119.000.4713.184 - City Facilities Repair Fund.

PASSED AND ADOPTED by the City Council of the City of Paso Robles this 17<sup>th</sup> day of February 2004 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

---

Frank R. Mecham, Mayor

ATTEST:

---

Sharilyn M. Ryan, Deputy City Clerk