

TO: CITY COUNCIL
FROM: JAMES L. APP, CITY MANAGER
SUBJECT: BUILDING AND PLANNING PERMIT FEE WAIVERS
DATE: FEBRUARY 3, 2004

Needs: For the City Council to consider adopting a fee waiver for earthquake related fees that would apply to either Building or Planning permits / approvals. The waiver would apply retroactively to December 22, 2003, and would be in effect for a 120-day period.

Facts:

1. The earthquake of December 22, 2003, inflicted significant damage on both residential and commercial development within the City.
2. In order to facilitate the reconstruction process, it is suggested that the city waive fees for Building Permits and Planning Division related approvals that are linked to earthquake recovery related activities.
3. The waivers would apply for a period of 120 days (including 30 days retroactive to the date of the earthquake) and would cover both Building Permits and Demolition Permits.

Analysis
and

Conclusion: Providing a temporary fee waiver would help facilitate the process of recovery from the earthquake of December 22, 2003.

Policy

Reference: Annual operating budget

Fiscal

Impact: Over a 120 day period it is estimated that the cost of fee waivers to the City will be about \$200,000. The costs relate to contract work and City staff time and materials expended on permits related to the earthquake of December 22, 2003.

Options:

- a. Authorize a temporary fee waiver for Building and Planning Permit and Application fees that are directly related to responding to the earthquake of December 22, 2003. The fee waiver would be retroactive to December 22, 2003, and would apply for 120 days from that date.
- b. Amend, modify or reject the foregoing option.