

TO: JAMES L. APP, CITY MANAGER

FROM: MEG WILLIAMSON, INTERIM PUBLIC WORKS DIRECTOR

SUBJECT: AUTHORIZATION TO ALLOCATE FUNDS AND AWARD BID FOR  
INSTALLATION OF ADDITIONAL AIR CONDITIONING AT PUBLIC  
SAFETY CENTER COMPUTER/COMMUNICATIONS ROOM

DATE: JULY 20, 2004

Needs: For the City Council to consider a bid to install two (2) additional air conditioners at the Public Safety Center computer/communications room using Facilities Repair Funds.

Facts:

1. The additional cooling equipment is necessary to maintain equipment associated with fire and police communications during periods when exterior temperatures exceed 100 degrees.
2. At the July 6, 2004 meeting, City Council authorized \$20,000 from the City's Facilities Repair Fund to provide additional cooling equipment to be installed at the Public safety Center computer/communications room.
3. Only one (1) bid in the amount of \$41,200 was received for the work. The bidder was Newton Construction & Management.
4. The bid amount exceeds the staff estimate. In evaluating the reasonableness of the bid received, staff revisited the basis of the original cost estimate. It was determined that the \$20,000 cost estimate for the equipment was based upon a single air conditioning unit, not two (2) units, as required by the design. As a result, it is reasonable that the bid is double the original allocation (estimate).

Analysis  
and

Conclusion: Time is of the essence with regards to addressing the cooling issue. The additional air conditioning is necessary to protect the City's \$650,000.00 investment in computer and communications equipment contained in this room.

Policy

Reference: None

Fiscal Impact: The City has in excess of \$300,000.00 allocated to facilities repair. The \$41,200 bid cost for the air conditioning can be covered using existing these funds.

Options:

- a. Adopt Resolution 04-XXX to allocate \$41,200 from Facilities Repair Funds and award the bid for installation of two (2) additional air conditioning units to Newton Construction and Management.
- b. Amend, modify, or reject the above option.

Attachments:

1. Resolution allocating \$41,200 from Facilities Repair Funds and awarding a bid to install two new air conditioners at the Public Safety Center computer/communication room.

RESOLUTION NO. 04-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PASO ROBLES  
ALLOCATING FUNDS AND AWARDING A BID TO INSTALL TWO AIR  
CONDITIONING UNITS AT THE COMPUTER/COMMUNICATIONS ROOM AT THE  
PUBLIC SAFETY CENTER

---

WHEREAS, the City Council of the City of El Paso de Robles has determined the need to install additional air conditioning equipment to service the computer/communications room at the Public Safety Center; and

WHEREAS, the equipment is essential to providing for the health and safety of the citizens of Paso Robles; and

WHEREAS, the cost associated with installing the necessary air conditioning can be paid for using Facilities Repair Funds; and

WHEREAS, Newton Construction and Management has provided the lowest responsible bid for the project;

THEREFORE BE IT RESOLVED by the City Council of the City of Paso Robles that the bid for installation of two air conditioner units at the Public Safety Center be awarded to Newton Construction and Management;

THEREFORE BE IT FURTHER RESOLVED by the City Council of the City of Paso Robles to allocate \$41,200 from the Facilities Repair Fund to cover the cost of the necessary work.

PASSED AND ADOPTED by the City Council of the City of Paso Robles this 20<sup>th</sup> day of July 2004 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

---

Frank R. Mecham, Mayor

ATTEST:

---

Sharilyn M. Ryan, Deputy City Clerk