

TO: James L. App, City Manager
FROM: Meg Williamson, Interim Public Works Director
SUBJECT: Barney Schwartz Park Security Service
DATE: June 1, 2004

NEEDS: For the City Council to consider awarding a bid to provide late night security (10pm-6am) at Barney Schwartz Park (BSP).

FACTS:

1. Currently BSP security needs are provided by a contract security service. The contract expired and required re-bid.
2. Specifications were drafted and advertised per the City of Paso Robles Purchasing and Payment Procedures Manual.
3. Two bids were received at the bid opening May 3, 2004. The bids ranged from a low bid of \$108 per day to a high bid of \$130.60 per day.
4. The low bid of \$108 per day (\$40,770 per year), submitted by In-house Security, was reviewed and deemed a responsive bid.
5. The expired contract provided for service at \$13 per hours, \$104 per day, \$39,260 per year. The price is based on 8 hrs per day x 365 days per year plus an additional 100 hours.

**ANALYSIS
AND**

CONCLUSION: During construction Barney Schwartz Park grounds and fixtures suffered damage by vandals. In an effort to protect the park from future damage City Council approved the appropriation of funds for on site oversight of the park during the late night hours. After experimenting with several models, contract security service was found to be the most effective means to provide late night oversight of the park. The Security Service contract expired and has been re-bid per City policy.

POLICY

REFERENCE: City of Paso Robles Purchasing and Payment Procedures Manual

FISCAL

IMPACT: Current low bid is \$4,000 more than appropriation. Increased cost will be absorbed within the current operating budget.

- OPTIONS:**
- A. Approve Resolution No. 04-xx awarding Barney Schwartz Security contract to In-house Security and authorizing the City Manager to enter into said Agreement on behalf of the City; or
 - B. Amend, modify or reject the above option.

Attachments: (1)
1) Resolution

RESOLUTION NO. 04-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PASO ROBLES
APPROVING A CONTRACT TO PROVIDE LATE NIGHT SECURITY (10:00 PM – 6:00 AM) AT
BARNEY SCHWARTZ PARK TO IN-HOUSE SECURITY AND AUTHORIZING THE
CITY MANAGER TO ENTER INTO AN AGREEMENT FOR SERVICES

WHEREAS, the security services contract expired and the contract was re-bid in accordance with the City of Paso Robles Purchasing and Payment Procedures Manual; and

WHEREAS, two bids were received at the bid opening May 3, 2004. The bids ranged from a low bid of \$108 per day to a high bid of \$130.60 per day; and

WHEREAS, the low bid of \$108 per day (\$40,770 per year), submitted by In-house Security, was reviewed and deemed a responsive bid; and

WHEREAS, the low bid is \$4,000 more than the amount appropriated for security services. The increase in cost will be absorbed within the current operating budget.

THEREFORE, BE IT RESOLVED AS FOLLOWS:

SECTION 1. The City Council of the City of El Paso de Robles does hereby award Barney Schwartz Park Security Services contract to In-house Security.

SECTION 2. The City Council of the City of El Paso de Robles does hereby authorize the City Manager to enter into a services contract with In-House Security for security services at Barney Schwartz Park.

PASSED AND ADOPTED by the City Council of the City of Paso Robles this 1st day of June 2004 by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Frank R. Mecham, Mayor

ATTEST:

Sharilyn M. Ryan, Deputy City Clerk