

**CITIZENS AIRPORT ADVISORY COMMITTEE
MINUTES OF THE ADJOURNED REGULAR MEETING**

**Thursday, March 25, 2004 - - 7:00 PM
Airport Terminal Conference Room – 4900 Wing Way**

CALL TO ORDER

Roll Call

Present: Committeemembers Agon, Caruthers, Culver, Levanduski, Miller, & Rose;
Absent: Richard Morton
City Council Mr. Heggarty
Planning Comm: John Hamon
Staff: Meg Williamson, Roger Oxborrow

It is noted that the City Clerk has received a Letter of Resignation from Suzanne Smith.

PUBLIC COMMENT

Wayne Caruthers expresses appreciation to those who have worked on the Master Plan and Land Use Plan updates. Mr. Heggarty suggests it is time to update the Airport Vision Statement, to more define the Airport role for the future. Stan Levanduski advises there is continued interest for increased airline service to the area and there should be additional effort to encourage air service development in the north county.

OLD BUSINESS

Review of Previous Minutes: A **motion** by Mr. Rose, seconded by Mr. Culver, to approve the minutes of the February 26, 2004, meeting as presented passes unanimously.

DISCUSSION ITEMS

1. Sub-committee Reports

Bylaws – Copies of the adopted Bylaws format are distributed to the Committee. Per the cover letter from the City Manager, the City Council effort to develop the specific criteria for individual committees will yet take place.
Regulations – Mr. Rose reports on additional information on liability insurance. He has received favorable responses from aircraft underwriters and feels the proposed insurance requirement in the hangar rules is reasonable. The committee requests additional information on the automatic UNICOM radio equipment for possible installation.
Airport Promotion – Chairman Caruthers appoints Stan Levanduski to serve on the sub-committee. Airshow is progressing;
City Liaison – No report.
Airline – The committee continues to work towards attracting charter operations using Paso Robles as an end destination. The Casino flights are discussed, as well as future promotion efforts with the major airlines
Airport Master Plan – Staff reports working with the consultant to prepare for outside review and comment.

NEW BUSINESS

None

DIRECTOR & MANAGER BUSINESS

The latest Fuel Price Survey is distributed.

COMMITTEE COMMENTS

For the next meeting, a review of the Airport Vision Statement for possible revisions and update; a report on the current status of various development projects around the airport area is also requested.

ADJOURN - 8:30 PM.

To the Next Advisory Committee Meeting April 22, 2004
Airport Terminal, 4900 Wing Way