

TO: James L. App, City Manager

FROM: John Falkenstien, Acting Community Development Director

SUBJECT: Request to Establish Ad Hoc Committee – Carnegie Library Retrofit and Fire Station No. 2 Expansion

DATE: May 4, 2004

Background:

In follow-up to the December 22, 2003, earthquake, the City needs to retrofit the Carnegie Library and make related improvements to the building. Additionally, the Emergency Services Department desires to expand Fire Station No. 2. The City needs to contract with design professionals for both projects.

Having an ad hoc Committee would assist staff in evaluating consultants' statements of qualifications and proposals for the design of these two projects.

Options:

- a. Appoint two (2) Council members to an ad hoc committee to work with staff to address issues relating to selection of design consultants for the Carnegie Library seismic retrofit and Fire Station No. 2 expansion projects, with the term of the committee to extend to September 30, 2004.
- b. Amend, modify or reject the above option.