

TO: James L. App, City Manager
FROM: Meg Williamson, Interim Public Works Director
SUBJECT: Library/City Hall "Chiller Expansion Tank" Contract Award
DATE: May 18, 2003

NEEDS: For the City Council to consider awarding a contract to modify the City Hall/Library building "chilled water system" by adding an expansion tank.

Facts:

1. The City Hall/Library cooling system is a circulating water loop system. The system does not have an adequate amount of water to function efficiently during summer months.
2. Mechanical system experts have suggested the addition of an expansion tank to increase the volume of water.
3. Specifications were drafted and the job was advertised per the City of Paso Robles Purchasing and Payment Procedures Manual.
4. Two bids were received. The bids ranged from a low bid of \$14,600 to a high bid of \$21,275.
5. The low bid of \$14,600, submitted by O'Connor Mechanical, was reviewed and deemed a responsive bid.

**ANALYSIS
AND**

CONCLUSION: The City Hall/Library building is served by a circulated chilled water loop system. Due to the high demand during warm weather the chiller often runs continuously. The chiller is not designed to run continuously and will wear out prematurely if not modified. Mechanical system experts have suggested the addition of a 452 gallon expansion tank to enable the water to stay cooler longer resulting in less chiller run time, longer chiller life span and less breakdowns.

POLICY

REFERENCE: Purchasing and Payment Procedures Manual.

FISCAL

IMPACT: \$14,600 from the City Facilities Repair Fund.

OPTIONS:

- a. Approve Resolution No. 04-xx awarding a contract to O'Connor Mechanical to modify the City Hall/Library building "chilled water system" by adding an expansion tank and authorizing the appropriation of \$14,600 from the City Facility Repair Fund.
- b. Amend, modify, or reject the above option.

Attachments (2)

- 1) Resolution
- 2) Bid Summary

RESOLUTION NO. 04-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PASO ROBLES
AWARDING THE CONTRACT TO MODIFY THE CITY HALL/LIBRARY BUILDING AIR
CONDITIONING "CHILLER EXPANSION TANK", (DPW PROJECT NO. 04.01) TO
O'CONNOR MECHANICAL OF SAN MIGUEL, CALIFORNIA,
AND AUTHORIZING EXECUTION OF THE CONTRACT

WHEREAS, the bid opening for Air Conditioning Chiller Tank addition for City Hall/Library building, DPW Project No. 04.01, was held on April 29, 2004, with two bids received; and

WHEREAS, City staff reviewed the bids received and has recommended that the bid be awarded to the low bidder of \$14,600 submitted by O'Connor Mechanical of San Miguel, California; and

WHEREAS, funds must be appropriated toward the current budget for the modification of the air conditioning project in order to expand the chiller tank; and

WHEREAS, the contract term will begin June 1, 2004, and end thirty (30) calendar days from the date specified in the Notice to Proceed.

THEREFORE, BE IT RESOLVED AS FOLLOWS:

SECTION 1. That the City Council of the City of Paso Robles does award the bid for the air conditioning chiller tank addition for City Hall/Library building, DPW Project No. 04.01, to O'Connor Mechanical in the amount of \$14,600 upon completion of the project.

SECTION 2. That the City Council of the City of Paso Robles does authorize the City Manager to execute the contract with O'Connor Mechanical for air conditioning chiller tank addition for City Hall/Library building, DPW Project No. 04.01.

SECTION 3. That the City Council of the City of El Paso de Robles does hereby approve a one time budget appropriation from City Facilities Repair fund in the amount of \$14,600 to budget account 119-310-5221-175 for fiscal year 2004.

PASSED AND ADOPTED by the City Council of the City of Paso Robles this 18th day of May 2004 by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Frank R. Mecham, Mayor

ATTEST:

Sharilyn M. Ryan, Deputy City Clerk

**City of Paso Robles
Public Works Department**

BID OPENING FORM

BID OPENED BY: _____