

TO: James L. App, City Manager
FROM: Mike Compton, Director of Administrative Services
SUBJECT: Surplus Property
DATE: November 16, 2004

Needs: For the City Council to consider adoption of a resolution declaring certain City property as surplus and authorize its disposal.

Facts:

1. City vehicles are replaced in accordance with the approved budget based upon replacement schedule maintained by Administrative Services.
2. The replaced vehicles are no longer servicable for City operations.
3. Disposal of said equipment can not take place until formally declared surplus by the Council.
4. Proceeds from the sale of the surplus equipment will be deposited back into the equipment replacement fund or appropriate enterprise fund.

Analysis
and
Conclusion:

The vehicles identified in the attached exhibit are no longer being used by the City. Given the lack of space at the City Yard, it is desirable to dispose of said vehicles as quickly as possible. The City's fleet manager recommend, consistent with the current replacement policy, that the vehicles be declared surplus and be sold at public auction.

Fiscal
Impact:

As noted above, proceeds from the sale of non-enterprise vehicles will be deposited back into the equipment replacement fund. Proceeds from the sale of enterprise fund vehicles will be deposited into the appropriate enterprise fund.

Options:

- a. Adopt Resolution No. 04-xxx declaring certain City property as surplus and authorize their sale by public auction, bid or sale; or
- b. Amend, modify, or reject the above option.

RESOLUTION NO. 04-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PASO ROBLES
DECLARING CERTAIN CITY PROPERTY AS SURPLUS

WHEREAS, the City is purchasing various vehicles per Council budgetary authorization and replacement schedules; and

WHEREAS, the City no longer has a need or use for the vehicles being replaced; and

WHEREAS, it is highly desirable to sell the surplus equipment for the highest return possible.

THEREFORE, BE IT HEREBY RESOLVED by the City Council of the City of El Paso de Robles that the City property identified in the attached Exhibit "A" are declared surplus and are to be sold by public auction; and

BE IT FURTHER RESOLVED by the City Council of the City of El Paso de Robles that the Director of Administrative Services is authorized to undertake any and all actions to transfer title to the successful bidder/purchaser.

PASSED AND ADOPTED by the City Council of the City of El Paso de Robles this 16th day of November 2004 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Frank R. Mecham, Mayor

ATTEST:

Sharilyn M. Ryan, Deputy City Clerk

EXHIBIT "A"

Schedule of Surplus Property

"Dare" Vehicle Unit #625, 1993 Chevrolet Lumina Van	Public Auction
Patrol Vehicle Unit #650, 1999 Harley Motorcycle	Public Auction
PW Speciality Tractor Unit #567, 1989 John Deere "Gator"	Public Auction
PW Tractor Unit #519, Case 570 Tractor w/bucket & drag	Public Auction
PW Unit #312, 1980 Ingersol Air Compressor	Public Auction