

TO: James L. App, City Manager
FROM: Bob Lata, Community Development Director
SUBJECT: Downtown Alley Closure – 801 12th Street (Mastagni)
DATE: November 16, 2004

Needs: That the City Council authorize the closure of the portion of the alley located behind 801 12th Street for ten weeks; beginning Monday, November 22, 2004 and opening again on Monday, January 24, 2005.

- Facts:**
1. The Public Works Department has received a formal request from J. W. Design and Construction to close the alley located behind 801 12th Street, for a 10-week period beginning November 22, 2004.
 2. The request for the alley closure is made for the safe excavation for building foundations and underground utilities.
 3. A grading permit for the subject property was issued on October 29, 2004.

**Analysis
and
Conclusion**

Construction Activities

The construction activities planned for 801 12th Street will impact the alley directly to the north. A significant excavation will be required to prepare the soil to support the new three-story building proposed for 801 12th Street. Shoring will be installed for the protection of the crews working in the excavation. Automobile traffic in the adjacent alley could affect the integrity of the adjacent shoring.

Once the below ground masonry work is complete, access by construction equipment will be necessary to backfill behind the walls.

Excavations for underground utilities including sewer and water connections will also be made in the alley.

In order to safely excavate for foundations, provide access for equipment and excavate for utility trenches, it will be necessary to close the alley for an extended period of time.

Downtown Traffic Circulation

The alley proposed for closure is signed one-way, east to west. It can be entered from Pine Street and currently exits to Park Street. There is another one-way alley connection which exits north to 13th Street. The resulting effect of the proposed closure will be a one-way, elbow shaped alley, which will be entered from Pine Street and exited to 13th Street. All businesses using the alley for service or access to parking will continue to be accessible from these alleys.

Additional signs will be placed during the closure period to provide notice to those who use the alleys regularly and to those navigating these alleys for the first time.

Notifications

Staff has developed a formal process to handle street and alley closures to ensure that notifications are made to all of those concerned. When a street closure is proposed for a high traffic street resulting in considerable inconvenience to the public, staff will present the request to the City Council for consideration. These criteria most certainly apply in this case.

Upon approval of the Street Closure request; Police, Emergency Services and all affected City staff will be notified of the details. A press release will be made and the closure request will be posted on the City web site. These notifications are made for all street closures.

Policy

Reference: The work proposed will require an encroachment permit from the Public Works Department and authorization from the City Engineer to close the alley north of 801 12th Street as requested.

Fiscal

Impact: None

Options: That the City Council consider the following option:

- a. Authorize the issuance of an encroachment permit by the Public Works Department and authorize the City Engineer to approve the request for closure of the portion of the alley north of 801 12th Street.
- b. That the City Council amend, modify or reject the above option.

Attachments: (2)

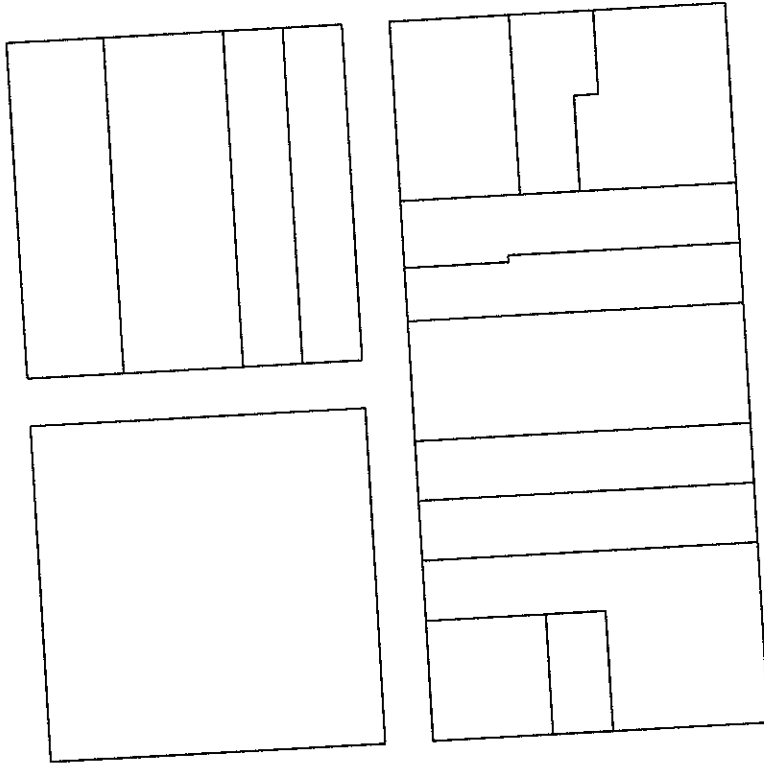
1. Vicinity Map
2. Street Closure Application and Letter of Request

**VICINITY MAP
DOWNTOWN ALLEY CLOSURE
801 12TH STREET - MASTAGNI**



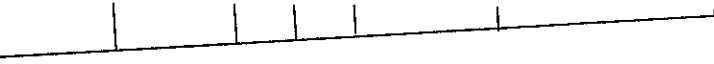
STRI

13TH STREET



PARK STREET

12TH STREET



801



City of Paso Robles
STREET CLOSURE REQUEST
(CONSTRUCTION)

Contractor J.W. Design & Cosntruction, Inc. Contact Name Sam Spruill

Day Phone 544-3130 Emergency Phone 234-7300

Closure Date(s) 11/15/04 thru 2/1/05 Time 7:00 am AM/PM to 7:00 am AM/PM

Location North of 801 12th Street

Project or Permit No. B04-0995

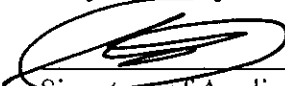
Purpose (be specific): Install underground utilities, perform over-excavations, construct a building foundation, below grade concrete masonry wall, and backfill process.

Carefully read and follow all instructions (see reverse side).

Parking Will your street closure affect or impact parking? Yes No

Traffic Control Plan attached..... or Closure requested as drawn below

The undersigned applicant/permittee agrees that the work will be done in accordance with and subject to this permit's terms and conditions, the State Vehicle Code, the State Streets and Highways Code and is subject to inspection.



Signature of Applicant (Permittee)

Signature of Authorizing Engineer

cc: *Streets Division, Police Department & Emergency Services*

J. W. Design & Construction, Inc.

P.O. Box 1154
San Luis Obispo, Ca 93406
(805) 544-3130 Fax 544-0115
Lic.# 554910

November 5, 2004

City of Paso Robles
C/O Mr. John Falkenstien
1000 Spring Street
Paso Robles, CA 93446

PROJECT: OAK MASTAGNI BUILDINGS
739 and 801 12th STREET
PASO ROBLES, CALIFORNIA


RE: Lane and Alley Closures

Dear Mr. Falkenstien:

We have recently been issued the grading permits for both 739 and 801 12th Street, the Mastagni Buildings. In an attempt to minimize the impact on the surrounding down town merchants we would like to move forward with the off-site utility work for both sites in an attempt to get them completed by the Christmas shopping season. This work is tentatively scheduled to begin on or about 11/11/04. As discussed with you early the temporary lane closures for 739 12th Street will be handled via the encroachment permit process.

In addition to this we are requesting that through traffic not be allowed in the alley north of 801 12th Street. The reason for the requested is so we can create a safe working environment in order to install the underground utilities, perform the over-excavation, construct the building foundations and below grade concrete masonry wall, and place the back fill. We are also concerned with the impact passing vehicles may have on the shoring that will be installed in this area as well. I am estimating the duration needed to complete this work to be in the range of 8-10 weeks.

Please feel free to contact me with any questions.



Sincerely,
Sam Spruill
J.W. Design & Construction, Inc.
544-3130 Office
544-0115 Fax
234-7300 Cell