



# CITY OF EL PASO DE ROBLES

"The Pass of the Oaks"

## **AIRPORT ADVISORY COMMITTEE MINUTES**

**Thursday, July 22, 2004 - - 7:00 PM**  
**Airport Terminal Conference Room – 4900 Wing Way**

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### **CALL TO ORDER**

#### **Roll Call**

Present: Committeemembers Agon, Caruthers, Levanduski, Miller, Morton, and Rose  
Absent: Mitch Culver  
City Council: Gary Nemeth  
Planning Comm: John Hamon  
Staff: Meg Williamson, Roger Oxborrow

**PUBLIC COMMENT** None

### **OLD BUSINESS**

Review of previous minutes: A motion was made by Mr. Miller, seconded by Mr. Rose, to approve the minutes of the June 24, 2004, meeting, as presented. Motion passed by unanimous voice vote.

### **DISCUSSION ITEMS**

#### **1. Draft Review – Airport Rules & Regulations**

The Committee reviewed the final draft of the revised Airport Rules & Regulations document. The modified sections on Hangar Rules, Airport Traffic Pattern and Ultralight Vehicles were checked for accuracy. Minor corrections were made. A motion was made by Mr. Morton, seconded by Mr. Rose, to adopt Option 'A' of the staff report recommending that the proposed Regulations document be forwarded to the City Council, via their appointed ad hoc committee, and then to full Council for review and consideration. Motion passed by the following unanimous roll call vote:

Ayes: Morton, Rose, Agon, Caruthers, Levanduski, Miller.  
Noes: None

#### **2. Draft Review – Airport Minimum Standards**

The Committee reviewed the final draft of the Airport Minimum Standards document. There was discussion on Section 7.1, Item 11 regarding the required operating capital for new businesses. No changes were made to the previously approved draft. A motion was made by Mr. Miller, seconded by Mr. Agon, to adopt Option 'A' of the staff report recommending referral of the document to the City Council, via their appointed ad hoc committee, and then to full Council for review and consideration. Motion passed by the following unanimous roll call vote:

Ayes: Miller, Agon, Caruthers, Levanduski, Morton, Rose.  
Noes: None

#### **3. Sub-Committee Reports**

Committee Bylaws – No activity.

Rules & Regulations – No further action.

Airport Promotion – Report on their review of airport websites and possible needs to improve our own Airport representation. The Committee will develop a recommended list of web page content for the next meeting.

City Liaison – No activity.

Airport Master Plan – Staff reported that the deadline for the consultant to submit the final draft is next week. All other agencies are prepared to receive and act on the documents, as required, as soon as they are completed.

Airline Committee – Discussion of the Citizens' committee. Minimal activity. We are currently waiting for the results of the latest Federal grant application process. The role of the Chamber of Commerce and Airport promotion was discussed. No action was taken.

**NEW BUSINESS**

None

**ADJOURN** - 9:33 PM.                      To the Next Advisory Committee Meeting August 26, 2004  
Airport Terminal, 4900 Wing Way