

TO: JAMES L. APP, CITY MANAGER
FROM: BOB LATA, COMMUNITY DEVELOPMENT DIRECTOR
SUBJECT: LOCAL HAZARD MITIGATION PLAN — CARRY-OVER REQUEST
DATE: OCTOBER 5, 2004

Needs: For the City Council to carry over General Funds that had been appropriated for the preparation of a Local Hazard Mitigation Plan (LHMP).

Facts:

1. At its meeting of June 1, 2004, the City Council adopted Resolution No. 04-123 appropriating \$65,000 to Account No. 100-710-5224-209 for the preparation of an LHMP.
2. On June 9, 2004, the City executed a consultant services contract with URS Corp. in the amount of \$64,911 for the preparation of an LHMP.
3. Payment of \$12,982 was made to URS Corporation in fiscal year 2003/2004. The remaining \$52,000 (rounded) needs to be carried over.
4. The carry-over request for this project was inadvertently omitted from the carry-over requests listed in Exhibit "A" of the carry-over resolution attached to the staff report for the Council's meeting of October 5, 2004, entitled "Budget Appropriation for Fiscal Year 2004 Encumbrances."

Analysis and Conclusion: URS Corp. is actively pursuing preparation of an LHMP and plans to submit an administrative draft plan to the City on October 4, 2004. A carry-over of \$52,000 is necessary to enable the City to meet its contractual obligations for this project.

Policy Reference: Resolution No. 04-123

Fiscal Impact: Full appropriation for this project was approved in Fiscal Year 2003/2004. Inclusion of this project in the carry-over will not increase the impact to the General Fund.

Options:

- a. Adopt Resolution No. 04-xx to approve a carry-over of \$52,000 for Account No. 100-710-5224-209 for the Local Hazard Mitigation Plan.
- b. Amend, modify or reject the foregoing option.

Attachment: Resolution No. 04-xx to approve a carry-over

RESOLUTION NO. 04-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PASO ROBLES
APPROVING A CARRY-OVER OF GENERAL FUND FOR THE PREPARATION
OF A LOCAL HAZARD MITIGATION PLAN

WHEREAS, at its meeting of June 1, 2004, the City Council of the City of El Paso de Robles (City) adopted Resolution No. 04-123, appropriating \$65,000 to Account No. 100-710-5224-209 for the preparation of a Local Hazard Mitigation Plan (LHMP); and

WHEREAS, on June 9, 2004, the City executed a consultant services agreement with URS Corp. in the amount of \$64,911 for the preparation of an LHMP; and

WHEREAS, \$12,982 of the appropriated \$65,000 was spent in fiscal year 2003/2004, and the remaining \$52,000 needs to be carried over to fiscal year 2004/2005.

NOW, THEREFORE, BE IT RESOLVED, by City Council of the City of El Paso de Robles to approve a carry-over of \$52,000 for Account No. 100-710-5224-209 from fiscal year 2003/2004 to fiscal year 2004/2005.

PASSED AND ADOPTED by the City Council of the City of Paso Robles this 5th day of October 2004 by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Frank R. Mecham, Mayor

ATTEST:

Sharilyn M. Ryan, Deputy City Clerk