

Housing Authority of the City of Paso Robles
Monthly Board Meeting September 14, 2004

Present:

Chairman:	Mr. Chet Dotter
Vice-Chairman:	Mr. Ray Hampson
Commissioners:	Mr. Leo Fisher
	Ms. Carmen Garcia
	Ms. Pearl Munak
	Ms. Barbara Dabul
Sec/Dir:	Mr. Gene Bergman
Recorder:	Ms. Jessica Aguilar
Guests:	Ms. Leonor Rodriguez-Garcia
	Mr. Ed Gallagher

1. The meeting was called to order by the Chairman, Mr. Chet Dotter at 6 p.m. Mr. Hampson moved to accept the minutes as mailed. Seconded by Mr. Fisher. Passed.
2. Introduction of Guests-
 - a. Leonor Rodriguez-Garcia gave an update on School Readiness Program. She reported that this past summer at the Pre-Camp (re:kindergarten transition), 65 families participated. Their budget was \$4000 but they exceeded that by \$920. Raising-A-Reader program has purchased 81 bags with four books in each bag. There are 70 families participating. The Children Service Network has done a piece on School Readiness. This has been a success. The Housing Authority has agreed to give them \$500 a year for 4 years. Mr. Bergman reported that the HA just gave them a check for \$1000 to cover 2 years. In return, they have given the Oak Park Soccer League \$2000. This is a cooperative effort on both parties.
 - b. The Board introduced and welcomed our latest board commissioner, Mrs. Barbara Dabul.
3. Reviewed Monthly Report and Checks Written. Mr. Fisher moved to accept the Monthly Report and Checks Written for July and August as presented. Seconded by Mr. Hampson. Passed. Mr. Bergman let the Board know there had been four vacancies. Two had been evictions and the other two tenants moved because they were buying a home.
4. Review of Year End Report-Mr. Bergman advised that the auditing amount increased from \$2000 to \$6000. Monthly trash pick up fees are \$3300. And an extra amount of \$1200-\$1600 a month for a 30 yard drop box that is ordered weekly. Also, Worker's Comp is increasing. Mr. Bergman reported that the Housing Authority collected all of the rents at the end of this fiscal year. HA Financial Audit will be October 21-October 22, 2004. Mr. Hampson moved to accept the Year End Report, seconded by Mrs. Munak. Passed.
5. Management Assessment for Public Housing Agencies and Resolution 224-Mr. Bergman reported that this was submitted. All Housing Authority scores are based on 30% financial, 30% manangement, 30% unit inspections and 10% on a questionnaire for the tenants. Next year, HUD will be doing a physical inspection of the units. Mr. Fisher moved to accept the Resolution 224. Seconded by Mr. Hamspon. Passed.
6. Community Service and Resolution 223-Addenddum to Lease. Mr. Bergman advised the Board that HUD had finalized regulations that require every adult resident of public housing to contribute eight hours of community service a month, with some exemptions such as age, disability, working, taking classes or training that will lead to employment. Mr. Dotter announced that he had received a letter from Ms. Cecilia Ross, Director (HUD) saying that our HA was in non-compliance. However the Housing Authority is implementing this into effect right now. Jessica Aguilar has been working on this. She stated that there are currently 22 families that will be participating but this number could increase slightly as she is doing this. Motion was made by Mrs. Dabul to accept Resolution 223 with the stipulation that Mr. Bergman define some questionable cases and see if the HA has some latitude. Seconded by Mr. Hampson, passed.
7. Recreation Department Contract is basically the same. The HA agrees to pay \$40,800 for part time staffing costs for the Oak Park Recreation Program. The City is going to cover the rest of the expenses. The HA also

pays their utilities which is \$6,000-\$8,000 a year and swim passes and other events. Mr. Bergman stated the Oak Park Rec. Program definitely is a positive outreach for the children here, as it cuts down on kids getting into trouble.

8. Soccer Program-Mr. Bergman said that everything is going fine.
 - a. First Tee-Mr. Fisher reported that there had been article in the Gazette regarding the First Tee program and that this weekend at Hunter Ranch Golf Course. There will be a tournament to raise money for the First Tee program. Mr. Fisher asked if any of our tenants had been able to attend Pebble Beach, for a tournament. Mrs. Aguilar reported that the Romero's had gone but had not had a good experience. Their were difficulties with the parking and they were made to feel unwelcomed. Mr. Dotter asked Mr. Fisher to check with Stu Ross about this. The Board offered an apology to the HA tenants-the Romero's.
 - b. C.O.P. Kids Safety Day-Our COP Officer Ruiz and fellow officers hosted a safety day on September 11, 2004 at the George Stephan Community Center. It was a hit and the HA bought helmets and purchased food for the event.
9. Capital Fund Program 2004-Motion was made to accept the Capital Fund Program 2004 as submitted by Mr. Hampson. Seconded by Mrs. Dabul, passed.
10. Report on Senior Housing-Mr. Dotter reported that the plans for the Senior Project were re-submitted on September 10, 2004. The architect, Ralph McCarthy, is confident the plans are complete. The City of Paso Robles has new impact fees for sewer and water that come to \$5250 per unit or in excess of \$210,000. The Nonprofit Board is requesting another loan from the Housing Authority in the amount of \$50,000. Mr. Hampson moved to approve the request and to get approval from LA HUD. Seconded by Mrs. Munak. Passed
Contract with Cannon and Associates for Horizontal Control Plan that is going to cost \$4850. Motion was made to pay Cannon and Associates the \$4850 by Mr. Fisher. Seconded by Mr. Hampson. Passed.
11. Scholarships-Mrs. Garcia had nothing new to report. Mr. Bergman said that the HA could approach the same recipients. The HA will work with Mrs. Garcia on this matter. Mr. Dotter asked Mrs. Dabul if she would like to help out with the scholarship program.
10. New Business-Mr. Bergman reported that Mrs. Vickie JeffCoach had a proposal to re-surface the basketball court. The proposal came from CA Surfacing, Clairemont, CA for \$4600. Kiwins possibly would pay half of that fee and if the HA could pay the other half in the amount of \$2300. The proposal would come with a one year warranty. The Board advised Mr. Bergman to do some additional research and discuss this at a later point.
11. Meeting adjourned at 7:50 P.M.

Secretary

Chairman