

TO: James L. App, City Manager
FROM: Ann Robb, Interim Director of Library & Recreation Services
SUBJECT: Senior Center Stage Bid Award and Appropriation of Senior Endowment Fund
DATE: July 5, 2005

NEEDS: For the City Council to consider awarding a contract to Newton Construction for the construction of a stage at the Senior Center, and for the appropriation of Senior Endowment Fund monies in the amount of the bid.

- FACTS:**
1. Original plans for the Senior Center, located at 270 Scott Street, included a stage for small scale performances and the visibility of speakers. However, the stage was removed from the plans due to budgetary constraints.
 2. The Senior Advisory Committee has supported the concept of constructing a stage in the multipurpose room of the Senior Center.
 3. In an attempt to secure stage construction services at the most economical price, specifications were drafted and bids sought in accordance with the City's Purchasing and Payment Procedures Manual.
 4. Two bids were received and opened on May 27, 2005. The bids ranged from a low bid of \$15,000 to a high bid of \$19,850.
 5. The low bid of \$15,000 submitted by Newton Construction was reviewed and deemed a responsive bid.
 6. At the regular meeting of the Senior Advisory Committee on June 13, 2005, members voted to approve the expenditure of \$15,000 from the Senior Endowment Fund # 401-411-5454-185 for the construction of the stage.

**ANALYSIS
AND**

CONCLUSION: The Senior Advisory Committee identified the need for a stage at the Senior Center for small performances and the visibility of speakers, and has voted to pay for the construction with Senior Endowment Fund monies. The low and responsive bid of \$15,000 by Newton Construction has been received and reviewed.

POLICY

REFERENCE: Purchasing and Payment Procedures Manual.

FISCAL

IMPACT: \$15,000 to be paid by the Senior Endowment Fund resulting in no impact on the General Fund.

- OPTIONS:**
- a. Approve Resolution No. 05-xx authorizing the City Manager to enter into a contract with Newton Construction in the amount of \$15,000 for construction of a stage at the Senior Center, and, appropriate \$15,000 from fund 401-411-5454-185.
 - b. Amend, modify, or reject the above option.

Attachments (1)
1) Resolution

RESOLUTION NO. 05-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PASO ROBLES
AUTHORIZING BID AWARD AND APPROPRIATION OF
SENIOR ENDOWMENT FUNDS

WHEREAS, at the June 13, 2005 meeting of the Paso Robles Senior Advisory Committee, members voted to approve the expenditure of up to \$15,000 from the Senior Endowment Fund for the construction of a stage at the Senior Center;

AND WHEREAS, a bid of \$15,000 by Newton Construction Company has been received, reviewed and deemed responsive.

NOW, THEREFORE, BE IT RESOLVED that the City Council authorizes the City Manager to enter into a contract with Newton Construction Company in the amount of \$15,000 for the construction of said stage at the Senior Center;

AND WHEREAS, the City Council authorizes an appropriation of \$15,000 from the Senior Endowment Fund account number 401-411-5454-185.

PASSED AND ADOPTED by the City Council of the City of Paso Robles this 5th day of July 2005 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Frank R. Mecham, Mayor

ATTEST:

Sharilyn M. Ryan, Deputy City Clerk