

TO: James L. App, City Manager  
FROM: Ron Whisenand, Community Development Director  
SUBJECT: Workforce Housing Grant Program: Appropriation of Funds  
DATE: May 2, 2006

Needs: For the City Council to make budget appropriations for projects to be accomplished with the City's allotment of 2004 Workforce Housing (WFH) Grant funds.

- Facts:
1. On June 30, 2005, the State Department of Housing and Community Development (HCD) awarded the City \$241,767 in WFH Grant funds.
  2. The City had qualified for this grant, which is funded via Proposition 46 (2002), as a reward for:
    - a. Having an HCD-approved Housing Element;
    - b. Having submitted an annual Housing Element Progress Report to HCD by October 31, 2004;
    - c. Having given "final land use approval" and issued a building permit, in Calendar Year 2004, to a housing project reserved for low income households. The qualifying housing project was Canyon Creek Apartments (Peoples Self-Help Housing Corp.'s 68 unit low income apartments at 400 Oak Hill Road).
  3. At its meeting of August 16, 2005, the City Council approved the following list of eligible projects for accomplishment/assistance with WFH funds:
    - a. Install curbs, gutters, sidewalk, street light on 28<sup>th</sup> Street, in front of Oak Park Senior Housing Project (estimated cost of \$167,000);
    - b. Install LED-lighted crosswalks at several locations (estimated cost of \$140,000);
    - c. Install curbs, gutters, sidewalk in Riverside Avenue adjacent to the Fairgrounds Parking Lot (estimated cost of \$295,000);
    - d. Install paving, curbs, gutters, sidewalk (one side) on Vine Street, between Marion Avenue and 36<sup>th</sup> Street (estimated cost of \$365,000).

A copy of the minutes of the August 16, 2005 Council Meeting is attached.

4. In its Agreement for the WFH Grant, the state has stipulated that all grant funds must be encumbered by June 30, 2006 and spent by June 30, 2008. Appropriation of funds will suffice for meeting the encumbrance requirement.
5. On April 12, 2006, the City solicited bids for the 28<sup>th</sup> Street Improvement Project. Bids will open on May 16. The Council is tentatively scheduled to award a contract on June 6, 2006.

Analysis and  
Conclusion:

In order to award a contract for the 28<sup>th</sup> Street Improvements Project, an appropriation of \$167,000 will be needed. The remainder of \$74,800 (rounded) can be appropriated to one or more of the other three projects.

Based on the recent contract awarded to install an LED-Lighted Crosswalk at 34<sup>th</sup> and Spring Streets, the \$74,800 remainder could cover two additional crosswalks. And, the attached resolution is drafted to accommodate such an option.

Alternatively, the \$74,800 remainder could be used for project design costs for the Riverside Avenue and Vine Street improvement projects.

Policy

Reference: State regulations for the Workforce Housing Grant Program

Fiscal

Impact: Utilizing CDBG funds for the allowable administrative expenses avoids adverse impacts on the City's General Fund.

Options:

- a. Adopt Resolution 06-XX to appropriate the City's allotment of Workforce Housing Grant funds as follows:
  - (1) \$167,000 to the 28<sup>th</sup> Street Improvement Project;
  - (2) \$74,800 to installation of LED-Lighted Crosswalks.
- b. Amend, modify or reject the foregoing option.

Prepared By:

Ed Gallagher  
Housing Programs Manager

Attachments:

1. Resolution Appropriating Workforce Housing Grant Funds
2. Minutes of the City Council Meeting of August 16, 2005 (Pages 6 and 7)

RESOLUTION NO. 06-XXX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL PASO DE ROBLES  
APPROPRIATING WORKFORCE HOUSING GRANT FUNDS

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WHEREAS, on June 30, 2005, the State Department of Housing and Community Development (HCD) awarded the City \$241,767 in Workforce Housing (WFH) Grant funds; and

WHEREAS, at its meeting of August 16, 2005, by minute action, the City Council of the City of El Paso de Robles (City) approved the following list of potential projects for use of WFH Grant funds:

- a. Install curbs, gutters, sidewalk, street light on 28<sup>th</sup> Street, in front of Oak Park Senior Housing Project (estimated cost of \$167,000);
- b. Install LED-lighted crosswalks at several locations (estimated cost of \$140,000);
- c. Install curbs, gutters, sidewalk in Riverside Avenue adjacent to the Fairgrounds Parking Lot (estimated cost of \$295,000);
- d. Install paving, curbs, gutters, sidewalk (one side) on Vine Street, between Marion Avenue and 36<sup>th</sup> Street (estimated cost of \$365,000); and

WHEREAS, In its Agreement for the WFH Grant, HCD has stipulated that all grant funds must be encumbered by June 30, 2006 and spent by June 30, 2008; and

NOW, THEREFORE, BE IT RESOLVED, by City Council of the City of El Paso de Robles that a budget appropriation is approved for WFH Grant-funded activities as follows:

- a. \$167,000 for the 28<sup>th</sup> Street Improvement Project is appropriated to Account No. 227-910-5452-798;
- b. \$74,800 for the installation of LED-Lighted Crosswalks is appropriated to Account No. 227-910-5452-799

ADOPTED by the City Council of the City of El Paso de Robles at a regular meeting of said Council held on the 2nd day of May 2006 by the following vote:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

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Frank R. Mecham, Mayor

ATTEST:

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Cathy M. David, Deputy City Clerk

14. **Water User Fee Ordinance – Rate Restructuring**

M. Compton, Administrative Services Director

Consider adoption of an ordinance modifying the rate structure for water user fees. (The City's current bi-monthly billing for water consumption is based upon a flat, or fixed, rate for water up to and including the first 20 units consumed [1 unit = 748 gallons]. Council's ad hoc committee recommends "no flat rate/no minimum consumption" or a "pay-as-you-go" option. This proposed rate re-structuring is intended to be "revenue neutral," i.e., the City would realize no financial gain or loss.) FIRST READING JUNE 7, 2005

Mayor Mecham opened the public hearing. Speaking from the public were Kathy Barnett, David Hanash, and Tom Hardwick. There were no further comments from the public, either written or oral, and the public discussion was closed.

Councilmember Strong, seconded by Councilmember Heggarty, moved to read by title only, and adopt Ordinance No. 904 N.S. to modify the water rate structure.

Motion passed by the following roll call vote:

AYES: Heggarty, Nemeth, and Strong  
NOES: Picanco and Mecham  
ABSTAIN: None  
ABSENT: None

15. **Salinas River Corridor**

A. Robb, Interim Library & Recreation Services Director/M. Williamson, Assistant to the City Manager

Receive status report of Salinas River grant project and design workshop efforts. (In December 2004, Council directed several actions for the planning and enhancement of the Salinas River corridor: River Parkway Project and Follow the River/Follow the Dream Design Workshop.)

Mayor Mecham opened the public hearing. There were no comments from the public, either written or oral, and the public discussion was closed.

Councilmember Picanco, seconded by Councilmember Heggarty, moved to receive and file.

Motion passed by unanimous voice vote.

 16. **Workforce Housing Grant - Confirmation of Projects**

R. Lata, Community Development Director

Identify eligible projects to be accomplished or assisted with Workforce Housing (WFH) Grant funds. (In June 2005, the State Department of Housing and Community Development awarded the City \$258,634 in WFH Grant funds. Projects to be funded and/or assisted with WFH funds must be completed within 3 years.)

Mayor Mecham opened the public hearing. There were no comments from the public, either written or oral, and the public hearing was closed.

Councilmember Nemeth, seconded by Councilmember Strong, moved to approve the following list of eligible projects, and their relative priorities, to be accomplished or assisted with up to \$258,634 in WFH funds

1. Install curbs, gutters, sidewalk, street light on 28th Street, in front of Oak Park Senior Housing Project .....\$167,000
2. Install LED-lighted crosswalks at several locations.....\$140,000
3. Install curbs, gutters, sidewalk adjacent to Fairgrounds parking lot.....\$295,000
4. Install paving, curbs, gutters, sidewalk (one side) on Vine Street, between Marion Avenue and 36th Street.....\$365,000

Motion passed by the following unanimous roll call vote:

AYES: Heggarty, Nemeth, Picanco, Strong, and Mecham  
NOES: None  
ABSTAIN: None  
ABSENT: None

*Making a declaration of conflict (the landfill being one of the Councilman's business accounts), Councilmember Picanco recused himself from voting on Item No. 17 and left the room until deliberations were concluded.*

**17. Landfill Engineering Services Contract**

Brad Hagemann, Water Resources Manager

Consider awarding a contract for Landfill Engineering Services. (In March 2005, Requests for Proposals for engineering services at the City landfill were circulated. Eight responsive proposals were received and reviewed. Council's ad hoc committee reviewed the top proposals and recommends awarding the contract to SCS Engineers.) CONTINUED FROM AUGUST 2, 2005

Mayor Mecham opened the public hearing. There were no comments from the public, either written or oral, and the public discussion was closed.

Councilmember Heggarty, seconded by Councilmember Nemeth, moved to (1) dissolve the Council ad hoc committee formed to review the RFP's for engineering services at the landfill; (2) adopt Resolution No. 05-168 authorizing the City Manager to enter into a contract with SCS Engineers to provide engineering services at the City Landfill; and (3) approve a base budget appropriation from General Fund Reserves in the amount of \$125,000 to Budget Account No. 100-310-5224-167 with an offsetting revenue adjustment to Revenue Account No. 100-000-4637-000.

Motion passed by the following roll call vote:

AYES: Heggarty, Nemeth, Strong, and Mecham  
NOES: None  
ABSTAIN: Picanco  
ABSENT: None

*Councilmember Picanco returned to his seat at the dais.*

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