

TO: James L. App, City Manager  
FROM: Meg Williamson, Assistant to the City Manager  
SUBJECT: Airport Advisory Committee Resignation – Deferral to fill vacancy  
DATE: July 5, 2006

---

NEEDS: For the City Council to receive a report on the status of the Citizen Airport Advisory Committee membership.

- FACTS:
1. The Citizen Airport Advisory Committee acts in an advisory capacity to the City Council in matters pertaining to aeronautical activities, proposed uses and safety of operations at the Paso Robles Municipal Airport.
  2. The Committee consists of five (5) regular appointed members and one (1) alternate who are each assigned in staggered two year terms. Three of the regular appointed committee members' terms will expire October 31, 2006.
  3. In May, 2006, Mr. Mike Weber (one of the regular committee members whose term would have expired October 31, 2006) submitted his resignation from the Committee. His resignation was effective immediately since he was moving out of the area.
  4. The Airport Advisory Committee has met twice since the resignation without a problem of having a quorum. The Alternate Committee member continues to receive agenda materials and can participate in committee matters.
  5. Regular community advertising and recruitment for the three expiring committee member terms will begin in July/August. Council would normally hold interviews to fill those member positions in late September or early October of this year.

ANALYSIS &

CONCLUSION: The regular community recruitment for positions expiring in October of this year is scheduled to begin in the next two months. It would seem logical to fill the current vacancy during the same application and interview process as the other two positions (i.e. no special recruitment for this resignation).

POLICY

REFERENCE: City Council Policies and Bylaws - Advisory Bodies.

FISCAL

IMPACT: No fiscal impact is anticipated in association with a two month delay in filling this Advisory Committee position.

- OPTIONS:
- a. For the City Council to receive and file this status report on the membership of the Citizen Airport Advisory Committee.
  - b. Amend, modify or reject above option.