

TO: JAMES L. APP, CITY MANAGER  
FROM: ANN ROBB, DIRECTOR, LIBRARY & RECREATION SERVICES  
SUBJECT: PUBLIC LIBRARY STAFF EDUCATION PROGRAM GRANT AWARD  
DATE: AUGUST 1, 2006

Needs: For the City Council to consider accepting grant funds for the Public Library Staff Education Program, and to make a budget appropriation for the funds.

- Facts:
1. The California State Library administers federal Library Services and Technology Act (LSTA) funds through competitive grants.
  2. One such grant opportunity is the Public Library Staff Education program. The program is designed to encourage existing staff to pursue post graduate education in Library Science. It provides funds for partial tuition reimbursement for qualifying students.
  3. Julie Dahlen is enrolled in a distance education Master's of Library and Information Science program at the University of Wisconsin, Milwaukee. For the second consecutive year, Julie applied for and has been granted an allocation through the Public Library Staff Education program.
  4. The grant application was approved by the California State Library in the amount of \$4,607.
  5. The attached resolution provides the authority for the Paso Robles Public Library to receive grant funds and to make a budget appropriation for the funds.
  6. Disbursement will be subject to verification of paid tuition and evidence of satisfactory completion of coursework.

Analysis  
and

Conclusion: The Paso Robles Public Library applied for a competitive Public Library Education grant on behalf of Julie M. Dahlen. The grant was approved in the amount of \$4,607. A budget appropriation is required to allow the funds to be spent as required by the grant.

Policy  
Reference: None

Fiscal  
Impact: The receipt and expenditure of the grant funds, \$4,607, requires a budget appropriation and revenue adjustment in order to offset their impact upon the library's operating budget.

- Options:
- a.** Adopt the attached Resolution No. XXX authorizing the receipt of LSTA Public Library Education grant funds in the amount of \$4,607., and making a one-time budget appropriation of \$4,600. to budget account 100.411.5226.203 with an offsetting adjustment to state grant revenues, revenue account 100-000-4617-000.
  - b.** Amend, modify or reject the foregoing option.

RESOLUTION NO. 07- \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
EL PASO DE ROBLES AUTHORIZING RECEIPT OF GRANT FUNDS AND  
APPROPRIATING FUNDS RECEIVED FOR PURPOSE OF GRANT

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WHEREAS, the Paso Robles Public Library applied for federal Library Services and Technology Act funds through the Public Library Staff Education program on behalf of Julie M. Dahlen; and

WHEREAS, Julie M. Dahlen is eligible based on the grant application and her enrollment in a post-graduate course of study leading to a Master's degree in Library and Information Science, and

WHEREAS, the grant has been approved by the California State Library; and

WHEREAS, the grant stipulates that that monies be used to directly pay costs associated with the grant program; and

WHEREAS, a budget appropriation will allow the library to receive and spend said funds;

THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF EL PASO DE ROBLES AS FOLLOWS:

SECTION 1. As the fiscal authority for the Paso Robles Public Library, authorization is given to receive LSTA funds for the Public Library Staff Education program; and

SECTION 2. A one-time budget appropriation is hereby approved to budget account 100.411.5226.203 in the amount of \$4,600 with an offsetting adjustment to state grant revenues, revenue account no. 100-000-4617-000 in the amount of \$4,600.

PASSED AND ADOPTED by the City Council of the City of El Paso de Robles this 1st day of August, 2006, by the following roll call vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

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Frank Mecham, Mayor

ATTEST:

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Deborah Robinson, Deputy City Clerk