

TO: James App, City Manager

FROM: Ron Whisenand, Community Development Director

SUBJECT: San Luis Obispo Housing Trust Fund: Appointment of Commissioner

DATE: August 1, 2006

NEEDS: For the City Council to appoint a representative to sit on the San Luis Obispo County Housing Trust Fund's (HTF) Commission.

FACTS:

1. At its meeting of July 5, 2005, the Redevelopment Agency adopted Resolution RA06-01 to approve a grant of \$5,000 to assist the HTF with their operating funds for Calendar Year 2006.
2. Attached is a letter from HTF offering the City the opportunity to appoint a representative to their Commission, which serves to make recommendations to HTF's Board of Directors on loan requests, policies, and procedures.
3. The HTF's By-Laws provide that the Commission is to include one person designated by each participating jurisdiction. The By-Laws do not require that Commission members be elected officials. The current composition of the Commission is as follows:
  - a. 2 councilmembers (from Grover Beach and Morro Bay);
  - b. 4 staff members (from Arroyo Grande, Atascadero, City of San Luis Obispo, and the County);
  - c. one member of the public (a former planning Commissioner from Pismo Beach);
  - d. one member appointed by the Board of Directors (local banker);
  - e. one member from the San Luis Obispo Supportive Housing Consortium.
4. Attached is page from HTF's web site listing the members of their Board of Directors, Commission, Steering Committee, and Staff.
5. Copies of HTF's By-Laws, Articles of Incorporation, Code of Ethics, and several documents that explain the scope and details of their loans and procedures are on file in the Housing Division office.

ANALYSIS AND

CONCLUSION: Staff is prepared to either assist a councilmember representative to the HTF Commission or to serve as the City's representative to the HTF Commission.

REFERENCE: Resolution RA 06-01

FISCAL IMPACT: Insignificant (mileage reimbursement for travel to San Luis Obispo for Commission meetings).

OPTIONS: After consideration of all public testimony, that the Redevelopment Agency consider the following options:

- a. Appoint a councilmember to the Housing Trust Fund's Advisory Commission;

- b. Appoint a staff member or member of the public to the Housing Trust Fund's Commission
- c. Amend, modify, or reject the above option.

Prepared By:

Ed Gallagher  
Housing Programs Manager

ATTACHMENTS:

1. Letter from Housing Trust Fund dated July 6, 2006
2. List of members of HTF's Board of Directors, Commission, Steering Committee, and Staff.