

TO: JAMES L. APP, CITY MANAGER

FROM: DOUGLAS L. MONN, PUBLIC WORKS DIRECTOR

SUBJECT: APPROPRIATION OF FUNDS FROM THE BUILDING EDUCATION RESERVE FUND 114 TO COVER EDUCATION COSTS FOR FISCAL YEAR 2007

DATE: AUGUST 15, 2006

Needs: For the City Council to consider appropriating funds from an established revenue account to cover those costs associated with the on - going education of Building Division Personnel.

- Facts:
1. The State Health and Safety Code Sections 18949.25 through 18949.31, require jurisdictions to provide continuous education of Building Division Personnel.
 2. Since 1996, the Building Division has collected development fees specifically earmarked to cover the cost of this state mandated program.
 3. The fees collected are accrued in the Building Education Reserve Fund 114, until such time as they are appropriated by Council to the Building Division Budget where they are used to offset the cost of education in a specific fiscal year.
 4. The purpose of this staff report is to request an allocation of those fees already collected to offset the cost of continuing education for fiscal year 2007.

Analysis and Conclusion: The requested appropriation would allocate \$10,000 to the Building Division Budget to offset the costs of education for Building personnel during Fiscal Year 2007.

Policy Reference: City Council Resolution 02-229

Fiscal Impact: Consistent with State legislation, fees are paid with building permits to cover the cost of State mandated continuous education. There is no impact on the General Fund.

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- Options:
- a. That the City Council adopts the attached Resolution appropriating \$10,000, from the Building Education Reserve Fund 114, to cover the cost of education of Building Personnel for fiscal year 2007.
 - b. Amend, modify, or reject option a above.

