

TO: James L. App, City Manager

FROM: Ron Whisenand, Community Development Dir.
Doug Monn, Public Works Dir.
Ken Johnson, ES Chief

SUBJECT: Appointment of Council Ad Hoc Committee – Development Services System Review
(Planning/Engineering/Building/Fire - Permitting Processes)

DATE: September 19, 2006

NEEDS: For the City Council to appoint an ad hoc committee to assist in the review of processes relating to the City's Development Services.

FACTS:

1. The State of California imposes various regulatory requirements on cities to provide minimum standards for the health/safety/welfare of its citizens, environmental protection, and proper planning. Compliance oversight for these requirements is delegated to the jurisdiction having authority.
2. The City of Paso Robles is charged with the enforcement of these regulations and standards in addition to local amendments adopted to address circumstances specific to the community.
3. The regulatory responsibility falls primarily under three City departments; Community Development, Public Works, and Emergency Services.
4. The efficient and effective processing of development requests requires a high degree of coordination between the departments.
5. The system has not been studied in some time and opportunities for process improvement may exist.

ANALYSIS &

CONCLUSION: The State of California has, and continues to adopt, development requirements mandating the City ensure compliance within its boundaries. The City's ability to regulate the type and manner of development and construction within its jurisdictional boundaries is therefore compulsory.

The City's Development Services system is dictated by need, law, and Council Policy.

The City Council has directed staff to review the system, with the intent of ensuring that it provides an efficient, understandable, and user friendly process. The Council members' perspectives would enhance the quality and depth of a full system review.

**FISCAL
IMPACT:**

None.

OPTIONS:

- a. Appoint a two member ad hoc committee to assist with the review of the City's Development Services system review process; or
- b. Amend, modify or reject above option.