



# CITY OF EL PASO DE ROBLES

*"The Pass of the Oaks"*

## CITY COUNCIL MINUTES

**Tuesday, March 6, 2007 7:30 PM**

**MEETING LOCATION: PASO ROBLES LIBRARY/CITY HALL  
CONFERENCE CENTER, 1000 SPRING STREET**

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**PLEASE SUBMIT ALL CORRESPONDENCE FOR CITY COUNCIL PRIOR  
TO THE MEETING WITH A COPY TO THE CITY CLERK**

### **7:30 PM – CONVENE REGULAR MEETING**

**CALL TO ORDER** – Downstairs Conference Center

### **PLEDGE OF ALLEGIANCE**

**INVOCATION** – Pastor Dan Katches, Covenant Presbyterian Church

**ROLL CALL** Councilmembers Gary Nemeth, Duane Picanco, Fred Strong, and Frank Mecham  
Absent: John Hamon

**PUBLIC COMMENTS** - None

**AGENDA ITEMS TO BE DEFERRED (IF ANY)** - None

### **PRESENTATION**

#### **1. San Luis Obispo County General Plan – Conservation Element Update**

Presentation of County General Plan Conservation Element Update Process by Chuck Stevenson, Long Range Planning Manager and James Caruso; Project Manager.

**PUBLIC HEARINGS** – None

### **CONSENT CALENDAR**

Mayor Mecham called for public comments on Consent Calendar items. There were no comments from the public, either written or oral, and the public discussion was closed.

#### **2. Approve City Council minutes of February 15 and 20, 2007**

#### **3. Approve Warrant Register: Nos. 68193—68332 (02/16/07) and 68333—68501 (02/23/07), and Other Payroll Services**

4. Receive and file Advisory Body Committee minutes as follows:  
[Citizens Airport Advisory Committee meeting of January 25, 2007](#)  
[Library Board of Trustees meeting of January 11, 2007](#)
5. [Adopt Resolution 07-038 awarding a construction contract to Maino Construction in the amount of \\$65,935 to upgrade the landscaping and rehabilitation of certain items at Robbins Field.](#) The City Council's adopted Capital Improvement Program includes a project to landscape the perimeter of Robbins Field.

Consent Calendar Items Nos. 2 – 5 were approved on a single motion by Councilmember Nemeth, seconded by Councilmember Strong, with Councilmember Picanco abstaining on Warrant Register Items Nos. 068275, 068319, 068423 and 068430.

Motion passed by the following roll call vote:

AYES: Nemeth, Picanco, Strong, and Mecham  
NOES:  
ABSTAIN:  
ABSENT: Hamon

## DISCUSSION

### 6. [Mid-Year Budget Report – Fiscal Year 2007](#)

M. Compton, Director of Administrative Services

Presentation of the Mid-Year Budget Report for Fiscal Year 2007.

Mayor Mecham opened the public hearing. Speaking from the public was Kathy Barnett. There were no further comments from the public, either written or oral, and the public discussion was closed.

Councilmember Nemeth, seconded by Councilmember Strong, moved to receive and file the Mid-Year Budget Report.

Motion passed by unanimous voice vote:

### 7. [Council Goals for Fiscal Years 2008-2011](#)

J. App, City Manager

On February 15, 2007, City Council considered a list of 84 candidate goals, developed from individual Councilmember suggestions, previously adopted goals, and extensive public input. For the City Council to confirm top goals for fiscal years 2008-2011. Workshop Facilitator, John Dunn, summarized the goal-setting project and thanked Council and staff for the successful goal setting process. An additional exhibit "F" was distributed at the meeting (attached to these Minutes).

Mayor Mecham opened the public hearing. Speaking from the public were Dale Gustin and Tony Menslage. There were no further comments from the public, either written or oral, and the public discussion was closed.

Mayor Mecham, seconded by Councilmember Picanco, moved to endorse Exhibit F as the City's goals for fiscal years 2008-2011, and defer adoption until a full Council is present on March 20, 2007.

Motion passed by the following roll call vote:

AYES: Nemeth, Picanco, Strong, and Mecham  
NOES:  
ABSTAIN:  
ABSENT: Hamon

**8. Downtown Parking Action Plan**

R. Whisenand, Community Development Director

**CONTINUED FROM JANUARY 16, 2007.** For the City Council to implement a Downtown Parking Action Plan.

Mayor Mecham opened the public hearing. Email correspondence from Chuck Desmond and Dan Kleck was distributed to the Council and public. Speaking from the public was Tony Menslage, John Raush, Jim Reed, Dale Gustin, Tom Hardwick, Emily Diaz, Jason Brink, Kathy Barnett, Nancy Harris, Judith Bernstein and Jock Hansen. There were no further comments from the public, either written or oral, and the public discussion was closed.

***Council recessed at 9:05 PM and the City Council reconvened at 9:15 PM.***

Mayor Mecham, seconded by Councilmember Strong, moved to defer action on this item

Motion passed by unanimous voice vote:

**9. Modification of Standard Street Improvements – Kleck Road, Tract 2805 (O’Kelly)**

R. Whisenand, Community Development Director

The City Council authorized a modification to street improvements at an extension of Kleck Road. The request is to eliminate the curb on the north side of Kleck Road to reduce grading and to minimize impacts on oak trees. John Falkenstien presented the staff report.

Mayor Mecham opened the public hearing. Speaking from the public was Christy Gabler, Dale Gustin, and Tony Menslage. There were no further comments from the public, either written or oral, and the public discussion was closed.

Councilmember Strong, seconded by Councilmember Nemeth, moved to adopt Resolution No. 07-039 approving the request for modification to City Street Standard A-9 in Tract 2805 to install a curb, flush with pavement surface, on the north side of Kleck Road;

Motion passed by the following roll call vote:

AYES: Nemeth, Picanco, Strong, and Mecham  
NOES:  
ABSTAIN:  
ABSENT: Hamon

**10. Community Emergency Preparedness**

K. Johnson, Emergency Services Chief

The City Council considered development of a Community Emergency Response Team ("CERT") program. A 20-hour per week contract position is proposed to initiate the program. The Police Department will cover one-half the cost. Once established, an estimate annual cost of approximately \$25,000 will be allocated from General Fund resources.

Mayor Mecham opened the public hearing. Speaking from the public were Amy House, Lonnie Sheridan, and Kathy Shuter, speaking in support of a CERT program. There were no further comments from the public, either written or oral, and the public discussion was closed.

Councilmember Nemeth, seconded by Mayor Mecham, moved to authorize development of a Community Emergency Response Team (CERT) program.

Motion passed by the following roll call vote:

AYES: Nemeth, Strong, and Mecham  
NOES: Picanco  
ABSTAIN:  
ABSENT: Hamon

**11. Reimbursement Request for the Salinas River Parkway Trail Project**

M. Williamson, Assistant City Manager

The City Council considered request from Upper Salinas–Las Tablas Resource Conservation District ("RCD") for a reimbursement of unforeseen expenditures during the administration of the River Parkway Trail grant project and construction of the trail.

Mayor Mecham opened the public hearing. Speaking from the public were DJ Funk, and Chuck Pritchard of the RCD, and Tony Menslage, Tom Hardwick, and Kathy Barnett. There were no further comments from the public, either written or oral, and the public discussion was closed.

Councilmember Nemeth, seconded by Councilmember Strong, moved to adopt Resolution No. 07-040 approving an appropriation of \$14,100 from the Emergency Contingency Fund to reimburse the RCD for additional expenses associated with the River Parkway Trail Project.

Motion passed by the following roll call vote:

AYES: Nemeth, Picanco, Strong, and Mecham  
NOES:  
ABSTAIN:  
ABSENT: Hamon

**12. Working Budget for Salinas River Parkway Grant**

M. Williamson, Assistant City Manager

The City Council considered a working budget to begin the work associated with a \$4 million State Water Resources Board Grant, accepted by Council on November 7, 2006, for the Salinas River corridor project.

Mayor Mecham opened the public hearing. There were no comments from the public, either written or oral, and the public discussion was closed.

Councilmember Strong, seconded by Councilmember Nemeth, moved to adopt Resolution No. 07-041 approving a working budget of \$420,000, and authorizing the contract with the RCD for grant scope services.

Motion passed by the following roll call vote:

AYES: Nemeth, Picanco, Strong, and Mecham  
NOES:  
ABSTAIN:  
ABSENT: Hamon

**13. Gateway Design Standards Contract**

R. Whisenand, Community Development Director

**CONTINUED FROM FEBRUARY 6, 2007.** The City Council considered allocating additional funds to expand the consultant Work Scope for the Gateway Design Standards project to include the Ad Hoc review process.

Mayor Mecham opened the public hearing. There were no comments from the public, either written or oral, and the public discussion was closed.

Councilmember Strong, seconded by Councilmember Nemeth, moved to adopt Resolution No. 07-042 appropriating an additional \$10,000 to supplement the \$60,000 budget adopted for the Gateway Design Standards project

Motion passed by the following roll call vote:

AYES: Nemeth, Picanco, Strong, and Mecham  
NOES:  
ABSTAIN:  
ABSENT: Hamon

**14. Mobile Data Computer Systems Infrastructure**

D. Cassidy, Chief of Police

The City Council considered a contract to provide and install Mobile Digital Communications (MDC) system infrastructure, and the addition of an Information Technology (IT) Technician to initially support the project. The infrastructure upgrade will be shared with a future Emergency Services MDC project. Approximately \$260,000 will be spent on this project, entirely from State of California COPS grant funds. Captain Solomon presented the staff report.

Mayor Mecham opened the public hearing. There were no comments from the public, either written or oral, and the public discussion was closed.

Councilmember Nemeth, seconded by Councilmember Strong, moved to adopt Resolution No. 07-043 appropriating \$147,000 for installation of a Mobile Data Computer network, support hardware and

software, authorizing the hiring of additional IT personnel for one year, and the contract with Executive Information Systems.

Motion passed by the following roll call vote:

AYES: Nemeth, Picanco, Strong, and Mecham  
NOES:  
ABSTAIN:  
ABSENT: Hamon

## 15. Business License Software Acquisition

M. Compton, Director of Administrative Services

The City Council approved the acquisition of business license software. The City's current business license software was last updated in 1994. The cost of the Business License software is \$16,200 including data conversion, training and \$3,000 for the Downtown Business Improvement District component for billing, tracking recording annual assessment fees. The annual maintenance fee is \$3,000 with the first year included in the purchase price.

Mayor Mecham opened the public hearing. There were no comments from the public, either written or oral, and the public discussion was closed.

Mayor Mecham, seconded by Councilmember Nemeth, moved to Adopt Resolution No. 07-044 approving the appropriation for the acquisition of business license software.

Motion passed by the following roll call vote:

AYES: Nemeth, Picanco, Strong, and Mecham  
NOES:  
ABSTAIN:  
ABSENT: Hamon

**CITY MANAGER** - None

**CORRESPONDENCE** - None

**ADVISORY BODY COMMUNICATION** – None

**AD HOC COMMITTEE COMMUNICATION** - None

**COUNCIL COMMENTS (Including oral reports on conferences attended) –**

Councilmember Strong reported on recent League of California Cities committee lobbying efforts.

**PUBLIC COMMENT ON CLOSED SESSION –**

Speaking from the public was Kathy Barnett. There were no further comments from the public, either written or oral, and the public discussion was closed.

**CLOSED SESSION**

*City Attorney Seitz announced Council's authority to go into closed session to discuss the item listed on the agenda.*

*It was the consensus of Council to adjourn from regular session at 11:05 PM.*

*The City Council thereupon adjourned to Closed Session in the 2<sup>nd</sup> floor Large Conference Room.*

**RETURN TO OPEN SESSION**

**CLOSED SESSION REPORT**

*City Attorney Seitz announced that no action was taken.*

*By unanimous voice vote, Council moved to adjourn from regular session at 11:15 PM.*

**ADJOURNMENT:**

- to Special City Council Meeting on March 8th, CDBG – 7:30 PM, March 8th, at the Library/City Hall Conference Center, 1000 Spring Street
- to the Pacific Cutting Horse Association Derby, Saturday, March 10, 2007, at the Paso Robles Events Center
- to the regular meeting at 7:30 PM, Tuesday, March 20, 2007, at the Library/City Hall Conference Center, 1000 Spring Street

Submitted:

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Deborah D. Robinson, Deputy City Clerk  
Approved:

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PART OF THE RECORDS UNTIL APPROVED BY THE CITY  
COUNCIL AT A FUTURE REGULAR MEETING.**



# CITY OF EL PASO DE ROBLES

*"The Pass of the Oaks"*

## CITY COUNCIL MINUTES

Thursday, March 8, 2007 7:00 PM

MEETING LOCATION: PASO ROBLES LIBRARY/CITY HALL  
CONFERENCE CENTER, 1000 SPRING STREET

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### 7:00 PM – CONVENE REGULAR MEETING

**CALL TO ORDER** – Downstairs Conference Center

**ROLL CALL** Councilmembers Gary Nemeth, Duane Picanco, Fred Strong, and Frank Mecham Absent –John Hamon

**PUBLIC COMMENTS** - None

### PUBLIC HEARINGS

1. **2007 Community Development Block Grant (CDBG) Program**  
Ron Whisenand, Community Development Director

Approved for funding with the City's 2007 Community Development Block Grant (CDBG) funds. (It is expected that the City will have \$339,387 in CDBG funds available for activities in 2007—\$272,387 available for projects and programs and \$67,000 for program administration. The City has 18 applications for funding, totaling over \$792,914.)

Ron Whisenand introduced Ed Gallagher, Housing Programs Manager, who presented an overview of the Community Development Block Grant Program. Mayor Mecham opened the public hearing. Speaking from the public were Eileen Allen, North County Women's Shelter, Kayla Wilburn, EOC Health Services, Wanda McFarlane, Caring Callers, Richard Gruner, Rides for Seniors, Julian Crocker, Family Resource Center, Bernadette Bernardi, Literacy Council, Anna Boyd-Bucy, Big Brothers and Sisters, Sylvia Bernard, Good Samaritan Center, Pearl Munak, Homeless Housing Project, and Bev Aho, ECHO. There were no further comments from the public, either written or oral, and the public discussion was closed.

Councilmember Strong, seconded by Councilmember Nemeth, moved to adopt Resolution No. 07-045, to allocate the City's allotment of 2007 CDBG funds, program income, and unspent CDBG funds, as follows:

Therapy Pool Rehab .....	\$106,629
Women's Shelter.....	17,000
First Five Commission: Demolition of Building .....	58,000
LED Crosswalk at 17th & Spring Streets .....	35,000
Riverside Avenue Sidewalks .....	5,000
EOC-Senior Health.....	2,000
EOC-Teen Academic Parenting Program.....	2,000
TFS Motel Voucher .....	21,000
Literacy Council.....	2,500
El Camino Homeless Organization.....	4,000
Big Brothers/Big Sisters.....	2,500
Caring Callers.....	2,500
PR Fellowship Development (2nd Baptist Church).....	11,258
RSVP Rides for Seniors .....	3,000
Capacity Building (an administrative use of CDBG funds) .....	40,000
Administration.....	27,000
<b>Total.....</b>	<b><u>\$339,387</u></b>

Motion passed by the following roll call vote:

AYES: Nemeth, Picanco, Strong, and Mecham  
 NOES: None  
 ABSTAIN: None  
 ABSENT: Hamon

**2. 2007 Consolidated Plan and Federal Grant Programs**

Ron Whisenand, Community Development Director

Recommended to the San Luis Obispo County Board of Supervisors those activities to be approved for funding with the County's 2007 allotments of Federal Home Investment Partnership Act (HOME), Emergency Shelter Grant (ESG), and American Dream Down Payment Initiative (ADDI) funds.

Mayor Mecham opened the public hearing. Speaking from the public was Gene Bergman, Housing Authority. There were no further comments from the public, either written or oral, and the public discussion was closed.

Councilmember Strong, seconded by Councilmember Nemeth, moved to adopt Resolution No. 07-046 to support the HOME, ESG, and ADDI-funded activities listed in the 2007 Draft Annual Action Plan.

Motion passed by the following roll call vote:

AYES: Nemeth, Picanco, Strong, and Mecham  
 NOES: None  
 ABSTAIN: None  
 ABSENT: Hamon

### 3. Workforce Housing Reward Grant Application

Ron Whisenand, Community Development Director

Authorized the application for a State Workforce Housing Reward ("WFHR") Grant, and give City staff direction regarding the prioritization of eligible projects to receive WFHR funds.

Mayor Mecham opened the public hearing. There were no comments from the public, either written or oral, and the public discussion was closed.

Councilmember Nemeth, seconded by Councilmember Strong, moved to adopt Resolution No. 07-047 authorizing the application for a Workforce Housing Reward (WFHR) Grant; and by Minute action, direct that 2006 WFHR funds be allocated to the Riverside Avenue Sidewalks

Motion passed by the following roll call vote:

AYES: Nemeth, Picanco, Strong, and Mecham  
NOES: None  
ABSTAIN: None  
ABSENT: Hamon

*By unanimous voice vote, Council moved to adjourn from regular session at 7:50 PM.*

#### **ADJOURNMENT:**

- To THE PACIFIC CUTTING HORSE ASSOCIATION DERBY, MARCH 10, 2007 AT THE PASO ROBLES EVENTS CENTER
- To THE REGULAR CITY COUNCIL MEETING AT 7:30 PM ON TUESDAY, MARCH 20, 2007, AT THE LIBRARY/CITY HALL CONFERENCE CENTER, 1000 SPRING STREET.

Submitted:

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Deborah D. Robinson, Deputy City Clerk  
Approved:

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