

**TO** James L. App, City Manager  
**FROM** Doug Monn, Director of Public Works  
**SUBJECT** SLO Green Build MOU  
**DATE** April 17, 2007

---

**Needs:** For the City Council to consider establishing a Memorandum of Understanding between the City of Paso Robles and SLO Green Build.

**Facts:**

1. The City of Paso Robles is dedicated to reducing construction waste, reducing energy consumption and conserving of natural resources.
2. The 2006 Economic Strategy includes principles and objectives to:
  - preserve energy and natural resources;
  - support and pursue economic development that maintains or improves the environment and public health; and
  - develop and implement “Green” Building Standards.
3. SLO Green Build is a non-profit agency established to promote sustainable building techniques to minimize construction waste, build healthier indoor environments, and reduce energy use while conserving natural resources.
4. SLO Green Build can provide printed resources, education workshops and training to architects, engineers, contractors, developers and the public in building sustainable projects.
5. Entering into an agreement with SLO Green Build will provide the City with tools and education materials to promote and encourage sustainable building techniques consistent with Economic Strategy objectives.

**Analysis & Conclusion:** The objective is to pursue and support Economic Development that maintains or improves the environment and public health by promoting and encouraging Green Build practices to reduce waste, conserve energy and natural resources.

**Fiscal Impact:** The City of Paso Robles will provide two thousand (\$2,000.00) dollars toward printed materials and other program costs to provide access by citizens of Paso Robles to educational materials and programs.

**Policy Reference:** 2006 Economic Strategy.

**Options**

- a. Adopt Resolution No. 07-xxx approving MOU with SLO Green Build.
- b. Amend, modify, or reject the above option.

Prepared by Steve Perkins  
Deputy Building Official

Attachments (2)

1. Resolution
2. Memorandum of Understanding

## EXHIBIT "A"

### MEMORANDUM OF UNDERSTANDING Between The City of Paso Robles And SLO Green Build

This Memorandum of Understanding is hereby entered into between the City of Paso Robles and SLO Green Build on April 17, 2007 in Paso Robles, CA 93446.

SLO Green Build's mission is threefold:

1. To promote sustainable building techniques that minimize construction waste, build healthier indoor environments, and reduce energy use while conserving natural resources;
2. To provide architects, engineers, contractors, developers, other building professionals, and the public with the proper tools to build sustainable projects; and
3. To support and help develop public policy which advocates for sustainable architectural, social, and building practices.

To carry out this mission, SLO Green Build will establish a green-building program, which will include printed resources and educational workshops and trainings. Among the printed resources will be guidelines and a checklist for green-building certification based on standards that have been (1) established by the U.S. Green Building Council's Leadership in Energy and Environmental Design (LEED) program and (2) adopted by more than 70 local governments in California who make up the Public Agency Council of Build it Green, the professional non-profit organization that coordinates statewide green-building efforts.

It is the general purpose of this Memorandum of Understanding to describe the duties and responsibilities of the parties in agreement.

#### CONTACTS

SLO Green Build

Andrea R. Pease, AIA, LEED AP  
Principal Representative  
2410 Leona Avenue  
San Luis Obispo, CA 93401

City of Paso Robles

Steve Perkins  
Deputy Building Official  
1000 Spring Street  
Paso Robles, CA 93446

## DUTIES AND RESPONSIBILITIES

The City of Paso Robles agrees to the following:

- Provide \$2,000 toward printed materials and other program costs, as described above in SLO Green Build “Duties and Responsibilities”, to ensure that all citizens of the City of Paso Robles have access to educational materials and programs.
- Encourage nonresidential projects greater than 60,000 square feet to achieve at least a LEED Silver Certification from the U.S. Green Building Council.
- For all future building and renovation of City structures over 5,000 square feet, consider seeking certification under the LEED Green Building Rating System, to a least the LEED Silver Certification from the U.S. Green Building Council.
- Provide liaison to meet with SLO Green Build quarterly to develop an in-house green-build team.
- Carry out actions as described in the above mission statement to the best of its ability in conjunction with the Green Building Program.
- Promote green building through community events and printed material with assistance from SLO Green Build.
- Conduct educational and training workshops, and provide consultative support with assistance from SLO Green Build.
- Develop and maintain a public-access resource library containing Green Build information
- Provide liaison with the Public Agency Council of Build It Green to (a) ensure timely updating of the Green Building Guidelines, and (b) keep the City abreast of sustainable building practices and developments elsewhere in California.
- Coordinate the production of printed materials, which may include:
  - ✓ A green-building checklist
  - ✓ A green score-card or checklist
  - ✓ A certification plaque (based on third-party certification)
  - ✓ An informational kiosk in Paso Robles

### **THIRD PARTY RIGHTS**

This MOU does not confer any rights to any third parties.

### **AMENDMENTS/TERMS**

- This Memorandum of Understanding may be modified only by written amendment approved in writing by an authorized representative of each organization.
- This Memorandum of Understanding shall become effective April 17, 2007 and continue in effect until April 17, 2012.
- This Memorandum of Understanding may be terminated by either party upon 30 day written notice.

### **AUTHORITY**

Each of the undersigned affirms that he/she is authorized to enter into this agreement which binds his/her respective organizations.

For the City of Paso Robles

For SLO Green Build

---

James L. App, City Manager

---

Andrea R. Pease, AIA, LEED AP  
Principal Representative

RESOLUTION NO. 07-XXX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PASO ROBLES  
APPROVING A MEMORANDUM OF UNDERSTANDING WITH SLO GREEN BUILD  
AND AUTHORIZING FUNDING

---

WHEREAS, SLO Green Build is a non-profit agency established to assist local government, design and building professionals and homeowners understand and use sustainable building practices; and

WHEREAS, SLO Green Build has proposed entering into a Memorandum of Understanding (MOU) with the City to provide technical assistance and support for the City's green building policies and programs; and

WHEREAS, the City has considered the proposed MOU and determined that it would be in the public interest to enter into the MOU to secure technical assistance in implementing General Plan policies regarding sustainable development and "green building" and related conservation programs.

NOW, THEREFORE, BE IT RESOLVED, AS FOLLOWS:

SECTION 1. The City Council of the City of El Paso de Robles does hereby approve the proposed MOU, Exhibit A.

SECTION 2. The Public Works Director or his designee is designated as the City liaison with SLO Green Build and will administer this agreement.

SECTION 3. The City Council does hereby authorize expenditure of \$2,000 from Budget Account # 100-710-5224-217 as funding for SLO Green Build to help defray the cost to prepare educational materials for City staff and the public, and to defray costs for other programs that benefit the City, as more particularly described in Exhibit A, and authorizes the City Manager to sign the MOU on behalf of the City, and to amend or terminate the MOU per the terms of the agreement.

PASSED AND ADOPTED by the City Council of the City of Paso Robles this 17th day, April 2007 by the following vote:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

---

Frank R. Mecham, Mayor

ATTEST:

---

Deborah D. Robinson, Deputy City Clerk