

TO: James L. App, City Manager  
FROM: Ann Robb, Director, Library and Recreation Services  
David McCue, Information Technology Manager  
SUBJECT: Recreation Software Contract  
DATE: July 3, 2007

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**Needs:** For the City Council to consider authorizing staff to enter into a contract with Bureau Veritas to implement GovPartner's Reserve Partner online product.

**Facts:**

1. The City's adopted Information Systems Strategic Plan calls for utilizing technology to improve customer service. The City's adopted budget for 07-08 includes \$40,000 for the implementation of web-based recreation class and facility registration.
2. A Request for Proposals was distributed to 9 software providers. Four proposals were received and reviewed by Information Technology and Recreation staff. GovPartner's Reserve Partner product was found to best fit the needs of the Recreation division.
3. Implementation of GovPartner's Reserve Partner will provide around the clock public access to activities and programs on the internet, would deliver superior customer service, reduce administrative tasks, and enable maximum community participation.

**Analysis & Conclusion:**

As called for in the Information Systems Strategic Plan, implementation of recreation software will provide improved customer service and streamline administrative tasks. Information Technology and Recreation staff concur that Gov Partner Reserve Partner provides a robust, secure system with a superior customer interface.

**Policy**

Reference: Information Systems Strategic Plan

**Fiscal**

Impact: Not to exceed \$40,000

**Options:**

- a. Direct staff to enter into a contract with Bureau Veritas to provide GovPartner Reserve Partner.
- b. Amend, modify, or reject above option.

RESOLUTION NO. 08-XXX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PASO ROBLES  
AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH BUREAU  
VERITAS FOR GOV PARTNER – RESERVE PARTNER RECREATION SOFTWARE

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WHEREAS, The City's adopted Information Systems Strategic Plan calls for utilizing technology to improve customer service; and

WHEREAS, City adopted budget provides funds in the amount of \$40,000 to provide new recreation registration software; and

WHEREAS, The City issued a Request for Proposals (RFP) for software implementation; and

WHEREAS, Bureau Veritas' GovPartner Reserve Partner achieved the best rank score in the rating matrix

THEREFORE, BE IT RESOLVED AS FOLLOWS:

The City Council of the City of Paso Robles does authorize the City Manager to enter into a contract with Bureau Veritas for GovPartner Reserve Partner recreation software implementation

PASSED AND ADOPTED by the City Council of the City of Paso Robles this 3<sup>rd</sup> day of July 2007 by the following votes:

AYES:

NOES:

ABSENT:

ABSTAIN:

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Frank R. Mecham, Mayor

ATTEST:

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Cathy M. David, Deputy City Clerk