


TO: James L. App, City Manager  
FROM: Ronald Whisenand, Community Development Director   
SUBJECT: Ad Hoc Committee Formation – Downtown Parking  
DATE: August 7, 2007

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Needs: For Council to appoint two members to sit on a Downtown Parking Ad Hoc Committee

Facts:

1. On May 30, 2007 Council directed staff to obtain the services of a qualified consultant to prepare a Parking Management Plan that would analyze time restricted parking zones in the downtown.
2. The City has received proposals from two qualified firms and would like assistance from an Ad Hoc Committee in selecting a consultant. In addition, the Ad Hoc Committee may be called upon to provide possible direction on the development of the draft Management Plan.
3. Consultant interviews will be scheduled once an Ad Hoc Committee has been formed and as early as the week of August 13<sup>th</sup>.

Options:

- a. Appoint a two-member Ad Hoc Committee to work with staff to select the most qualified firm to prepare a Downtown Parking Management Plan; and report back to the full Council by December 31, 2007.
- b. Amend, modify or reject the foregoing option.