



CITY OF EL PASO DE ROBLES
"The Pass of the Oaks"

CITY COUNCIL MINUTES

Wednesday, January 2, 2008 7:30 PM

**MEETING LOCATION: PASO ROBLES LIBRARY/CITY HALL
CONFERENCE CENTER, 1000 SPRING STREET**

**PLEASE SUBMIT ALL CORRESPONDENCE FOR CITY COUNCIL PRIOR
TO THE MEETING WITH A COPY TO THE CITY CLERK**

7:30 PM – CONVENE REGULAR MEETING

CALL TO ORDER – Downstairs Conference Center

PLEDGE OF ALLEGIANCE

INVOCATION

ROLL CALL Councilmembers John Hamon Gary Nemeth, Duane Picanco, Fred Strong, and Frank Mecham

PUBLIC COMMENTS

- John Borst concerning water rate study (copy attached)
- Jim Throop, Director of Administrative Services, introduced Michael [Seden-Hansen](#), the City's recently hired Transit Coordinator

AGENDA ITEMS TO BE DEFERRED (IF ANY) - None

PRESENTATIONS– None

PUBLIC HEARINGS – None

CONSENT CALENDAR

Mayor Mecham called for public comments on Consent Calendar items. By General Consent, Item No. 4 was pulled for presentation. There were no comments from the public, either written or oral, and the public discussion was closed.

1. [Approve City Council minutes of December 13 and 18, 2007](#)
2. [Approve Warrant Register: Nos. 74452—74565 \(12/14/07\) and 74566—74746 \(12/21/07\), and Other Payroll Services](#)

3. Receive and file Advisory Body Committee minutes as follows:
[Library Board of Trustees meeting of November 8, 2007](#)
[Parks & Recreation Advisory Committee meeting of November 20, 2007](#)
4. **(Pulled for presentation).** Proclamation recognizing January 4, 2008 as World Hypnotism Day.
5. Read, by title only, and adopt Ordinance No. 941 N.S., changing the zoning designation for properties located at 2027, 2041 and 2049 Riverside Avenue from Multi-Family Residential, (R 3), to Commercial Light Industrial, Mixed-Use Overlay (C3-MU).
6. Read, by title only, and adopt Ordinance No. 942 N.S., adopting the 2007 Edition of the California Codes (Chapter 17.04) amending the Building, Plumbing, Mechanical, Electrical and Fire Codes, that became effective January 1, 2008. (First reading December 18, 2007).
7. Read, by title only, and adopt Ordinance No. 943 N.S., amending Chapter 17.12 of the Municipal Code in accordance with State Health and Safety Code language relating to "Security of Bodies of Water To Be Used For The Purpose Of Human Immersion", and pool barriers. (First reading December 18, 2007).
8. Read, by title only, and adopt Ordinance No. 944 N.S., amending Chapter 3.40 Revenue and Finance of the Municipal Code to modify the 2007/2008 budget for the Paso Robles Redevelopment Agency regarding the San Luis Obispo Housing Trust Fund Grant of \$7,500. (First reading December 18, 2007).

Consent Calendar Items Nos. 1-3 and 5-8 were approved on a single motion by Councilmember Nemeth, seconded by Councilmember Strong, with Councilmember Picanco abstaining on Warrant Register Item Nos. 074702, and Mayor Mecham abstaining on Warrant Register Item Nos. 074470, 074554, 074598 and 074697.

Motion passed by the following unanimous roll call vote:

AYES: Hamon, Nemeth, Picanco, Strong, and Mecham
 NOES:
 ABSTAIN:
 ABSENT:

Mayor Mecham presented a Proclamation recognizing January 4, 2008 as World Hypnotism Day to Harvey Hunt.

DISCUSSION

ADJOURN TO JOINT MEETING OF REDEVELOPMENT AGENCY & CITY COUNCIL

ROLL CALL Agencymembers John Hamon, Gary Nemeth, Duane Picanco, Frank Mecham, and Chairman Fred Strong

All Councilmembers were present.

9. Town Centre/Uptown Specific Plan

R. Whisenand, Community Development Director

The City Council considered a contract to prepare a Specific Plan for the Town Center and Uptown Centre planning areas, with the Redevelopment Agency to consider an appropriation of Redevelopment Funds for this activity. David Sargeant, the representative from Moule & Polyzoides, attended and was available to answer questions regarding the proposal.

Speaking from the public was Dale Gustin. Agency Chairman Strong read comments from Matt Masia. There were no further comments from the public, either written or oral, and the public discussion was closed.

Agencymember Nemeth, seconded by Agencymember Hamon, moved to adopt Resolution No. RA 08-001 to appropriate \$250,000 towards the project.

Motion passed by the following roll call vote:

AYES: Hamon, Mecham, Nemeth, and Strong
NOES: Picanco
ABSTAIN:
ABSENT:

ADJOURN TO CITY COUNCIL

Mayor Mecham opened the public hearing. There were no comments from the public, either written or oral, and the public discussion was closed.

Councilmember Nemeth, seconded by Councilmember Strong, moved to introduce for first reading Ordinance No. 945, N.S. amending Chapter 3.40 Revenue and Finance of the Municipal Code to modify the Fiscal Year 2007/2008 Budget for the Redevelopment Agency of the City of El Paso de Robles, and set January 15, 2008 as the date for adoption

Motion passed by the following unanimous roll call vote:

AYES: Hamon, Nemeth, Strong, and Mecham
NOES: Picanco
ABSTAIN:
ABSENT:

Councilmember Strong, seconded by Councilmember Nemeth, moved to adopt Resolution No. 08-001 awarding a contract in the not to exceed amount of \$1,500,000, to Moule & Stefanos Polyzoides for the preparation of a specific plan for the Town Center and Uptown Areas.

Motion passed by the following unanimous roll call vote:

AYES: Hamon, Nemeth, Picanco, Strong, and Mecham
NOES:
ABSTAIN:
ABSENT:

10. Service Club Sign Program

R. Whisenand, Community Development Director

The City Council considered adoption of a City-standard Service Club Sign Program.

Mayor Mecham opened the public hearing. There were no comments from the public, either written or oral, and the public discussion was closed.

Councilmember Picanco, seconded by Councilmember Hamon, moved to adopt the unified signage plan for Service Clubs, as designed by Pierre Rademaker, consistent with the draft Gateway Design Standards.

Motion passed by the following unanimous roll call vote:

AYES: Hamon, Nemeth, Picanco, Strong, and Mecham

NOES:

ABSTAIN:

ABSENT:

CITY MANAGER - None

CORRESPONDENCE - None

ADVISORY BODY COMMUNICATION – None

COUNCIL COMMENTS (Including oral reports on conferences attended) - None

ADJOURNMENT: to THE REGULAR MEETING AT 7:30 PM ON TUESDAY, JANUARY 15, 2008, AT THE LIBRARY/CITY HALL CONFERENCE CENTER, 1000 SPRING STREET

By unanimous voice vote, Council moved to adjourn from regular session at 8:30 PM.

Submitted:

Deborah D. Robinson, Deputy City Clerk
Approved:

THESE MINUTES ARE NOT OFFICIAL OR A PERMANENT PART OF THE RECORDS UNTIL APPROVED BY THE CITY COUNCIL AT A FUTURE REGULAR MEETING.

City Council Agenda Report

Draft Copy 1.2.08

TO: Paso Robles CITY COUNCIL Date: March ____, 2008

FROM: CITY MANAGER

SUBJECT: AUTHORIZATION TO ENTER INTO CONTRACT WITH _____ TO PROVIDE COMPREHENSIVE WATER COST OF SERVICE AND RATE DESIGN STUDIES FOR AN AMOUNT NOT TO EXCEED \$ _____

RECOMMENDATION:

It is recommended that the Paso Robles City Council authorize the City Manager to enter into a contract with _____ to provide a comprehensive Water Cost of Service and Rate Design Study (WCOS) for the City of Paso Robles for an amount not to exceed \$ _____. (If the contract is exempt from competitive bidding, so state it here.)

BACKGROUND:

The City of Paso Robles is seeking the services of a qualified technical and financial consulting firm to conduct a comprehensive water cost of service and rate design study (WCOS). Paso Robles reviews its water rate structure no less than annually and conducts a WCOS about once every five years. Since Paso Robles conducted a WCOS study in 2001, its water rates have been subject to various regulations, court rulings, restrictions and customer complaints. The results of the WCOS will ensure that the City's water rate structure and pricing is sustainable, equitable, recovers its revenue requirements, and that it is in compliance with existing regulations, bond covenants and other legal restrictions.

The proposed WCOS will involve the determination of actual and expected cost of service, as well as the development of various water rate design options to fund revenue requirements for at least the next 5 years. The proposed study will also consider low income, conservation, recycled and drought water rate pricing programs, as well as review the Nacimiento Water Fee component of the existing rate structure which has not been changed since 2005. In addition, the WCOS will consider the restrictions on water rates set by Proposition 218, Government Code Section 54999, and the appropriate process and procedure required for any water rate adjustments to ensure compliance with Proposition 218 and California law. The WCOS will also consider the allocation of water rights in the Paso Robles Groundwater Basin among customer groups and/or between inside and outside City customers, charges for various water services and for connecting to the water system, the reserve requirements, and appropriate water rate target levels consistent with the City's General Plan.

REQUEST FOR PROPOSAL (RFP) PROCESS AND PROPOSAL EVALUATION

A Request for proposal was sent to about _____ technical and financial consulting firms in early February 2007. _____ consulting firms responded to the proposal. The review panel, comprised of the *Director of Public Works* and the *Citizen's Water Rate Design and Review Committee*, interviewed all responding firms, which were as follows:

The interviews were scheduled from Feb. 14, 2008 to Feb. 21, 2008. _____ was awarded the highest score by the review panel (attach Exhibit A).

Based on a consensus of the members of the review panel, they recommend the City Council authorize the City Manager to enter into a contract with _____ for an amount not to exceed \$ _____. This consulting firm, based on a review their proposal/presentation, is recommended to receive the contract for the following reasons:

Water Rate Study Consultants

1.2.08

- | | |
|--|-------------------------------|
| 1. Raftelis Financial Consultants | Pasadena, CA |
| 2. Foresight Consulting Services | Davis, CA |
| 3. Municipal & Financial Service Group | Annapolis, MD |
| 4. Red Oak Consulting | Pasadena, CA |
| 5. Navigant Consulting | Los Angeles, CA |
| 6. Bartle Wells Associates | Berkeley, CA |
| 7. EES Consulting | Kirkland, WA |
| 9. McGuire Environmental Consultants, Inc. | Santa Monica, CA |
| 10. CH2M Hill | San Jose, CA
Englewood, CO |
| 11. Utility Strategies Consulting Group | Tempe, AZ |

See also attached list for other consultants (next 2 pages)

California Urban Water Conservation Council 2007 Water Consultant Roster

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