

TO: James L. App, City Manager  
FROM: Meg Williamson, Assistant City Manager  
SUBJECT: League of Cities – Designation of Voting Delegates  
DATE: June 3, 2014

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NEEDS: For the City Council to designate voting delegates and alternates for the September 2014 League of Cities Annual Conference.

FACTS:

1. The League’s Annual Conference is scheduled for September 3 – 5 in Los Angeles. At this meeting, the League membership considers and takes action on resolutions that establish League policy.
2. In order to vote at the Annual Business Meeting, the City Council must designate a voting delegate.
3. Two alternate voting delegates may also be appointed, who may vote in the event that the designated voting delegate is unable to serve in that capacity.

ANALYSIS &  
CONCLUSION:

Consistent with League bylaws, a city’s voting delegate and up to two alternates must be designated by the City Council. In order to cast a vote, delegates must be present at least for Friday, September 3<sup>rd</sup> at the Conference.

POLICY

REFERENCE: May 1, 2014 League of Cities Notification and League bylaws.

FISCAL

IMPACT: No fiscal impact is anticipated with establishing a voting delegate. The City Council has an annual travel & education budget of approximately \$6,000. The number of Council attendees choosing to attend the annual conference will determine travel & education costs.

OPTIONS:

- a) Designate One (1) Voting Delegate and up to Two (2) Voting Delegate Alternates for the 2014 League of California Cities Annual Business Conference;  
or
- b) Amend, modify, or reject the above options.