

Any person desiring to speak on an agenda item is asked to fill out a **Speaker Information Card** and place it at the Staff Table prior to public discussion of that item. Each individual speaker will be limited to a presentation total of three (3) minutes per item.

**AMERICANS WITH DISABILITIES ACT** Any individual, who because of a disability needs special assistance to attend or participate in this meeting, may request assistance by contacting the City Clerk's Office (805) 237-3960. Whenever possible, requests should be made four (4) working days in advance of the meeting.

## CITY COUNCIL AGENDA

Tuesday, May 4, 2004 7:30 PM

MEETING LOCATION: PASO ROBLES LIBRARY/CITY HALL  
CONFERENCE CENTER, 1000 SPRING STREET

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PLEASE SUBMIT ALL CORRESPONDENCE FOR CITY COUNCIL PRIOR  
TO THE MEETING WITH A COPY TO THE CITY CLERK

### 7:30 PM – CONVENE REGULAR MEETING

**CALL TO ORDER** – Downstairs Conference Center

**PLEDGE OF ALLEGIANCE**

**INVOCATION**

**ROLL CALL** Councilmembers George Finigan, Jim Heggarty, Gary Nemeth, Duane Picanco and Mayor Frank Mecham

### PUBLIC COMMENTS

This is the time the public may address the Council on items other than those scheduled on the agenda. **PLEASE SPEAK DIRECTLY INTO THE MICROPHONE AND BEGIN BY STATING YOUR NAME AND ADDRESS. EACH PERSON AND SUBJECT IS LIMITED TO A 3-MINUTE DISCUSSION.** Any person or subject requiring more than three minutes may be scheduled for a future Council meeting or referred to committee or staff. Those persons wishing to speak on any item scheduled on the agenda will be given an opportunity to do so at the time that item is being considered.

## AGENDA ITEMS TO BE DEFERRED (IF ANY)

### PRESENTATIONS

1. **Water Conservation**

Receive a briefing on water conservation.  
M. Williamson, Interim Public Works Director

### PUBLIC HEARINGS

2. **Appeal of Planning Commission Approval of Tract 2358 – Planned Development 04-004 and Rezone 03-009 (Peterson / Franklin Project)**

J. Falkenstien, Acting Community Development Director

Consider appeal filed by James Cutter regarding Planning Commission's approval of Tract 2358 on March 23, 2004. (This subdivision divides two existing parcels, totaling 2.87 acres, into seven single-family residential lots. Property is located at 723 and 733 Rolling Hills Road, north of Creston Road. The project is consistent with the City's General Plan and Zoning Code, and the State Subdivision Map Act.)

**OPTIONS:**

- a. Based on the Tract 2358 and PD 04-004 meeting requirements of the City's General Plan and Zoning Code, and the issues of the appeal not meeting the required findings of denial as listed in Section 66474 of the Subdivision Map Act, that the City Council deny the appeal and uphold the Planning Commission's approval of Tentative Tract 2358 and PD 04-004, subject to the conditions of approval contained in Planning Commission Resolution No. 04-00.
- b. Amend, modify, or reject any of the above option.

### ROLL CALL VOTE

## ADJOURN TO JOINT MEETING OF PUBLIC FINANCING AUTHORITY, REDEVELOPMENT AGENCY & CITY COUNCIL

### CONSENT

3. **Second Implementation Agreement for Canyon Creek Apartments - Peoples' Self-Help Housing Corp. (PSHHC)**

J. Falkenstien, Acting Community Development Director

Consider a request from PSHHC to modify the approved Participation Agreement in order to reduce the required percentage of affordable units from 100% to 49%, extend the period of the loan from 35 years to 55 years, update the schedule of performance, and make other minor revisions related to tax credit funding. (This project is a proposed 68-unit affordable senior apartment complex to be located on a 7-acre site on the southwest corner of Oak Hill Road and Nicklaus Drive.)

**OPTIONS:**

- a. Adopt Resolution No. RA 04-xx approving a Second Implementation Agreement to the Participation Agreement for the Canyon Creek Apartments Project.
- b. Amend, modify, or reject the foregoing option.

**ROLL CALL VOTE (REDEVELOPMENT AGENCY)**

**ADJOURN TO CITY COUNCIL MEETING**

**CONSENT CALENDAR**

ITEMS ON THE CONSENT CALENDAR ARE CONSIDERED ROUTINE, NOT REQUIRING SEPARATE DISCUSSION. However, if discussion is wanted or if a member of the public wishes to comment on an item, the item may be removed from the Consent Calendar and considered separately. Councilmembers may ask questions of clarification without removing an item from the Calendar. INDIVIDUAL ITEMS 4-16 ARE APPROVED BY THE VOTE THAT APPROVES THE CONSENT CALENDAR, UNLESS AN ITEM IS PULLED FOR SEPARATE CONSIDERATION.

4. [Approve City Council minutes of April 20, 2004](#)  
D. Fansler, City Clerk
5. [Approve Warrant Registers: Nos. 47139 – 47313 \(4/16/04\) and 47314 – 47455 \(4/23/04\)](#)  
M. Compton, Administrative Services Director
6. [Receive and file Advisory Body Committee minutes as follows:](#)  
Citizens Airport Advisory Committee meeting of March 25, 2004
7. [Adopt Resolution No. 04-xx declaring certain City property as surplus and approving disposal as identified in Exhibit A.](#) (The City's adopted equipment replacement program provides for replacing computers on a pre-determined schedule.)  
M. Compton, Administrative Services Director
8. [Adopt Resolution No. 04-xx approving a budget appropriation for \\$95,000 from the Economic Incentive Fund.](#) (The economic incentive agreement with Pacific Coast Hotel Properties provides for a building permit fee waiver not to exceed \$35,000 and reimbursement for public improvements on Theatre Drive and Alexa Court not to exceed \$95,000. To qualify for reimbursement, Pacific Coast Hotel Properties must document that the public improvements cost at least \$95,000 and that transient occupancy lodging tax collections were at least \$95,000. Both conditions have been met.)  
M. Compton, Administrative Services Director
9. [Adopt Resolution No. 04-xx approving a budget appropriation of \\$1,000 from General Fund reserves and authorize the Director of Administrative Services to execute an agreement to participate in the Local Government Tax Data Sharing Program.](#) The State of California Franchise Tax Board has developed a new program to share business gross receipt tax data with local governments for purposes of confirming same for business licensing.)  
M. Compton, Administrative Services Director

10. [Adopt Resolution No. 04-xx declaring its intent to self-insure for workers' compensation and authorizing the City's participation in the program offered by the California Joint Powers Insurance Authority.](#) (The City has been participating in the Central Coast Cities Self-Insurance Fund's [CCCSIF] liability program since July 2003 following the CCCSIF Board's vote to dissolve the program. In February 2004, the Board voted to dissolve the workers' compensation program effective June 30<sup>th</sup>, leaving members to pursue their own options. Most member agencies are opting to join CJPIA workers' compensation. This membership would result in considerable savings to the City.)  
M. Compton, Administrative Services Director
11. [Adopt Resolution No. 04-xx accepting the public improvements of Tract 2254-2 into the City's maintenance system.](#) (This tract is a 15-lot subdivision on a 3.9-acre site located along Silver Oak Drive, off Beechwood Drive, south of Meadowlark Lane, and east of Creston Road. All public improvements have been constructed to the satisfaction of the City Engineer.)  
J. Falkenstien, Acting Community Development Director
12. [Adopt Resolution No. 04-xx accepting the public improvements of Tract 2373 into the City's maintenance system.](#) (This tract is a 21-lot subdivision, with one open space lot, on a 12.5-acre site located along the west side of Golden Hill Road and the south side of Union Road, south of Highway 46. All public improvements have been constructed to the satisfaction of the City Engineer.)  
J. Falkenstien, Acting Community Development Director
13. [Adopt Resolution No. 04-xx \(1\) initiating proceedings for the annual levy for the maintenance of district facilities; \(2\) declaring the intent to levy and cause a notice to be published for a public hearing to be scheduled on June 1, 2004; and \(3\) approving the Draft Preliminary Engineer's Levy Report as presented and making it available to the public for review and comment.](#) (A Landscape and Lighting District was formed in 1989 for the maintenance of streetlights, hardscapes, detention basins, parkways, median islands, open space, slopes, and other appurtenant facilities and operations relating to the L&L District. The annual levy is a two-step process. The first step is for Council to adopt resolutions to initiate the proceedings by scheduling a Public Hearing. Final step takes place at the Public Hearing, wherein the City Council would adopt a resolution to approve the final levy report.)  
M. Williamson, Interim Public Works Director
14. [Adopt Resolution No. 04-xx rescinding all bids and terminating construction contracts to repair earthquake damages at Centennial Park, Senior Center, Veteran's Building, and the Library/City Hall; and direct staff to re-bid the projects using a quantified, line item bid.](#) (The bidding format for these contracts contained the scope of work to be completed and asked for a "lump sum" price. Contracts were awarded to the lowest responsive bidder for each project. Subsequent to contract award, FEMA/OES informed the City that coverage of damages would be limited unless a line item format was used.)  
M. Williamson, Interim Public Works Director
15. [Adopt Resolution No. 04-xx approving a Purchase and Sale Agreement with Union Asphalt, Inc. for a permanent pipeline and temporary construction easement for \\$19,915; and authorize the Mayor to execute the agreement.](#) (The Thunderbird well fields, located on the west bank of the Salinas River, provide a large portion of the City's potable water. The existing waterline connects to the 21<sup>st</sup> Street water storage tank. The Water Master Plan includes a second parallel line, diverting eastward across the Salinas River to South River Road to serve the City's eastside water demands. The planned waterline will connect to the water storage tanks at Golden Hill Road. A portion of the pipeline will be located on property owned by Union Asphalt.)  
M. Williamson, Interim Public Works Director

16. [Adopt Resolution No. 04-xx authorizing the purchase of \\$16,464 in exercise equipment from low bidder LA Gym Equipment.](#) (In January 2004, Council approved the acceptance of a Federal Emergency Management Agency Assistance to Firefighters Grant for \$84,375; approximately \$16,000 of the grant funds was allocated to exercise equipment. Vendors were invited to submit bids for various pieces of equipment and three qualifying bids were received, ranging between \$16,464 and \$21,685.)  
K. Johnson, Chief of Emergency Services

**ROLL CALL VOTE**

**DISCUSSION**

17. [Fiscal Year 2004-05 Budget and 4-Year Financial Plan](#)

M. Compton, Administrative Services Director

Consider adopting the operating budget and 4-year financial plan for fiscal year 2005. (Due to the State budget crisis last year, the City adopted a 1-year budget in order to gauge State revenue takeaways and their impact on the City's budget. It is again recommended that a 1-year operating budget be adopted until such time as the State adopts a plan to resolve budget deficiencies. This budget generally maintains existing levels of service in the City.)

**OPTIONS:**

- a. Adopt Resolution No. 04-xx approving the operating budget and 4-year financial plan for fiscal year 2005.
- b. Amend, modify, or reject the above option.

**ROLL CALL VOTE**

18. [Melody Drainage Basin](#)

M. Williamson, Interim Public Works Director

Review the use and maintenance of Melody Drainage Basin. (This basin is located between Caddie Lane and Melody Drive, surrounded by single-family residences. The facility was designed, and continues to serve, as a storm water detention basin.)

**OPTIONS:**

- a. Receive, file, and, if appropriate, provide direction regarding basin alternative analysis.
- b. Amend, modify, or reject the above option.

**ROLL CALL VOTE**

19. [Award of Construction Contract – 13th Street Bridge Widening Project](#)

M. Williamson, Interim Public Works Director

Consider awarding a construction contract for the 13<sup>th</sup> Street Bridge Widening Project. (Bids for this project were solicited and two bids were received at the Bid Opening on April 15<sup>th</sup>, ranging from a low bid of \$12,113,691 to a high bid of \$13,388,726. Staff reviewed the low bid submitted by Whittaker Contractors of Santa Margarita and finds it to be responsive.)

**OPTIONS:**

- a. Adopt Resolution No. 04-xx:
  - (1) Award a construction contract for the 13<sup>th</sup> Street Bridge Widening Project to Whitaker Contractors of Santa Margarita in the amount of \$12,113,69; and
  - (2) Revise the project budget to \$20 million and authorize supplemental appropriations per Exhibit A.
- b. Amend, modify, or reject the above option.

**ROLL CALL VOTE**

**20. [Award Construction Contract for Installation of Equipment to Control Flow of Sulfur Spring at City Hall Parking Lot](#)**

M. Williamson, Interim Public Works Director

Consider awarding a construction contract for the installation of equipment to control the flow of a sulfur spring at City Hall parking lot. (Per Council's direction of April 20<sup>th</sup>, staff reviewed discrepancies of two bid items on proposals received, as well as checking five of the low bidder's six references. All responses were favorable relative to work schedules, work quality, and overall working relationship with the contractor's clients.)

**OPTIONS:**

- a. Adopt Resolution No. 04-xx awarding a construction contract for the installation of equipment to control the flow of a sulfur spring at City Hall parking lot to low bidder Associated Pacific Contractors, Inc. for \$70,953.
- b. Amend, modify, or reject the above option.

**ROLL CALL VOTE**

**21. [Award of Contract to Update the City's Water and Sewer Master Plans](#)**

M. Williamson, Interim Public Works Director

Consider approving a contract to update the City's Water and Sewer Master Plans to Boyle Engineering. (The current Sewer and Water Master Plans were prepared in 1993. With the recent update of the General Plan, these master plans need updating, as well. A Request for Proposal was sent to 15 firms, with three responding. Proposals ranged from \$159,470 to \$415,000. Staff and Council's ad hoc committee reviewed the proposals and found that the team from Boyle Engineering provided the most comprehensive proposal.)

**OPTIONS:**

- a. (1) Authorize the City Manager to enter a contract with Boyle Engineering in the amount of \$159,470 to update the City's Water and Sewer Master Plans; and
  - (2) Terminate the Sewer and Water Master Plans ad hoc committee formed in March 2004 with Councilmember Finigan and Nemeth.
- b. Amend, modify, or reject the above option.

**ROLL CALL VOTE**

**22. Earthquake Recovery – Federal Reimbursement Process Assistance**

M. Williamson, Interim Public Works Director

Consider appropriating additional funds to continue professional services dealing with earthquake issues and Federal Emergency Management Administration (FEMA). (The City entered into a contract with Kermani Consulting Group in February 2004 to assist the City in navigating the complex and time consuming public assistance reimbursement process with FEMA. While tentative agreement with FEMA has been reached on the majority of outstanding public project repairs, there remains a significant amount of reimbursement exposure on three key projects, representing \$6.4 million of estimated city-wide repair costs.)

**OPTIONS:**

- a. Adopt Resolution No. 04-xx approving a budget appropriating of \$30,000 to extend earthquake recovery related services under an existing consultant contract.
- b. Amend, modify, or reject the above option.

**ROLL CALL VOTE**

**23. Pollution Liability Coverage**

M. Compton, Administrative Services Director

Consider approving a budget appropriation for liability coverage (non-landfill). (The proposed coverage is for both sudden and gradual pollution. Pollution events are rare, but the cost of an event can be quite severe. The City's insurance broker indicates that the coverage offered by the California Joint Powers Insurance Authority is a good purchase.)

**OPTIONS:**

- a. Adopt Resolution No. 04-xx approving an appropriation from General Fund reserves to Budget Account No. 100-140-5230-138.
- b. Amend, modify or reject the above option.

**ROLL CALL VOTE**

**CITY MANAGER**

**24. Schedule Date for Applicant Interview & Appointment and/or Make Appointment - Citizens' Transportation Advisory Committee**

J. App, City Manager

Determine preferred course of action to fill one vacancy on the Citizens' Transportation Advisory Committee.

1 vacancy – 1 applicant: William J. Beasley

Term: At the pleasure of the Council

**OPTIONS:**

- a. Appoint William J. Beasley to the Citizens' Transportation Advisory Committee for an indeterminate term.
- b. Select date for conducting interview and making appointment to fill the vacancy on the Citizens' Transportation Advisory Committee.
- c. Direct staff to continue advertising for a specified period to solicit additional applications.
- d. Amend, modify, or reject any of the above options.

**ROLL CALL VOTE**

**25. Schedule Date for Applicant Interviews & Appointments – Housing Authority**

J. App, City Manager

Select date for conducting interviews and making appointments to fill a vacancy on the Housing Authority.

1 vacancy – 4 applicants:      Member-at-large, regular term to fill the vacated term previously filled by David Rouff

Term: Expiring February 28, 2007

William J. Beasley\*  
Barbara L. Dabul  
Michael R. Talen  
Edward J. Tascona

\* Pursuant to Council policy, appointees may serve on only one standing committee at a time. If Mr. Beasley is appointed to CTAC in action of the prior agenda item, he will automatically be withdrawn as an applicant for the Housing Authority.

**VOICE VOTE**

**CORRESPONDENCE** - None

**ADVISORY BODY COMMUNICATION** - None

**AD HOC COUNCIL BUSINESS** - None

**COUNCIL COMMENTS**

**ADJOURNMENT:**      to THE **TIP-A-COP DINNER** AT 6:00 PM ON THURSDAY, MAY 13, 2004, AT THE PASO ROBLES INN, 1103 SPRING STREET; AND TO THE **REGULAR MEETING** AT 7:30 PM ON TUESDAY, MAY 18, 2004, AT THE LIBRARY/CITY HALL CONFERENCE CENTER, 1000 SPRING STREET.

***THE DEADLINE FOR SUBMITTING ITEMS FOR THE NEXT REGULAR COUNCIL MEETING IS MAY 7, 2004***