



CITY OF EL PASO DE ROBLES

"The Pass of the Oaks"

CITY COUNCIL AGENDA

Tuesday, November 6, 2007 7:30 PM

MEETING LOCATION: PASO ROBLES LIBRARY/CITY HALL
CONFERENCE CENTER, 1000 SPRING STREET

PLEASE SUBMIT ALL CORRESPONDENCE FOR CITY COUNCIL PRIOR
TO THE MEETING WITH A COPY TO THE CITY CLERK

7:30 PM – CONVENE REGULAR MEETING

CALL TO ORDER – Downstairs Conference Center

PLEDGE OF ALLEGIANCE

INVOCATION

ROLL CALL Councilmembers John R. Hamon, Jr., Gary Nemeth, Duane Picanco,
Fred Strong, and Mayor Frank Mecham

PUBLIC COMMENTS

This is the time the public may address the Council on items other than those scheduled on the agenda. **PLEASE SPEAK DIRECTLY INTO THE MICROPHONE AND BEGIN BY STATING YOUR NAME AND ADDRESS. EACH PERSON AND SUBJECT IS LIMITED TO A 3-MINUTE DISCUSSION.** Any person or subject requiring more than three minutes may be scheduled for a future Council meeting or referred to committee or staff. Those persons wishing to speak on any item scheduled on the agenda will be given an opportunity to do so at the time that item is being considered.

AGENDA ITEMS TO BE DEFERRED (IF ANY)

PRESENTATIONS

1. [Recognition – PRHS Foreign Exchange Students and Host Families](#)

F. Mecham, Mayor

Charles Amaning-Kwarteng, Ghana (The Hoops Family)
Anita Bodnar, Hungary (The Takacs Family)
Sophie Braconnier, Belgium (The Harrington Family)
Aurora Chun, Paraguay (The Tubbs Family)
Hortensia Hurst, Germany (The Carroll Family)
Jaakko Korhonen, Finland (The McPartlan & Basinger/Ellison Families)
Steffen Ohmann, Germany (The Williams Family)
Arnaud Paulet, Belgium (The Conklin-Wishon Family)
Alexander Seidel, Germany (The Anspaugh-Michel Family)
Chi Vu, Vietnam (The Dallons Family)
Emanuel Wollersheim, Germany (The Benjamin-Vetter Family)
Ouyang Xin Dan, China (The Milburn Family)

2. [Recognition - Paso Robles High School, CIF Southern Section, "2007 Champion for Character School"](#)

F. Mecham, Mayor

In partnership with the Josephson Institute, the California Interscholastic Federation (CIF) created the "A Champion for Character School"SM program, designed to recognize the significant impact school athletics can play in society. Recently the CIF Southern Section, representing 571 schools, and more than 800,000 students, selected PRHS as one of six schools to be honored as "A Champion for Character School". The program recognizes schools for creating an athletic program that supports academic achievement, encourages sportsmanship, and fosters effective, character-based behavior.

PUBLIC HEARINGS - None

CONSENT CALENDAR

ITEMS ON THE CONSENT CALENDAR ARE CONSIDERED ROUTINE, NOT REQUIRING SEPARATE DISCUSSION. However, if discussion is wanted or if a member of the public wishes to comment on an item, the item may be removed from the Consent Calendar and considered separately. Councilmembers may ask questions of clarification without removing an item from the Calendar. **INDIVIDUAL ITEMS ARE APPROVED BY THE VOTE THAT APPROVES THE CONSENT CALENDAR, UNLESS AN ITEM IS PULLED FOR SEPARATE CONSIDERATION.**

3. [Approve City Council minutes of October 11 and 16, 2007](#)

D. Fansler, City Clerk

4. [Approve Warrant Register: Nos. 73147—73251 \(10/11 /07\), 73252-73464 \(10/19/07\), 73465—73588 \(10/26/07\), and Other Payroll Services](#)

J. Throop, Director of Administrative Services

5. Receive and file Advisory Body Committee minutes as follows:
 Citizens Airport Advisory Committee meeting of September 27, 2007
 Library Board of Trustees meeting of September 13, 2007
 Parks and Recreation Advisory Committee meeting of September 11, 2007
 Promotion Coordinating Committee meeting of October 11, 2007
6. Certificate of Recognition, honoring Charles Miller for his decade of service to the City, on his retirement from the Citizens' Airport Advisory Committee.
 F. Mecham, Mayor
7. Proclamation designating November 2007 as Toy Bank Month.
 F. Mecham, Mayor
8. Approve 4-year contract with Paso Robles Main Street, Inc. for provision of downtown promotional services. The proposed payments are included in the adopted 4-year Financial Plan.
 J. App, City Manager
9. Adopt Resolution No. 07-XXX appropriating \$25,000 from the Building Education Reserve Fund to cover the cost of education of Building Personnel for fiscal year 2008.
 D. Monn, Director of Public Works
10. Adopt Resolution No. 07-XXX appropriating \$35,000 to cover the cost of electronic archiving copies of building plans associated with commercial, industrial, and multi-family development for fiscal year 2008.
 D. Monn, Director of Public Works
11. Adopt Resolution 07-XXX accepting Robbins Field Landscape Improvement Construction Project, DPW 06-21, for ongoing maintenance. The project passed final inspection on October 12, 2007.
 D. Monn, Director of Public Works
12. Adopt Resolution 07-XXX authorizing the recordation of Tract 2864, a 5-lot residential subdivision with one common lot at 3424 Park Street. All conditions imposed by the Planning Commission have been satisfied. Annexation into the Community Facilities District for public services is not required since the parcels were occupied with residential structures prior to tentative approval of the subdivision (Davis).
 R. Whisenand, Community Development Director

ROLL CALL VOTE

DISCUSSION

13. Economic Strategy - Positioning: Marketing Plan

J. App, City Manager

For the City Council to consider a tourism marketing plan, and authorize the establishment of a budget for, and hiring of, a City staff member to support tourism efforts. The Promotion Coordinating Committee recommends adoption.

OPTIONS:

- a. Adopt the proposed Marketing Plan, and establish a tourism position at the Administrative II level; or
- b. Amend, modify or reject the above option.

ROLL CALL VOTE

14. 2008 Community Development Block Grant (CDBG) Program

R. Whisenand, Community Development Director

For the City Council to recommend applications for the City's 2008 Community Development Block Grant (CDBG) funds in the draft Annual Action Plan, and set the date for the public hearing for the 2008 CDBG allocations. The estimated amount of CDBG funds for 2008 distribution is \$309,471.

OPTIONS:

- a. Identify the following applications to be listed in the Draft One-Year Action Plan as being recommended for funding, and set Thursday, February 7, 2008 as the date for the public hearing for 2008 CDBG allocations:

Sidewalks on Riverside Avenue and 24 th Street	\$ 168,050
Handicapped Ramp at 36 th & Oak Street	35,000
Public Services Activities	46,421
Administration	60,000
Total	\$ 309,471

or;

- b. Identify the following applications to be listed in the Draft One-Year Action Plan as being recommended for funding, and set Thursday, February 7, 2008 as the date for the public hearing for 2008 CDBG allocations:

Sidewalks on Riverside Avenue and 24 th Street	\$ 203,050
Public Services Activities	46,421
Administration	60,000
Total	\$ 309,471

- c. Amend, modify, or reject the foregoing options.

ROLL CALL VOTE

15. Workforce Housing Grant Program: Appropriation of Funds

R. Whisenand, Community Development Director

For the City Council to make budget appropriations for projects to be accomplished with the City's allotment of 2004 and 2006 Workforce Housing Reward (WFHR) Grant funds

OPTIONS:

- a. Adopt Resolution No. 07-XXX appropriating \$183,700 in Workforce Housing Reward Grant Funds for the Riverside Avenue Sidewalks Project; or
- b. Amend, modify or reject the above option.

ROLL CALL VOTE

16. Policies for Private Water Well Use

D. Monn, Public Works Director

For the City Council to consider a Municipal Code Amendment to Title 14 outlining permit requirements for the development and use of private wells.

OPTIONS:

- a. Introduce for first reading Ordinance No. XXX N.S., Municipal Code Amendments outlining the terms for approval of the use of private wells, and set Tuesday, November 20, 2007 for adoption of said Ordinance; or
- b. Amend, modify or reject the above option.

ROLL CALL VOTE

17. Request for Continual Use of a Loading Zone – 1244 Park Street (Raines)

R. Whisenand, Community Development Director

For the City Council to consider a request to allow continual use of a painted loading zone on 13th Street, adjacent to 1244 Park Street from October 31 to November 21, 2007 to accommodate the placement of a roll-off dumpster during demolition work.

OPTIONS:

- a. Affirm the approval by the City Engineer of an encroachment permit for continuous use of a loading zone for a roll-off dumpster on 13th Street, adjacent to 1244 Park Street; or
- b. Amend, modify or reject the above option.

ROLL CALL VOTE

18. Use of Septic System and Private Well for Domestic Purposes at 3189 Highway 46 E (Hayley)

R. Whisenand, Community Development Director

For the City Council to consider a request to construct a septic tank and leach field to serve a new secondary residence, and allow continued use of private well for domestic purposes on property located at 3189 Highway 46 East, APN 025-371-021.

OPTIONS:

- a. By Separate motions:
 - 1. Adopt Resolution No. 07-XXX authorizing the use of septic system for a secondary single-family residence at 3189 Highway 46 East subject to conditions; and
 - 2. Adopt Resolution No. 07-XXX authorizing continued use of a well to serve a secondary residence at 3189 Highway 46 E
- b. Amend, modify or reject the above option.

ROLL CALL VOTE

**19. Highway 46E Alternative Route Study -
City Traffic Model Update, City Circulation Element Update**

R. Whisenand, Community Development Director

For the City Council to consider authorizing a series of contracts with Fehr and Peers Transportation Consultants for traffic engineering services for the Highway 46 East corridor, with appropriations to come from Gas Tax Funds. The consultants propose three phases of the study:

Phase 1	Parallel Routes Study.....	\$ 45,000
Phase 2	Traffic Model Update.....	\$ 95,000
Phase 3	Circulation Element Update.....	\$ 80,000

OPTIONS:

- a. Adopt Resolution No. 07-XXX authorizing an agreement with Fehr and Peers Transportation Consultants for traffic engineering and approving a budget appropriation from gas tax funds, when needed, not to exceed \$225,000; or
- b. Adopt Resolution No. 07-XXX authorizing a series of agreements with Fehr and Peers Transportation Consultants for traffic engineering services, and approving a budget appropriation for the first phase from gas tax funds in the amount of \$45,000 for fiscal year 2007, or
- c. Amend, modify or reject the above option.

ROLL CALL VOTE

20. Red Curb Policy at Mail Box Locations

D. Monn, Public Works Director

For the City Council to consider adopting a policy that installation of red curb markings at mailboxes may be considered if the postmaster certifies that mail deliveries are impaired as a result of ongoing parking at the mail receptacle. The policy is recommended by the Streets & Utilities Committee.

OPTIONS:

- a. Adopt policy as described above; or
- b. Amend, modify or reject the above option.

ROLL CALL VOTE

21. Federal Transportation Audit Compliance – Adoption of Updated Policies

J. Sorenson, Finance Manager

For the City Council to consider approval of a Transit Procurement Policies and Procedures Manual, updated Drug-Free Workplace Policy, and an independent Federal Drug & Alcohol Testing Program related to the FTA’s August 2007 audit of the City’s transit operations.

OPTIONS:

- a. Adopt Resolution No. 07-XXX approving the Transit Procurement Policies and Procedures Manual, updated Drug-Free Workplace Policy, and independent Federal Drug & Alcohol Testing Program; or
- b. Amend, modify or reject the above option.

ROLL CALL VOTE

22. Landscape and Lighting District Engineering Services

D. Monn, Public Works Director

For the City Council to consider awarding a two-year contract, with option to extend to 10 years, to MuniFinancial for ongoing Landscape and Lighting District engineering services.

OPTIONS:

- a. Adopt Resolution No. 07-XXX awarding a two-year contract extension (with the option of up to 10 years), in the amount of \$12,500 to MuniFinancial for preparation of the annual engineer's report, and compensation as approved for new development review and monitoring support and annexation/formation services; or
- b. Amend, modify or reject the above option.

ROLL CALL VOTE

23. City Attorney Fees for Code Enforcement

L. Solomon, Chief of Police

For the City Council to consider a rate adjustment for city attorney fees relative to code enforcement legal services.

OPTIONS:

- a. Adopt Resolution No. 07-XXX authorizing a contract with Shipsey & Seitz, Inc. for code enforcement legal services at a new rate of \$160.00; or
- b. Amend, modify or reject the above option.

ROLL CALL VOTE

**24. Special Joint City Council/Planning Commission Meeting
- Chandler Ranch**

R. Whisenand, Community Development Director

For the City Council to consider scheduling a joint study session with the Planning Commission and property owners regarding the Chandler Ranch Area Specific Plan (CRASP).

OPTIONS:

- a. Set a noticed Joint Meeting with the Planning Commission in the month of November 2007; or
- b. Amend, modify or reject the above option.

ROLL CALL VOTE

CITY MANAGER - None

ADVISORY BODY COMMUNICATION

**25. Planning Commission & Project Area Committee -
Schedule Dates for Applicant Interviews/Appointments**

R. Whisenand, Community Development Director

For the City Council to consider setting the dates for interviews of candidates for filling vacancies on the Planning Commission and Project Area Committee.

OPTIONS:

- a.
 - 1. Set Thursday, December 6, 2007 at 7:00 PM as the date for interviewing applicants and making appointments to the Planning Commission; and
 - 2. Set Thursday, December 13, 2007 at 7:00 PM as the date for interviewing applicants and making appointments to the Project Area Committee.
- b. Amend, modify, or reject the above options.

ROLL CALL VOTE

COUNCIL COMMENTS (Including oral reports on conferences attended)

ADJOURNMENT:

THE SAN LUIS OBISPO COUNTY ECONOMIC FORECAST, AT 7:30 AM, ON FRIDAY, NOVEMBER 16, 2007 AT THE CAL POLY PERFORMING ARTS CENTER, SAN LUIS OBISPO.

THE RETIREMENT DINNER FOR DR. PATRICK SAYNE, SUPERINTENDENT OF THE PASO ROBLES JOINT UNIFIED SCHOOL DISTRICT, AT 4:30 PM, ON SUNDAY, NOVEMBER 18, 2007 AT THE PARK BALLROOM, PASO ROBLES

THE REGULAR MEETING AT 7:30 PM ON TUESDAY, NOVEMBER 20, 2007, AT THE LIBRARY/CITY HALL CONFERENCE CENTER, 1000 SPRING STREET

All persons desiring to speak on an agenda item are asked to fill out **Speaker Information Cards** and place them at the Staff Table prior to public discussion of that item. Each individual speaker will be limited to a presentation total of three (3) minutes per item.

AMERICANS WITH DISABILITIES ACT Any individual, who because of a disability needs special assistance to attend or participate in this meeting, may request assistance by contacting the City Clerk's Office (805) 237-3960. Whenever possible, requests should be made four (4) working days in advance of the meeting.

**THE DEADLINE FOR SUBMITTING ITEMS FOR THE NEXT
REGULAR COUNCIL MEETING IS NOVEMBER 12, 2007**