



CITY OF EL PASO DE ROBLES
"The Pass of the Oaks"

CITY COUNCIL AGENDA
ADJOURNED REGULAR MEETING

Thursday, October 14, 2010 7:00 PM

ADVISORY BODY INTERVIEWS & APPOINTMENTS:
CITIZEN'S AIRPORT ADVISORY COMMITTEE

MEETING LOCATION: PASO ROBLES LIBRARY/CITY HALL
CONFERENCE CENTER, 1000 SPRING STREET

CALL TO ORDER

ROLL CALL Councilmembers John Hamon, Ed Steinbeck, Nick Gilman, Fred Strong, and Mayor Duane Picanco

PUBLIC COMMENTS

This is the time the public may address the Council on items other than those scheduled on the agenda. **PLEASE SPEAK DIRECTLY INTO THE MICROPHONE AND BEGIN BY STATING YOUR NAME AND ADDRESS. EACH PERSON AND SUBJECT IS LIMITED TO A 3-MINUTE DISCUSSION.** Any person or subject requiring more than three minutes may be scheduled for a future Council meeting or referred to committee or staff. Those persons wishing to speak on any item scheduled on the agenda will be given an opportunity to do so at the time that item is being considered.

1. Advisory Body Interviews & Appointments
Citizen's Airport Advisory Committee

M. Williamson, Assistant City Manager

Interview and make appointments to the Citizen's Airport Advisory Committee.

The committee provides technical information and advice to the City Council on matters pertaining to aeronautical activities, proposed uses and safety of operations of the Paso Robles Municipal Airport. The Committee consists of five (5) regular appointed members and one (1) alternate who are each assigned in staggered two year terms. Four regular committee member terms will be vacant as of October 31, 2010. One alternate member term is also vacant.

OPTIONS:

- a. Interview and by public, majority vote of the Council make appointments for committee vacancies (4 regular consisting of: three 2-year terms and one 1-year term) from the following applicants:

Mark Kenyon
Ron Rose
Jim Willis
Jason (JC) Diefenderfer
Angel York

- b. If needed, appoint an interim regular member for the term to expire October 31, 2011; or
- c. If needed, appoint an interim alternate member for the term to expire October 31, 2011;
or
- d. Amend, modify, or reject the foregoing option

ROLL CALL VOTE

VOTING PROCEDURE:

AFTER INTERVIEWS HAVE BEEN CONDUCTED, EACH MEMBER OF THE COUNCIL WILL WRITE DOWN NAME OF THE APPLICANT OF HIS CHOICE TO FILL A VACANCY. THE CHAIRMAN OF THE MEETING WILL THEN COLLECT ALL COUNCILMEMBERS' BALLOTS AND READ THEM ALOUD, INDICATING EACH COUNCILMEMBER'S VOTE. (THE CHAIRMAN MAY, AT HIS DISCRETION, CALL FOR A VOICE VOTE ON EACH APPLICANT RATHER THAN A WRITTEN BALLOT.)

A TALLY WILL BE KEPT OF ALL VOTES CAST FOR EACH APPLICANT, AND THE RESULTS OF THE TALLY SHALL BE READ ALOUD BY THE CHAIR.

ADJOURNMENT TO:

- JOINT CITY COUNCIL/PLANNING COMMISSION BREAKFAST AT TOUCH OF PASO. OCTOBER 15, 2010, BEGINNING AT 7:00AM.
- THE REGULAR MEETING- 7:30 PM ON TUESDAY, OCTOBER 19, 2010 AT THE LIBRARY/CITY HALL CONFERENCE CENTER, 1000 SPRING STREET, PASO ROBLES.

Any writing or document pertaining to an open session item on this agenda which is distributed to a majority of the City Council after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review in the City Clerk's Office, 1000 Spring Street, Paso Robles, CA, during normal business hours, and may be posted on the City's web site at <http://www.prcity.com/government/citycouncil/agendas.asp>.

All persons desiring to speak on an agenda item are asked to fill out Speaker Information Cards and place them at the Staff Table prior to public discussion of that item. Each individual speaker will be limited to a presentation total of three (3) minutes per item.

AMERICANS WITH DISABILITIES ACT Any individual, who because of a disability needs special assistance to attend or participate in this meeting, may request assistance by contacting the City Clerk's Office (805) 237-3960. Whenever possible, requests should be made four (4) working days in advance of the meeting.

***THE DEADLINE FOR SUBMITTING ITEMS FOR THE NEXT
REGULAR COUNCIL MEETING IS OCTOBER 22, 2010***

TO: James L. App, City Manager
FROM: Meg Williamson, Assistant City Manager
SUBJECT: Airport Advisory Committee – Interviews and Appointments
DATE: October 14, 2010

NEEDS: For the City Council to interview candidates and make appointments to the Citizens' Airport Advisory Committee.

- FACTS:**
1. The Citizens' Airport Advisory Committee is appointed by the City Council to provide advice on matters of operation and business at the Municipal Airport.
 2. Members are appointed for two-year terms (five regular members & one alternate member) with half of the terms expiring each year, on or about October 31.
 3. In 2009, there were fewer advisory committee candidates than vacancies. The Council appointed Mr. Wayne Rice for a regular two year term and also appointed Mr. Wayne Caruthers to an *interim* one-year appointment. Although Mr. Caruthers had met his maximum term of service and was not eligible under the bylaws to reapply, as an incumbent he was asked to continue his service until a regular replacement could be made.
 4. The current Advisory Committee terms to be filled are:

Three (3) full regular terms (through 2012)
One (1) partial term (through 2011)
One (1) alternate (through 2011)
 5. Two current members (Wayne Caruthers and Eric Cook) have reached their maximum terms of service and are not eligible to reapply. However, each has indicated they are willing to serve on an *interim* basis in the event Council is unable to fill the committee vacancies.
 6. Five (5) applications have been received for service on the Citizens' Airport Advisory Committee and are attached.

**ANALYSIS
AND**

CONCLUSION: The Airport Advisory Committee provides valuable input to the City Council on a variety of issues and operations matters associated with the Airport. There are varied lengths of service associated with the regular member appointments. The Council will need to determine appropriate term lengths along with regular appointment choices.

If the Council is unable to appoint a quorum, or it would be more functional to do business with a full committee, it has been past practice to ask incumbents to continue their service on an interim basis until such time that a replacement can be appointed. Such consideration could be extended to Mr. Caruthers and/or Mr. Eric Cook.

POLICY

REFERENCE: Council Policies & Procedures, adopted 12-18-01; Revised 03/2003 & 02/2007

- OPTIONS:** a. For the City Council to conduct Airport Advisory Committee candidate interviews, then by public, majority vote of the Council make appointments for four (4) regular committee vacancies and one (1) alternate committee vacancy from the following candidate list and for the following available terms:

Mark Kenyon
Jason Diefenderfer
Ron Rose
Jim Willis
Angel York

Three (3) full regular terms (through 2012)

1) _____

2) _____

3) _____

AND

One (1) partial term (through 2011)

1) _____

AND

One (1) alternate (through 2011)

1) _____

- b. If needed, appoint an interim regular member for the term to expire October 31, 2011;
- c. If needed, appoint an interim alternate member for the term to expire October 31, 2011;
- d. Amend, modify or reject the above options.

Attachments:

Candidate applications

City of Paso Robles

APPLICATION FOR APPOINTMENT TO A CITY ADVISORY BODY/COMMITTEE/ COMMISSION

Name of Advisory Body: Citizen's Airport Advisory Committee

Name of Applicant: Mark Kenyon (First Name, Middle Initial, Last Name)

Street Address: City, Zip: San Miguel, 93451

Mailing Address: (if different from home) P.O. Number, City, State, Zip

Home Phone: Home Fax: E-mail:

Retired? Occupation (if applicable) Properties and Facilities Manager

Employer (if applicable) Work Fax: E-mail:

EDUCATION & TRAINING

High School: Coast Joint Union High School, Cambria, CA

College: California Polytechnic State University, San Luis Obispo, CA

Degrees/Majors: Bachelor of Science/Business Administration

Other Schools/Training:

MEMBERSHIP IN ORGANIZATIONS

Member, Paso Robles First Baptist Church

ADVISORY BODY/COMMITTEE/COMMISSION APPOINTMENTS

TERM

Table with 3 columns: Appointment Type, Body Name, Term (From/To). Includes current and previous appointments like Citizen's Airport Advisory Committee and Citizen's Bond Oversight Committee.

CURRENT

ADDITIONAL INFORMATION

Please provide any supplemental information to this application, including the specific reason you believe you should be appointed to this advisory body.

LAST NAME Kenyon

COMMITTEE NAME Citizen's Airport Advisory

READ CAREFULLY

This is a public document. I understand that all information contained within it will be provided to the public upon request.

If appointed to a City committee, commission or other advisory body, I authorize the City to post the following on its Web site. I understand that other Web sites not controlled by the City may provide links to a City Web page that has my personal information on it. I also authorize the City to update my personal contact information on its Web site if my contact information changes.

- Checkboxes for Home address, Home phone number, Home Fax number, Business address, Business phone number, Business fax number, Cell Phone Number, Personal E-mail address, Business e-mail address.

Further, if my home address and telephone number are otherwise non-disclosable under the California Public Records Act (California Government Code §6250 et seq.), I understand that by agreeing to the release of the information above, this information may be provided by the City in response to a request made under the Public Records Act.

Date

Signature

If appointed to a City committee, commission or other advisory body, I DO NOT authorize the City to post my contact information on its Web site or to release such information to a third party who may post the information on their Web site. The City may, however, disclose on the Internet and in all other appropriate places that I serve on a City committee, commission or other advisory body.

Date 9/29/10

Signature

September 29,2010

To: Paso Robles City Council

Regarding: Appointment to Citizen's Airport Advisory Committee (CAAC)

I am submitting this application to the City Council in order to request an additional term on the CAAC. My reasons for requesting this appointment are as follows:

1. Since November 1, 2007, I have had the privilege of working on this committee. This opportunity has provided me with a working knowledge of the scope of comment, advice and responsibility expected of the committee, as well as the goals this group hopes to achieve.
2. The City Council has requested on several past occasions that the CAAC develop a comprehensive Business Plan. Mid-year 2008 the CAAC initiated this process through the creation of a Business Plan Sub-committee. We have confidence regarding the outlook of a well designed plan, which will be the framework for a permanently structured document. It has been a pleasure to regularly meet with Meg Williamson, Assistant City Manager, and Roger Oxborrow, Airport Manager, to review the consultant work of the past and to structure this new plan. I look forward to future discussions with the City Council with regard to our initial work on this effort, and we will seek your valuable input regarding the continued development of the Plan.
3. My entire professional career has involved real estate and land use planning issues. I am familiar with design and functional criteria regarding these planning processes and feel that I can lend this knowledge to good local use
4. While working around the Paso Robles Airport I've become acquainted with the facilities, functions of management and organizations. This current and historical knowledge will be useful in working with the CAAC.
5. Extensive commercial and private jet travel has provided me with valuable insight in how other airports function and provide services for many typical aviation needs.

I look forward to discussing this appointment with all of you in the near future. Thank you for your continued good work for this city.

Sincerely,



Mark Kenyon
PO Box
Paso Robles, CA 93447-4452

Next Candidate 

City of Paso Robles

RECEIVED
CITY CLERK'S OFFICE

APPLICATION FOR APPOINTMENT
TO A CITY ADVISORY BODY/COMMITTEE/ COMMISSION

AUG 24 2010

CITY OF PASO ROBLES

Name of Advisory Body: Citizen's Airport Advisory Committee

Name of Applicant: Ronald (Ron) Rose
First Name Middle Initial Last Name

Street Address: _____ City, Zip: Paso Robles 93446

Mailing Address: Same
(if different from home) PO Number City State Zip

E-mail: _____

Retired? Occupation (if applicable) Archaeologist/Office Manager

Employer (if applicable) _____

EDUCATION & TRAINING

High School Hanford High School Hanford CA
Name City State

College Various
Name City State

Degrees/Majors None

Other Schools/Training _____

MEMBERSHIP IN ORGANIZATIONS

Paso Robles Main Street, Paso Robles Sunrise notary, Society for American Archaeology

ADVISORY BODY/COMMITTEE/COMMISSION APPOINTMENTS

TERM

Current _____	From _____	To _____
Current _____	From _____	To _____
Previous <u>Citizen's Airport Advisory Committee</u>	From <u>1998</u>	To <u>2008</u>
Previous _____	From _____	To _____
Previous _____	From _____	To _____

ADDITIONAL INFORMATION

Please provide any supplemental information to this application, including the specific reason you believe you should be appointed to this advisory body.

I served on the Paso Robles Citizen's Airport Advisory Committee for ten years and was termed out in 2008. It was necessary for me to sit out two years (one term) before again applying for a position. The airport is a valuable asset of the City and for the community. In my previous tenure, I worked with the committee successfully completing the update of the Airport Master Plan, Rules and Regulations and Airport Land use Plan. There are still things that need to be done to make the airport the best it can be. I would like to continue to be part of that planning and advising process.

LAST NAME Rose

COMMITTEE NAME Citizen's Airport Advisory

READ CAREFULLY

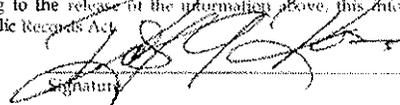
This is a public document. I understand that all information contained within it will be provided to the public upon request.

If appointed to a City committee, commission or other advisory body, I authorize the City to post the following on its Web site. I understand that other Web sites not controlled by the City may provide links to a City Web page that has my personal information on it. I also authorize the City to update my personal contact information on its Web site if my contact information changes.

- Home address
- Home phone number
- Home fax number
- Business address
- Business phone number
- Business fax number
- Cell Phone Number
- Personal E-mail address
- Business e-mail address

Further, if my home address and telephone number are otherwise non-disclosable under the California Public Records Act (California Government Code §6250 et seq.), I understand that by agreeing to the release of the information above, this information may be provided by the City in response to a request made under the Public Records Act.

Date Jul 6, 2010



If appointed to a City committee, commission or other advisory body, I **DO NOT** authorize the City to post my contact information on its Web site or to release such information to a third party who may post the information on their Web site. The City may, however, disclose on the Internet and in all other appropriate places that I serve on a City committee, commission or other advisory body.

Date _____

Signature _____

Next Candidate 

City of Paso Robles

APPLICATION FOR APPOINTMENT TO A CITY ADVISORY BODY/COMMITTEE/ COMMISSION

RECEIVED HUMAN RESOURCES OFFICE

Name of Advisory Body: Airport Advisory

Name of Applicant James Willis First Name Middle Initial Last Name NOV 1 2009

Street Address: City, Zip: Atascadero 93422 CITY OF PASO ROBLES

Mailing Address: (if different from home) P.O. Number City State Zip

Home Phone: Home Fax: E-mail: .com

Retired? Occupation (if applicable) Business Owner

Employer (if applicable) PCF Aviation LLC

Work Phone: Work Fax: E-mail:

EDUCATION & TRAINING

High School Downey High School Downey CA

College Allan Hancock Santa Maria CA

Degrees/Majors Admin of Justice

Other Schools/Training Cuesta College, Psychology Rio Hondo, Cerritos, Embry-Riddle

MEMBERSHIP IN ORGANIZATIONS

AOPA, NATA, NBAA, FAA FAASTEAM Rep.

ADVISORY BODY/COMMITTEE/COMMISSION APPOINTMENTS

Table with columns: Current, Previous, TERM, From, To

ADDITIONAL INFORMATION

Please provide any supplemental information to this application, including the specific reason you believe you should be appointed to this advisory body.

I have been in aviation since 1972 and presently own PCF Aviation LLC and PCF Fuel LLC in San Luis Obispo. I am familiar with both the state and federal law in regards to airports and airport operations. More importantly is my personal interest in seeing airports develop as profitable centers to attract general aviation, commercial aviation, and to bring people from out of the area into the Paso Robles area to the benefit of the airport, the city, the area businesses, and the general population.

LAST NAME Willis

COMMITTEE NAME Airport Advisory

READ CAREFULLY

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Date 11-30-09

Signature

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Date

Signature

Next Candidate 

City of Paso Robles

APPLICATION FOR APPOINTMENT TO A CITY ADVISORY BODY/COMMITTEE/ COMMISSION

RECEIVED CITY CLERK'S OFFICE SEP 23 2010 CITY OF PASO ROBLES

Name of Advisory Body: Airport Advisory Committee

Name of Applicant: Jason C Diefenderfer (First Name, Middle Initial, Last Name)

Street Address: Paso Robles 93446 City, Zip:

Mailing Address: Paso Robles CA 93447 (if different from home) P.O. Number City State Zip

Home Phone: Home Fax: E-mail:

Retired? Occupation (if applicable) Winemaker

Employer (if applicable)

Work Phone: (805) Work Fax: E-mail:

EDUCATION & TRAINING

High School Paso Robles High School Paso Robles CA (Name, City, State)

College (Name, City, State)

Degrees/Majors

Other Schools/Training Red Wine Production UC Davis

MEMBERSHIP IN ORGANIZATIONS

Current President of C.A.R.E. (Castlemen Awareness and Research Effort)

ADVISORY BODY/COMMITTEE/COMMISSION APPOINTMENTS

Table with columns: Current, Previous, TERM (From, To). Rows for Airport Advisory Committee and other appointments.

ADDITIONAL INFORMATION

Please provide any supplemental information to this application, including the specific reason you believe you should be appointed to this advisory body.

I have always been a strong supporter of our airport and I'm committed to it's prosperity. I'm a private pilot as well as my work place is located on the airport property, so a main part of my life is positively influenced by the airport. I have through my work experiences obtained Marketing and Management ability that I feel would be an asset to the Advisory Committee. I'm currently on the Business Plan sub-committee and would like to continue to see this project completed.

LAST NAME Diefenderfer COMMITTEE NAME Airport Advisory Committee

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Date Sep 20, 2010 Signature [Handwritten Signature]

If appointed to a City committee, commission or other advisory body, I DO NOT authorize the City to post my contact information on its Web site or to release such information to a third party who may post the information on their Web site. The City may, however, disclose on the Internet and in all other appropriate places that I serve on a City committee, commission or other advisory body.

Date Signature

Next Candidate 

APPLICATION FOR APPOINTMENT TO A CITY ADVISORY BODY/COMMITTEE/COMMISSION

Name of Advisory Body: Citizens Input Advisory Committee

Mailing Address (if different from home) P.O. Number City State Zip
Home Phone: Home Fax: E-mail:
Retired? Occupation (if applicable) Mortgage
Employer (if applicable)
Work Phone: Work Fax: E-mail

EDUCATION & TRAINING
High School Paso Robles High School PR CA
College
Degrees/Majors
Other Schools/Training

MEMBERSHIP IN ORGANIZATIONS

Table with columns: ADVISORY BODY/COMMITTEE/COMMISSION APPOINTMENTS, TERM. Rows for Current, Previous appointments.

ADDITIONAL INFORMATION
Please provide any supplemental information to this application, including the specific reason you believe you should be appointed to this advisory body.

Please see attached ->

LAST NAME COMMITTEE NAME

READ CAREFULLY

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- Home address Business address Cell Phone Number
Home phone number Business phone number Personal E-mail address
Home Fax number Business fax number Business e-mail address

Further, if my home address and telephone number are otherwise non-disclosable under the California Public Records Act (California Government Code §6250 et seq.), I understand that by agreeing to the release of the information above, this information may be provided by the City in response to a request made under the Public Records Act.

Date 4-8 2010 Signature

If appointed to a City committee, commission or other advisory body, I DO NOT authorize the City to post my contact information on its Web site or to release such information to a third party who may post the information on their Web site. The City may, however, disclose on the Internet and in all other appropriate places that I serve on a City committee, commission or other advisory body.

Date Signature

Re: Application for appointment to the Citizens Airport Advisory Committee

Additional Information:

I have called Paso Robles home for over 26 years. During the 8 years I flew with United Airlines, I never found a city I'd rather live in than Paso. I embrace this community in whatever way I can, from volunteering for non profits, chatting up tourists, and acting as an ambassador for the chamber of commerce.

We have a viable asset with our airport, which could enhance our community by bringing in tourists, support business travel, provide recreation and create jobs.

I would like to become involved in this project, as I believe with my enthusiasm, connections within the community, my ability communicate, and extreme resourcefulness, I could help bring life to the Paso Robles Airport.

Thank you for your consideration-

Angel York