



# CITY OF EL PASO DE ROBLES

*"The Pass of the Oaks"*

## CITY COUNCIL AGENDA

Tuesday, December 6, 2011 7:30 PM

MEETING LOCATION: PASO ROBLES LIBRARY/CITY HALL  
CONFERENCE CENTER, 1000 SPRING STREET

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PLEASE SUBMIT ALL CORRESPONDENCE FOR CITY COUNCIL PRIOR  
TO THE MEETING WITH A COPY TO THE CITY CLERK

PLEASE REFRAIN FROM CELL PHONE USE DURING THE MEETING - PLEASE TURN RINGER OFF

### 7:30 PM – CONVENE REGULAR MEETING

**CALL TO ORDER** – Downstairs Conference Center

**PLEDGE OF ALLEGIANCE**

**INVOCATION**

**ROLL CALL** Councilmembers John Hamon, Nick Gilman, Ed Steinbeck, Fred Strong, and Mayor Duane Picanco

**STAFF INTRODUCTIONS**

**PUBLIC COMMENTS**

This is the time the public may address the Council on items other than those scheduled on the agenda. **PLEASE SPEAK DIRECTLY INTO THE MICROPHONE AND BEGIN BY STATING YOUR NAME AND ADDRESS. EACH PERSON AND SUBJECT IS LIMITED TO A 3-MINUTE DISCUSSION.** Any person or subject requiring more than three minutes may be scheduled for a future Council meeting or referred to committee or staff. Those persons wishing to speak on any item scheduled on the agenda will be given an opportunity to do so at the time that item is being considered.

**AGENDA ITEMS TO BE DEFERRED (IF ANY)**

**PRESENTATIONS** - None

**PUBLIC HEARINGS** None

**CONSENT CALENDAR**

**ITEMS ON THE CONSENT CALENDAR ARE CONSIDERED ROUTINE, NOT REQUIRING SEPARATE DISCUSSION.** However, if discussion is wanted or if a member of the public wishes to comment on an item, the item may be removed from the Consent Calendar and considered separately. Councilmembers may ask questions of clarification without removing an item from the Calendar. **INDIVIDUAL ITEMS ARE APPROVED BY THE VOTE THAT APPROVES THE CONSENT CALENDAR, UNLESS AN ITEM IS PULLED FOR SEPARATE CONSIDERATION.**

- 1. Approve City Council Minutes from November 15, 2011**  
D. Fansler, City Clerk
- 2. Approve Warrant Register No. 100332 - 100425 (11/10/11), 100426 - 100516 (11/18/11), 100517 - 100628 (11/23/11), and other payroll services.**  
J. Throop, Administrative Services Director

**3. Approve Advisory Body Minutes**

Youth Commission Minutes from October 5, 2011  
Senior Citizen Advisory Committee Minutes from October 11, 2011  
Parks and Recreation Advisory Committee Minutes from October 11, 2011  
Library Board of Trustees Minutes from October 13, 2011

**4. Read, by title only, and adopt Ordinance No. 975 N.S. amending Sections 14.06.020 and 14.10.260 of the Municipal Code regarding Wastewater Service Charges (First Reading Date: November 15, 2011).**

D. Monn, Public Works Director

**5. Read, by title only, and adopt Ordinance No. 976 N.S. amending Title 21 (Zoning) Of The Municipal Code To Establish Chapter 21.21, Section 21.21.150 – Emergency Homeless Shelters (First Reading Date: November 15, 2011).**

E. Gallagher, Community Development Director

**6. Adopt Resolution No. 11-xxx authorizing the purchase of a new bus for transit.**

J. Throop, Administrative Services Director

**7. Reschedule Applicant Interview Date for the Airport Advisory Committee to December 15, 2011.**

M. Williamson, Assistant City Manager

**8. Adopt Resolution No. 11-xxx approving updates to the Airport Master Plan.**

M. Williamson, Assistant City Manager

**9. Adopt Resolution No. 11-xxx authorizing a one year contract with Anthem Blue Cross and authorize side-agreements with each employee labor group to memorialize the modification of the base health plan coverage.**

M. Williamson, Assistant City Manager

**10. Proclamation – National Homeless Persons’ Memorial Day**

**ROLL CALL VOTE**

**DISCUSSION**

**11. 2012 Community Development Block Grant (CDBG) Program**

E. Gallagher, Community Development Director

For the City Council to (a) decide which applications for the City’s 2012 Community Development Block Grant (CDBG) funds should be recommended in the Draft Annual Action Plan and (b) set a date for the public hearing for the 2012 CDBG Fund allocations.

**Options:**

- a. (1) Identify the following applications to be listed in the Draft One Year Action Plan as being recommended for funding

Turtle Creek Sidewalk.....	\$ 105,965
Handicapped Ramps.....	\$ 30,000
LED Crosswalks.....	\$ 30,000
Public Services Activities.....	\$ 31,873
Administration & Capacity Building.....	\$ 40,000
	<hr/>
	\$ 237,838

- (2) Allow the Literacy Council’s application to be considered along with the other applications for public service activities.

- (3) Set Thursday, March 8, 2011 as the date for the public hearing for 2012 CDBG allocations.

- b. Amend, modify or reject the foregoing options.

**ROLL CALL VOTE**

**12. Olsen Ranch Beechwood Specific Plan - Options For Project Completion**

E. Gallagher, Community Development Director

For the City Council to consider options to complete preparation of the Olsen Ranch Beechwood Specific Plan (OBSP), and provide direction on the preferred option.

**Options:**

- a. Request a proposal from Studio 81 planning consultants, and submit to the City Council for consideration.
- b. Prepare a Request for Proposals, and return to City Council with proposal options.
- c. Continue the contract with Moule & Polyzoides to complete this project.
- d. Amend, modify, or reject the above options.

**ROLL CALL VOTE**

**13. Development Impact Fee Facility Needs List Review**

E. Gallagher, Community Development Director

For the City Council to discuss contents of the draft Comprehensive AB 1600 Impact Fee Needs List.

**Options:**

- a. Authorize refinement of cost estimates and allow preparation of a fee justification study based upon the draft Needs List.
- b. Amend, modify or reject the above option.

**ROLL CALL VOTE**

**14. Wastewater Facility Charge Method Review**

D. Monn, Public Works Director

For the City Council to consider a work scope and draft schedule for review of wastewater facility charges.

**Options:**

- a. Approve Resolution No. 11-xxx establishing the work scope and schedule for the additional Wastewater Facility Charge Method Review.
- b. Amend, modify, or reject the above option.

**ROLL CALL VOTE**

**15. Approval of Roof Design for New City Park Restrooms**

D. Monn, Public Works Director

For the City Council to reconsider roof line elements for the planned City Park Restroom replacement.

**Options:**

- a. Adopt Resolution No. 11-xx approving roof elevation E3 'A'; or
- b. Adopt Resolution No. 11-xx approving roof elevation E3 'B'; or
- c. Adopt Resolution No. 11-xx approving roof elevation E3 'C'; or
- d. Adopt Resolution No. 11-xx approving roof elevation E3 'D'.
- e. Amend, modify, or reject the above options.

**ROLL CALL VOTE**

**16. Airport Rules and Regulations & User Fee Update**

M. Williamson, Assistant City Manager

For the City Council to approve an amendment to the Airport Rules and Regulations and associated Airport User Fee Schedule.

**Options:**

- a. Adopt Resolution No. 11-xxx approving the amendment to Airport Rules and Regulations Fee Schedule.
- b. Amend, modify, or reject the above option.

**ROLL CALL VOTE**

**17. Airport Fuel Equipment Replacement**

D. Monn, Public Works Director

For the City Council to consider replacing airport fuel handling equipment and authorizing a sole source vendor for said services and installation.

**Options:**

- a. Adopt Resolution No. 11-xxx, approving the sole source vendor and fund appropriations.
- b. Amend, modify, or reject the above option.

**ROLL CALL VOTE**

**18. Design Services for Paso Robles Uptown Family Park**

J. Dahlen, Library and Recreation Services Director

For the City Council to consider authorizing City staff to commence negotiations with Verde Design to determine a fee for work associated with designing the Paso Robles Uptown Family Park (grant funded).

**Options:**

- a. Resolution No. 11-xxx authorizing City staff to commence negotiations with Verde Design to determine a fee for work associated with designing the Paso Robles Uptown Family Park.
- b. Amend, modify, or reject the above option.

**ROLL CALL VOTE**

**19. Fire Engine Replacement**

Ken Johnson, ES Chief/Doug Monn, Director of Public Works,  
Jim Throop, Director of Administrative Services

For the City Council to consider a plan to finance replacement of two fire engines.

**Options:**

- a. Adopt Resolution No. 11-xxx the ES Chief and Public Works to begin the process for replacing one fire engine in FY 2012/2013, with a second unit to be replaced in FY 2013/2014 using a lease/purchase; or
- b. Adopt Resolution No. 11-xxx authorizing the ES Chief to begin the process for replacing two fire engines in FY 2012/2013 using a lease/purchase; or
- c. Defer replacement of fire engines; or
- d. Amend, modify, or reject above options.

**ROLL CALL VOTE**

**20. Ornamental Lights Upgrade**

D. Monn, Public Works Director

For City Council to provide direction regarding completion of the upgrades to the City Park ornamental lights.

**Options:**

- a. Direct staff to forego installation of light diffusers and receive a credit of \$1500 from Republic ITS.
- b. Direct staff to install the light diffusers.
- c. Amend, modify, or reject the above option.

**ROLL CALL VOTE**

## 21. Surplus Property

J. Throop, Administrative Services Director

For the City Council to consider declaring certain City equipment as surplus and authorize its disposal.

### Options:

- a. Adopt Resolution No. 11-xxx declaring certain City property as surplus and authorize its sale to recyclers, wholesalers or by public auction, bid or sale, with unsold computer equipment transferred to the Paso Robles Unified School District; or
- b. Amend, modify, or reject the above option.

### ROLL CALL VOTE

## 22. Billboard Lease for Tourism Promotions

M. Williamson, Assistant City Manager

For the City Council to consider extending a Billboard lease on behalf of the Travel Paso Robles Alliance (TPRA) for tourism promotion purposes.

### Options:

- a. For the City Council to adopt Resolution 11-xxx authorizing the City Manager to enter into a four year billboard lease with Mr. Paul O. Smith on behalf of the TPRA for the continued goal of its use in tourism promotion purposes.
- b. Amend, modify or reject above option.

### ROLL CALL VOTE

**CITY MANAGER** - None

**COUNCIL COMMENTS** (Including oral reports on conferences attended)

**CLOSED SESSION ITEMS** - None

### ADJOURNMENT TO:

- 25<sup>th</sup> ANNUAL VINE STREET VICTORIAN SHOWCASE - SATURDAY, DECEMBER 10, 2011 FROM 6-9 PM.
- PLANNING COMMISSION MEETING - 7:30 PM ON TUESDAY, DECEMBER 13, 2011 AT THE LIBRARY/CITY HALL CONFERENCE CENTER, 1000 SPRING STREET, PASO ROBLES.
- PLANNING COMMISSION INTERVIEWS AND APPOINTMENTS – 7:00 PM ON THURSDAY, DECEMBER 15, 2011 IN THE LIBRARY/CITY HALL CONFERENCE CENTER, 1000 SPRING STREET, PASO ROBLES.
- REGULAR CITY COUNCIL MEETING - 7:30 PM ON TUESDAY, DECEMBER 20, 2011 IN THE LIBRARY/CITY HALL CONFERENCE CENTER, 1000 SPRING STREET, PASO ROBLES.

Any writing or document pertaining to an open session item on this agenda which is distributed to a majority of the City Council after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review in the City Clerk's Office, 1000 Spring Street, Paso Robles, CA, during normal business hours, and may be posted on the City's web site at <http://www.prcity.com/government/citycouncil/agendas.asp>.

All persons desiring to speak on an agenda item are asked to fill out Speaker Information Cards and place them at the Staff Table prior to public discussion of that item. Each individual speaker will be limited to a presentation total of three (3) minutes per item.

**AMERICANS WITH DISABILITIES ACT** Any individual, who because of a disability needs special assistance to attend or participate in this meeting, may request assistance by contacting the City Clerk's Office (805) 237-3960. Whenever possible, requests should be made four (4) working days in advance of the meeting.

*THE NEXT REGULAR COUNCIL MEETING IS DECEMBER 20, 2011.  
THE DEADLINE FOR SUBMITTING ITEMS IS DECEMBER 9.*