



CITY OF EL PASO DE ROBLES
"The Pass of the Oaks"

CITY COUNCIL AGENDA

5:30 CLOSED SESSION / 6:30 REGULAR MEETING

December 6, 2016

**Location: Paso Robles Library/City Hall Conference Center
1000 Spring Street, Paso Robles**

**Please submit all speaker cards and correspondence for City Council to the City Clerk
Please refrain from cell phone use and turn ringer off during the meeting**

5:30 PM – CALL TO ORDER

ROLL CALL

CLOSED SESSION ITEMS

- **Meet and Confer Conference with Labor Negotiator**
Pursuant to Government Code Section 54957.6

City Negotiator: Thomas Frutchey, City Manager
Employee Organizations: International Association of Firefighters (IAFF)
Police Officers Association (POA)
Service Employees International Union (SEIU)
Unrepresented Management
Unrepresented Part-time Employees

PUBLIC COMMENT REGARDING CLOSED SESSION MATTERS

ADJOURN TO CLOSED SESSION

6:30 PM – RECONVENE TO OPEN SESSION

REGULAR MEETING

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

INVOCATION – Pastor Pat Sheean

ROLL CALL Councilmembers Steve Gregory, John Hamon, Fred Strong, Jim Reed, and Mayor Steven Martin

STAFF AND COMMISSIONER INTRODUCTIONS

REPORT FROM CLOSED SESSION

ELECTION RESULTS

1. **[Declaration of Results of Consolidated General Election – November 8, 2016](#)**

M. Williamson, Assistant City Manager

Recommendation:

If results are available: Approve Resolution 16-XXX reciting the facts and declaring the results of the November 8, 2016 Consolidated General Election as may be available by the County Elections Office.

If results are not available: Take no action and schedule the declaration of election results for the regular City Council meeting of December 20, 2016.

ROLL CALL VOTE

2. **[Oaths of Office for Elected Officials from the November 8, 2016 Consolidated General Election](#)**

T. Frutchey, City Manager

City Manager Thomas Frutchey will administer the Oath of Office to the following elected officials: Councilmember Steve Gregory, Councilmember Fred Strong, City Clerk Dennis Fansler and City Treasurer Michael Compton.

3. [City Council Selection of Mayor Pro-Tem](#)

S. Martin, Mayor

Recommendation:

For City Council to consider selecting a Mayor Pro-Tem.

ROLL CALL VOTE

PRESENTATIONS

4. [Drought Conservation Progress Report](#)

D. McKinley, Director of Public Works

GENERAL PUBLIC COMMENTS

This is the time the public may address the Council on items within the Council's purview but not scheduled on the agenda. **PLEASE TURN IN A SPEAKER CARD, SPEAK DIRECTLY INTO THE MICROPHONE AND BEGIN BY STATING YOUR NAME AND ADDRESS. EACH PERSON IS LIMITED TO 3 MINUTES.** Any person or subject requiring more than three minutes may be scheduled for a future Council meeting or referred to committee or staff. Those persons wishing to speak on any item scheduled on the agenda will be given an opportunity to do so at the time that item is being considered.

AGENDA ITEMS TO BE DEFERRED

CONSENT CALENDAR

ITEMS ON THE CONSENT CALENDAR ARE CONSIDERED ROUTINE, NOT REQUIRING SEPARATE DISCUSSION. However, if discussion is wanted by a member of the Council or public the item may be removed from the Consent Calendar and considered separately. Councilmembers and members of the public may offer comments or ask questions of clarification without removing an item from the Calendar. Individual items are approved by the vote that approves the Consent Calendar, unless an item is pulled for separate consideration. Items pulled from consent will be heard at the end of the meeting.

5. [Approve City Council Minutes from 11/15/16](#)

K. Buxkemper, Deputy City Clerk

6. [Receive Warrant Registers](#)

D. Purcell, Acting Director of Administrative Services

7. [Receive Advisory Body Minutes](#)

Parks and Recreation Advisory Committee (10/10/16)

Senior Citizen Advisory Committee (10/10/16)

Library Board (10/13/16)

Travel Paso Robles Alliance (10/25/16, 11/8/16)

8. [Approve Resolution 16-XXX Accepting Final Parcel Map PR 15-0058 \(2025 Union Road / Blake Overend\) for Recordation and Annexation to Community Facilities District No. 2005-01 for Public Services](#)

W. Frace, Director of Community Development

9. [Approve Resolution 16-XXX Accepting Final Map of Tract 3097, River Oaks II, Phase I Bulk Parcels for Master Plan Phasing \(800 Clubhouse Drive/Estrella Associates\) for Recordation, Approval of Agreements for Impact Fee Credits, Well and Water Line Easements, and Corrective Deeds Associated with Easements on Adjacent City Property](#)

W. Frace, Director of Community Development

10. [Approve Resolution 16-XXX Accepting Final Parcel Map PR 13-0068 \(490 Pacific Avenue / Don Ernst\) for Recordation and Annexation to Community Facilities District No. 2005-01 for Public Services](#)

W. Frace, Director of Community Development

11. [Approve Resolution 16-XXX Adding Parallel and Angle Parking in Downtown](#)

D. McKinley, Director of Public Works / J. Falkenstien, City Engineer

12. [Approve Resolution 16-XXX for Carry-Over Budget Appropriation for Fiscal Year 2016-17](#)

D. Purcell, Acting Director of Administrative Services

13. [Approve Resolution 16-XXX for Amendments to the Conflict of Interest Code](#)

M. Williamson, Assistant City Manager

14. [Approve 2017 City Council Meetings – Cancellation of January 3 and July 4, 2017 Regular Meetings](#)
T. Frutchey, City Manager

ROLL CALL VOTE

REPORT ON ITEMS APPROVED ON CONSENT

PUBLIC HEARINGS

15. [2017 CDBG Draft Action Plan: A request for the City Council to \(a\) decide which applications for the City's 2016 Community Development Block Grant \(CDBG\) funds should be recommended in the Draft Annual Action Plan and \(b\) set a date for the public hearing for the 2017 CDBG Fund Allocation](#)
D. Nash, Associate Planner

Recommendation:

1. Direct that the following applications to be listed in the Draft One Year Action Plan as being recommended for funding:
 - a) Handicapped Ramps (Sierra Bonita area)\$119,464
 - b) Up to three of the submitted public service applications, as listed below, each at amounts in excess of \$8,000:

Community Action Partnership (CAPSLO)	10,000
Lifestyles Recovery Center	9,580
El Camino Homeless (ECHO)	18,590
Life Steps Foundation	5,000
Total to be Allocated	27,568
 - c) Administration & Capacity Building.....36,758
- Total** **\$183,790**
2. Set the regular Council meeting on Tuesday, March 7, 2017 as the date for the public hearing for 2017 CDBG allocations.

ROLL CALL VOTE

16. [Blue Oaks Apartments, 802 Experimental Station Road – Community Facilities District \(CFD\) Election. Approval of \(a\) Resolution Annexing Territory to CFD No. 2005-1, Authorizing Levy of a Special Tax and Submitting Tax to Qualified Electors \(b\) Resolution Declaring Results of Special Annexation Election, Determining Validity of Prior Proceedings and Directing Recording of Amended Notice of Special Tax Lien and \(c\) Resolution of Change Relating to and Making Certain Amendments to CFD No. 2005-1](#)
W. Frace, Director of Community Development

Recommendation:

1. Approve Draft Resolution A annexing territory to a Community Facilities District, authorizing the levy of a special tax and submitting levy of tax to qualified electors for Community Facilities District 2005-1.
2. Approve Draft Resolution B declaring results of a special annexation election, determining validity of prior proceedings, and directing recording of amended notice of special tax lien for CFD No. 2005-1.
3. Approve Draft Resolution C making certain amendments to CFD No. 2005-1.

ROLL CALL VOTE

17. [Oak Tree Removal Permit 16-003 \(Oak & 36th St. / Jim Webb\) – Council consideration of OTR 16-003 requesting removal of two oak trees located in the public right-of-way in conjunction with the development of a ten-unit apartment project](#)
D. Nash, Associate Planner

Recommendation:

Based on the Planning Commission recommendation and the factors listed in this staff report removal of the trees is justified with planting of new replacement oak trees.

Approve Draft Resolution A, approving OTR 16-003, authoring the removal of Tree 2 (11-inch Live Oak) and Tree 3 (12-inch Live Oak) based on the trees being in poor health, as indicated in the Arborist Report, and require four 1.5-inch diameter Oak replacement trees (or a reduced number of larger diameter replacement trees adding up to 6-inches) be planted on site at the direction of the Arborist.

ROLL CALL VOTE

DISCUSSION ITEMS

18. Update Regarding Private Well Metering

D. McKinley, Director of Public Works

Recommendation:

Continue progressing with the implementation of SGMA and postpone the revision of the current ordinance as well as private well metering until a DWR-approved GSP covering the City of Paso Robles is developed.

ROLL CALL VOTE

19. Reserve Level Policy

D. Purcell, Acting Director of Administrative Services

Recommendation:

Direct the City Manager to update the current Fiscal Policy, establishing a General Fund Reserve equal to 20% of operating expenditures, excluding debt service and operating capital.

ROLL CALL VOTE

20. Sports Tournament Fee Adjustments

J. Dahlen, Director of Community Services

Recommendation:

Adopt Resolution 16-XXX, which sets a flat fee of \$1,200 for adult and \$1,000 for youth tournaments, starting January 1, 2017, and enables fees to be adjusted annually thereafter, starting July 1, 2018, based on market conditions.

ROLL CALL VOTE

21. Oak Park Housing Project Update (3000 Block Park Street / Paso Robles Housing Authority)

W. Frace, Director of Community Development

Recommendation:

Receive and file this status report.

ROLL CALL VOTE

COUNCIL BUSINESS & COMMITTEE REPORTS

22. Current Council Committee Activities Reports

UPCOMING EVENTS

- Vine Street Victorian Showcase -6:00pm on Saturday, December 10, 2016 on Vine Street between 8th and 21st St., Paso Robles.
- Regular Planning Commission meeting – 6:30pm on Tuesday, December 13, 2016 in the Library/City Hall Conference Center, 1000 Spring Street, Paso Robles.
- Regular City Council meeting – 6:30pm on Tuesday, December 20, 2016 in the Library/City Hall Conference Center, 1000 Spring Street, Paso Robles.

ADJOURNMENT

The deadline for submitting items for the next regular meeting is December 9, 2016

Any writing or document pertaining to an open session item on this agenda which is distributed to a majority of the City Council after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review in the City Clerk's Office, 1000 Spring Street, Paso Robles, CA, during normal business hours, and may be posted on the City's web site at www.prcity.com/government/citycouncil/agendas.asp.

All persons desiring to speak on an agenda item are asked to fill out Speaker Information Cards and place them at the Staff Table prior to public discussion of that item. Each individual speaker will be limited to a presentation total of three (3) minutes per item.

AMERICANS WITH DISABILITIES ACT Any individual, who because of a disability needs special assistance to attend or participate in this meeting, may request assistance by contacting the City Clerk's Office (805) 237-3960. Whenever possible, requests should be made four (4) working days in advance of the meeting.
