



## CITY OF EL PASO DE ROBLES

*"The Pass of the Oaks"*

# Oversight Board of the Successor Agency to the Paso Robles Redevelopment Agency AGENDA

**Thursday, May 3, 2012 11:00 AM**

**MEETING LOCATION: PASO ROBLES LIBRARY/CITY HALL  
LARGE CONFERENCE ROOM, 1000 SPRING STREET, 2<sup>nd</sup> FLOOR**

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### 11:00 PM – CONVENE REGULAR MEETING

#### CALL TO ORDER

**ROLL CALL** Board members Nick Gilman, Mary Jarvis, Sandee McLaughlin, Tom Flynn, Ed Gallagher, Frank Mecham, and Chris Iversen,

#### PUBLIC COMMENTS

#### OLD BUSINESS

1. **Approval of Minutes of the Oversight Board Meeting of April 10, 2012**

#### NEW BUSINESS

2. **Recognized Obligation Payment Schedule (ROPS) for July 1 – December 31, 2012**  
AB 1X 26 requires that: the ROPS be approved by the Oversight Board; ROPS approval resolutions be forwarded to the State Department of Finance (DOF); and DOF shall have final approval authority over the ROPS.

Recommendation: Adopt a Resolution Approving a Recognized Obligation Payment Schedule Pursuant to Health and Safety Code Section 34177(l).

**ADJOURNMENT** to next meeting on June 21, 2012 at 2:00 pm.

Any writing or document pertaining to an open session item on this agenda which is distributed to a majority of the members of the Oversight Board after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review in the City Clerk's Office, 1000 Spring Street, Paso Robles, CA, during normal business hours, and may be posted on the City's web site at <http://www.prcity.com/government/citycouncil/agendas.asp>.

**AMERICANS WITH DISABILITIES ACT** Any individual, who because of a disability needs special assistance to attend or participate in this meeting, may request assistance by contacting the City Clerk's Office (805) 237-3960. Whenever possible, requests should be made four (4) working days in advance of the meeting.



CITY OF EL PASO DE ROBLES  
*"The Pass of the Oaks"*

**Oversight Board of the Successor Agency to the  
 Paso Robles Redevelopment Agency  
 MINUTES**

**Tuesday, April 10, 2012**

**MEETING LOCATION: PASO ROBLES LIBRARY/CITY HALL  
 LARGE CONFERENCE ROOM, 1000 SPRING STREET, 2<sup>nd</sup> FLOOR**

**1:30 PM – CONVENE FIRST REGULAR MEETING**

**CALL TO ORDER**

**ROLL CALL** Board members Gilman, Jarvis, McLaughlin, Gallagher, Mecham, and Iversen were present. Board member Flynn was absent.

**PUBLIC COMMENTS** None

**NEW BUSINESS**

1. **Introduction of Board Members and Others.** Board members and others present introduced themselves. Others attending included Jim App, Jim Throop, and Jennifer Sorenson for the City of Paso Robles and Barbara Godwin, Kerry Bailey, and Matt Purkiss for the County of San Luis Obispo Auditor-Controller's Office.
2. **Election of Chairperson, Designation of Contact Person, Schedule of Meetings**
  - a. It was moved by Member Gilman, seconded by Member Mecham, and passed unanimously (Member Flynn absent) to adopt Resolution 12-001 Confirming the Election of Chris Iversen as Chairperson for the Oversight Board.
  - b. It was moved by Member Gilman, seconded by Member Jarvis, and passed unanimously (Member Flynn absent) to adopt Resolution 12-002 Designating Ed Gallagher to be the Contact Person for the Oversight Board.
  - c. It was moved by Member Gilman, seconded by Member Mecham, and passed unanimously (Member Flynn absent) to adopt Resolution 12-003 Providing the Time and Place for Holding the Oversight Board's Regular Meetings, which shall be (a) Thursday, May 3, 2012 at 11:00 am, and (b) Thursday, June 21, 2012 at 2:00 pm, and thereafter on an as-needed basis. All meetings will take place at Paso Robles City Hall in the Large Conference Room.
3. **Overview of History of Redevelopment Activities** Ed Gallagher, Community Development Director for the City of Paso Robles presented this item for the information of board members. No action was taken.

4. **Responsibilities and Duties of the Oversight Board**

Ed Gallagher, Community Development Director for the City of Paso Robles presented this item for the information of board members. No action was taken.

5. **Role of the County-Auditor Controller**

Barbara Godwin and Kerry Bailey of the County Auditor-Controller's Office presented information on the County-Auditor-Controller's Office's responsibilities under AB 1X 26. No action was taken.

6. **Recognized Obligation Payment Schedule (ROPS) and Administrative Budget**

Jim Throop, Administrative Services Director for the City of Paso Robles explained the Draft ROPS and presented a draft budget for consideration by the Board.

- a. It was moved by Member Mecham, seconded by Member Jarvis, and passed unanimously (Member Flynn absent) to adopt Resolution 12-004 Approving the Successor Agency's Administrative Budget Pursuant to Health and Safety Code Section 34177(j).
- b. It was moved by Member McLaughlin, seconded by Member Mecham, and passed unanimously (Member Flynn absent) to adopt Resolution 12-005 Approving a Recognized Obligation Payment Schedule Pursuant to Health and Safety Code Section 34177(l). The motion included amending the Draft ROPS to: (1) reduce the amount for Item #6 (Administrative Cost Allowance) to \$125,000 so that it shows only six months' worth of expense; (2) to delete Item #9 (Housing Set-Aside); and (3) delete Items 14-24 (Pass-Through Payments).

7. **Future Business Overview.**

Ed Gallagher, Community Development Director for the City of Paso Robles reported that the substance of this information item had been covered in the previous items.

ADJOURNMENT to next meeting on May 3, 2012.

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**AGENDA ITEM 2**

TO: Honorable Chairperson and Members of the Oversight Board of the  
Successor Agency to the Dissolved Paso Robles Redevelopment Agency

FROM: Ed Gallagher, Community Development Director, City of Paso Robles

SUBJECT: Resolution of the Oversight Board of the Successor Agency to the dissolved Paso  
Robles Redevelopment Agency approving a Recognized Obligation Payment Schedule  
for the Period July 1 through December 31, 2012 pursuant to Health and Safety Code  
Section 34177(I)

DATE: May 3, 2012

**BACKGROUND**

Pursuant to Health and Safety Code Section 34172, the Paso Robles Redevelopment Agency ("Agency") was dissolved as of February 1, 2012. The City of El Paso de Robles ("RDA Successor Agency") is the successor agency of the Agency. The Oversight Board is responsible for approving the actions of the RDA Successor Agency pursuant to Health and Safety Code Section 34179.

**DISCUSSION**

One of the RDA Successor Agency's responsibilities pursuant to Health and Safety Code Section 34177(I) is to prepare a draft Recognized Obligation Payment Schedules (ROPS) listing all of the outstanding debts and obligations of the former Agency for six month periods beginning January 1, 2012. At its meeting of April 10, 2012, the Oversight Board approved a ROPS for the period January 1 through June 30, 2012. The Successor Agency must also submit the draft ROPS to the County Auditor-Controller for its review as to accuracy and to submit the draft ROPS to the Oversight Board for approval.

The ROPS for the period July 1 – December 31, 2012 must be approved by the Oversight Board and submitted to the State Department of Finance (DOF) by May 11, 2012. On April 26, the draft ROPS was submitted to the County Auditor-Controller for its review.

Once the ROPS is approved by the Oversight Board and becomes effective, the RDA Successor Agency may receive funds from the Auditor-Controller to pay the dissolved Agency's existing debts and obligations provided in the ROPS. Upon Oversight Board approval, the RDA Successor Agency should, prior May 11, 2012, provide a copy of the approved ROPS to the Auditor-Controller, the State of California Controller and the DOF, and post the approved ROPS on the RDA Successor Agency's website.

Pursuant to Health and Safety Code Section 34179(h), because the DOF may review Oversight Board actions, the Oversight Board's action to approve the ROPS is not effective for three business days, pending a request for review by the DOF.

### **CEQA**

The actions taken by enactment of these Resolutions do not commit the Oversight Board to any actions that may have a significant effect on the environment. As a result, such actions do not constitute projects subject to the requirements of the California Environmental Quality Act.

### **FISCAL IMPACT**

No funds are involved with the approval of the ROPS.

### **RECOMMENDATION**

Staff recommends that the Oversight Board, by motion, approve and adopt the attached resolution.

### **ATTACHMENTS**

1. Oversight Board Resolution No. 12-XXX (ROPS)

Name of Prior Redevelopment Agency:

Redevelopment Agency of the C

Date: 4/24/2012

	Project Name / Debt Obligation	Payee
1)	2000 Tax Allocation Bond	Union Bank
2)	2009 Tax Allocation Bond	Union Bank
3)	2009 Tax Allocation Bond	Union Bank
4)	City Library Construction	City of Paso Robles
5)	Repayment to LMIH for SERAF	RDA of City of Paso Robles
6)	Hidden Creek Affordable Housing	City of Paso Robles
7)	ADA Improvements per Settlement Agmt	Rockwood & Misc. Contractors
8)	Cooperation/Administrative Agreement	Successor Agency
	<b>Total</b>	
	<b>Disputed Obligations</b>	
(1)	FEMA Reimbursement	FEMA
(2)	SLO COE Early Childhood Dev. Ctr	SLO Co Office of Educ

## RECOGNIZED OBLIGATION PAY

Successor Agency for the City of  
FY2012/2013

Description	Payment Source
Bonds issued to fund non-housing projects	Redevelopment Property Tax Trust Fund
Series A	Redevelopment Property Tax Trust Fund
Series B	Redevelopment Property Tax Trust Fund
COPS Financing Agreement	Redevelopment Property Tax Trust Fund
RDA Fund Loan to make SERAF Payment	Redevelopment Property Tax Trust Fund
Participation Agreement with S. River Rd. Assoc.	Low and Moderate Income Housing Fund
Ramps, Park Restrooms, 21st St	RDA Bond Proceeds
Administrative Cost Allowance	Redevelopment Property Tax Trust Fund

Project Reimbursement	RDA Bond Proceeds
Project Assistance	Redevelopment Property Tax Trust Fund

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Notes: City Library - total obligation includes outstanding debt, PLUS the payments that are in :  
 Notes: The COE project assistance is listed, but does not have any payments listed at this time  
 Notes: No FEMA repayment listed as the audit discussions are still proceeding.

# MENT SCHEDULE

Paso Robles

Total Outstanding Debt or Obligation	Total Due During Fiscal Year	Payments by month -- FY2011/2012				
		Jul.	Aug.	Sep.	Oct.	Nov.
5,189,950.76	244,508.76	160,635.63				
19,476,500.06	561,025.00	280,512.50				
2,624,476.25	356,268.75	53,888.75				
6,397,202.00	468,660.00	210,000.00				
1,433,803.00	524,601.00	237,840.00				
908,000.00	124,000.00					
3,408,837.50	1,271,153.75	14,885.00	356,268.75	0.00	0.00	0.00
250,000.00	250,000.00	20,833.00	20,833.00	20,833.00	20,833.00	20,833.00
<b>\$ 39,688,769.57</b>	<b>\$ 3,800,217.26</b>	<b>\$ 978,594.88</b>	<b>\$ 377,101.75</b>	<b>\$ 20,833.00</b>	<b>\$ 20,833.00</b>	<b>\$ 20,833.00</b>
1,037,000.00	0.00					
1,000,000.00	0.00					

arrears from the RDA to the City's GF (\$2.1M).

3.

Dec.	Total
0.00	\$ 160,635.63
0.00	\$ 280,512.50
0.00	\$ 53,888.75
258,660.00	\$ 468,660.00
286,761.00	\$ 524,601.00
0.00	\$ -
900,000.00	\$ 1,271,153.75
20,835.00	\$ 125,000.00
<b>\$ 1,466,256.00</b>	<b>\$ 2,884,451.63</b>
0.00	\$ -
0.00	\$ -

RESOLUTION NO. 12-XXX

A RESOLUTION OF THE OVERSIGHT BOARD OF THE SUCCESSOR AGENCY TO THE  
DISSOLVED PASO ROBLES REDEVELOPMENT AGENCY APPROVING A RECOGNIZED  
OBLIGATION PAYMENT SCHEDULE PURSUANT TO HEALTH AND SAFETY CODE  
SECTION 34177(I)

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**WHEREAS**, pursuant to Health and Safety Code Section 34173(d), the City of El Paso de Robles ("RDA Successor Agency") is the successor agency to the dissolved Paso Robles Redevelopment Agency ("Agency"), confirmed by Resolution No. 12-005 adopted on January 17, 2012; and

**WHEREAS**, Health and Safety Code Section 34179(a) provides that each successor agency shall have an oversight board composed of seven members; and

**WHEREAS**, the Oversight Board is the RDA Successor Agency's oversight board pursuant to Health and Safety Code Section 34179(a); and

**WHEREAS**, Health and Safety Code Section 34177(l)(2) requires the RDA Successor Agency to submit the ROPS certified by the external auditor to the Oversight Board for approval and, upon such approval, the RDA Successor Agency is required to submit a copy of such approved ROPS to the County of San Luis Obispo Auditor-Controller, the California State Controller, and the State of California Department of Finance and post the Approved ROPS on the RDA Successor Agency's website; and

**WHEREAS**, Health and Safety Code Section 34180(g) requires the Oversight Board to approve the RDA Successor Agency's establishment of the ROPS prior to the RDA Successor Agency acting upon the ROPS; and

**WHEREAS**, at its meeting of April 10, 2012, the Oversight Board approved an ROPS for the period January 1 through June 31, 2012 and directed that said ROPS be transmitted to the State of California Department of Finance for approval; and

**WHEREAS**, on April 26, 2012, the RDA Successor Agency staff prepared a draft of the ROPS for the period July 1 through December 31, 2012 and submitted it to the County of San Luis Obispo Auditor-Controller for its review; and

**WHEREAS**, the County of San Luis Obispo Auditor-Controller has reviewed the initial draft of the ROPS;

**NOW, THEREFORE, THE OVERSIGHT BOARD OF THE SUCCESSOR AGENCY TO THE DISSOLVED PASO ROBLES REDEVELOPMENT AGENCY DOES HEREBY RESOLVE AS FOLLOWS:**

**SECTION 1. Recitals.** The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

SECTION 2. CEQA Compliance. The approval of the ROPS for the period July 1 through December 31, 2012 through this Resolution does not commit the Oversight Board to any action that may have a significant effect on the environment. As a result, such action does not constitute a project subject to the requirements of the California Environmental Quality Act.

SECTION 3. Approval of the ROPS. The Oversight Board hereby approves and adopts the ROPS, in substantially the form attached to this Resolution as Exhibit A, pursuant to Health and Safety Code Section 34177.

SECTION 4. Implementation. The Oversight Board hereby directs the RDA Successor Agency to submit copies of the ROPS approved by the Oversight Board to the County of San Luis Obispo Auditor-Controller, the State of California Controller and the State of California Department of Finance after the effective date of this Resolution or, if the State of California Department of Finance requests review of the ROPS prior to the effective date of this Resolution, upon approval of the ROPS by the State of California Department of Finance, and prior to May 11, 2012, and to post the ROPS on the RDA Successor Agency's website.

SECTION 5. Severability. If any provision of this Resolution or the application of any such provision to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of this Resolution that can be given effect without the invalid provision or application, and to this end the provisions of this Resolution are severable. The Oversight Board declares that the Oversight Board would have adopted this Resolution irrespective of the invalidity of any particular portion of this Resolution.

SECTION 6. Certification. The City Clerk of the City of El Paso de Robles, acting on behalf of the Oversight Board as its Secretary, shall certify to the adoption of this Resolution.

SECTION 7. Effective Date. Pursuant to Health and Safety Code Section 34179(h), all actions taken by the Oversight Board may be reviewed by the State of California Department of Finance, and, therefore, this Resolution shall not be effective for three (3) business days, pending a request for review by the State of California Department of Finance.

**PASSED, APPROVED AND ADOPTED** this 3<sup>rd</sup> day of May, 2012, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

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Chris Iversen, Chair

ATTEST:

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Ed Gallagher, Secretary to the Oversight Board

EXHIBIT A

RECOGNIZED OBLIGATION PAYMENT SCHEDULE

[Attached behind this page]