



CITY OF EL PASO DE ROBLES  
*"The Pass of the Oaks"*

**Oversight Board of the Successor Agency to the  
 Paso Robles Redevelopment Agency  
 MINUTES**

**Tuesday, April 10, 2012**

**MEETING LOCATION: PASO ROBLES LIBRARY/CITY HALL  
 LARGE CONFERENCE ROOM, 1000 SPRING STREET, 2<sup>nd</sup> FLOOR**

**1:30 PM – CONVENE FIRST REGULAR MEETING**

**CALL TO ORDER**

**ROLL CALL** Board members Gilman, Jarvis, McLaughlin, Gallagher, Mecham, and Iversen were present. Board member Flynn was absent.

**PUBLIC COMMENTS** None

**NEW BUSINESS**

1. **Introduction of Board Members and Others.** Board members and others present introduced themselves. Others attending included Jim App, Jim Throop, and Jennifer Sorenson for the City of Paso Robles and Barbara Godwin, Kerry Bailey, and Matt Purkiss for the County of San Luis Obispo Auditor-Controller's Office.
2. **Election of Chairperson, Designation of Contact Person, Schedule of Meetings**
  - a. It was moved by Member Gilman, seconded by Member Mecham, and passed unanimously (Member Flynn absent) to adopt Resolution 12-001 Confirming the Election of Chris Iversen as Chairperson for the Oversight Board.
  - b. It was moved by Member Gilman, seconded by Member Jarvis, and passed unanimously (Member Flynn absent) to adopt Resolution 12-002 Designating Ed Gallagher to be the Contact Person for the Oversight Board.
  - c. It was moved by Member Gilman, seconded by Member Mecham, and passed unanimously (Member Flynn absent) to adopt Resolution 12-003 Providing the Time and Place for Holding the Oversight Board's Regular Meetings, which shall be (a) Thursday, May 3, 2012 at 11:00 am, and (b) Thursday, June 21, 2012 at 2:00 pm, and thereafter on an as-needed basis. All meetings will take place at Paso Robles City Hall in the Large Conference Room.
3. **Overview of History of Redevelopment Activities** Ed Gallagher, Community Development Director for the City of Paso Robles presented this item for the information of board members. No action was taken.

4. **Responsibilities and Duties of the Oversight Board**

Ed Gallagher, Community Development Director for the City of Paso Robles presented this item for the information of board members. No action was taken.

5. **Role of the County-Auditor Controller**

Barbara Godwin and Kerry Bailey of the County Auditor-Controller's Office presented information on the County-Auditor-Controller's Office's responsibilities under AB 1X 26. No action was taken.

6. **Recognized Obligation Payment Schedule (ROPS) and Administrative Budget**

Jim Throop, Administrative Services Director for the City of Paso Robles explained the Draft ROPS and presented a draft budget for consideration by the Board.

- a. It was moved by Member Mecham, seconded by Member Jarvis, and passed unanimously (Member Flynn absent) to adopt Resolution 12-004 Approving the Successor Agency's Administrative Budget Pursuant to Health and Safety Code Section 34177(j).
- b. It was moved by Member McLaughlin, seconded by Member Mecham, and passed unanimously (Member Flynn absent) to adopt Resolution 12-005 Approving a Recognized Obligation Payment Schedule Pursuant to Health and Safety Code Section 34177(l). The motion included amending the Draft ROPS to: (1) reduce the amount for Item #6 (Administrative Cost Allowance) to \$125,000 so that it shows only six months' worth of expense; (2) to delete Item #9 (Housing Set-Aside); and (3) delete Items 14-24 (Pass-Through Payments).

7. **Future Business Overview.**

Ed Gallagher, Community Development Director for the City of Paso Robles reported that the substance of this information item had been covered in the previous items.

ADJOURNMENT to next meeting on May 3, 2012.

Any writing or document pertaining to an open session item on this agenda which is distributed to a majority of the members of the Oversight Board after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review in the City Clerk's Office, 1000 Spring Street, Paso Robles, CA, during normal business hours, and may be posted on the City's web site at <http://www.prcity.com/government/citycouncil/agendas.asp> .

**AMERICANS WITH DISABILITIES ACT** Any individual, who because of a disability needs special assistance to attend or participate in this meeting, may request assistance by contacting the City Clerk's Office (805) 237-3960. Whenever possible, requests should be made four (4) working days in advance of the meeting.