

3/10/83

RESOLUTION NO. 2813  
A RESOLUTION AUTHORIZING THE DESTRUCTION  
OF SPECIFIC FINANCIAL DOCUMENTS

WHEREAS, Government Code Section 34090 provides that with "the written consent of the City Attorney, the head of a City department may destroy any City record, document, instrument, book or paper, under his charge, without making a copy thereof, after the same is no longer required"; and

WHEREAS, the Finance Director has received written consent from the City Attorney to destroy specific financial documents with a date of January 1, 1974 and earlier; and

WHEREAS, the City no longer requires cancelled checks, purchase orders, invoices, statements and receipts with a date earlier than January 1, 1974;

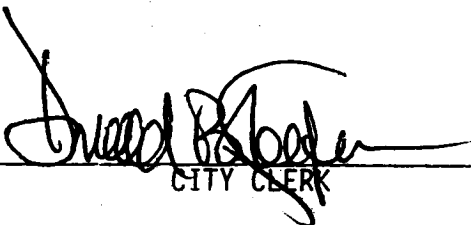
NOW, THEREFORE, BE IT RESOLVED that the City Finance Director is authorized to destroy all cancelled checks, purchase orders, invoices, statements and receipts with a date earlier than January 1, 1974.

PASSED AND ADOPTED this 15th day of March, 1983 by the following roll call vote:

AYES: Councilmen Monroe, Ovitt, Parish, Thorndyke and Stemper  
NOES: None  
ABSENT: None

  
MAYOR

ATTEST:

  
CITY CLERK