

**RESOLUTION NO. 98-02**


**A RESOLUTION OF THE CITY COUNCIL OF  
THE CITY OF PASO ROBLES AUTHORIZING THE  
MAYOR AND CITY CLERK TO EXECUTE AMENDMENTS TO THE  
BYLAWS OF THE PROJECT AREA COMMITTEE**

**BE IT RESOLVED** by the City Council of the City of Paso Robles as follows:

That the Mayor and City Clerk are hereby authorized to execute the Amendments to the Bylaws of the Project Area Committee as contained in Attachment "A".

**PASSED AND ADOPTED** by the City Council of the City of Paso Robles this 6<sup>th</sup> day of January, 1998, on the following vote:

<b>AYES:</b>	Iversen, Macklin, Swanson, and Picanco
<b>NOES:</b>	None
<b>ABSENT:</b>	Baron
<b>ABSTAIN:</b>	None

  
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Duane Picanco, Mayor

**ATTEST:**

  
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Madelyn Paasch, City Clerk

**CITY OF EL PASO DE ROBLES**

**PROJECT AREA COMMITTEE**

**BYLAWS**

**SECTION 1. THE COMMITTEE**

**Section 1.1. Name of the Committee**

The name of the Committee shall be the Paso Robles Redevelopment Project Area Committee.

**Section 1.2. Committee Members**

The City Council of the City of El Paso de Robles (City) has appointed the members of the Committee following the City's call for creation of a Committee for the Paso Robles Redevelopment Project Area (Project Area). The members of the Committee shall serve as an advisory committee to the City Council and to the Redevelopment Agency of the City.

The number of Committee members shall be eleven (11) selected by the City Council. The City Council shall maintain appointments and active membership at eleven (11).

A Committee member term shall have a duration of three (3) years. No fewer than one-third (1/3) of the total Committee memberships shall terminate in any one year. Expiration of existing, indefinite Committee member terms shall be determined by a random selection process.

Members shall be automatically removed following two (2) unexcused absences.

The members represent a diversity of interests including residents within the Project Area, businessmen, property owners, and members of existing organizations within the Project Area.

**Section 1.3. Business Offices of the Committee**

The business office of the Committee shall be:

City of El Paso de Robles  
1000 Spring Street  
Paso Robles, California 93446

Said business office may, as determined necessary by said Committee, be changed at any time by resolution or motion of the Committee members.

## **SECTION 2. OFFICERS OF THE COMMITTEE**

### **Section 2.1. Designation of Officers**

The officers of the Committee shall be the Chairman, the Vice Chairman, and the Secretary.

The Chairman, the Vice Chairman and the Secretary shall be elected from among the members of the Committee.

The Committee may appoint such other officers (permanent, acting or temporary) as may be appropriate. The Committee members may fix and determine the qualifications and duties of Committee officers.

### **Section 2.2. Terms of Officers**

The Committee officers shall hold such offices for one year terms.

### **Section 2.3. Duties of Officers**

The Chairman shall preside at the Committee meetings and perform such other duties as are appropriate.

The Vice Chairman, in the absence or incapacity of the Chairman, shall perform the duties of the Chairman. Should the office of the Chairman become vacant, the Vice Chairman shall perform the duties of the Chairman until the Committee members elect a new Chairman.

The Secretary shall maintain records of the Committee and minutes of the Committee meetings. The Secretary shall also perform all other duties incident to the office of the Secretary.

### **Section 2.4. Compensation of Officers**

Members of the Committee and its officers shall serve without compensation.

## **SECTION 3. EMPLOYEES, AGENTS AND CONSULTANTS**

### **Section 3.1. Appointment of Employees, Agents and Consultants**

The City is expected to provide assistance to the Committee in the form of staff assistance and the Committee shall not have any employees.

The Committee may retain such consultants as it may require with the prior approval of the City Council of the City.

#### **SECTION 4. GENERAL**

##### **Section 4.1 Authority to Bind Committee**

No member, officer, agent of the Committee, without prior authority by a Committee, shall have any power or authority to bind the Committee by any pledge its credit, or to render it liable for any purpose in any amount.

##### **Section 4.2 Duration of Committee**

The Committee shall continue in existence throughout the process of adoption of a redevelopment plan for the Project Area and for a period of forty-five (45) years from the date of adoption of the Redevelopment Agency Plan (November 1987) for the Project Area, subject to further extension by the City Council.

#### **SECTION 5. MEETINGS**

##### **Section 5.1. Annual Meetings**

The annual meeting of the Committee for election of Chairman and Vice Chairman shall be held at 4:00 P.M., on the first Wednesday of April of each year in the Council Chamber of the City. The Committee members may establish another meeting place or postpone the time of the meeting.

##### **Section 5.2. Regular Meetings**

Regular meetings shall be held per the Brown Act in the Council Chamber of the City (or another place or time established by the Committee) on the first Wednesday of the first month of each quarter at 4:00 P.M., or as soon thereafter as practical, unless the same shall be a legal holiday, in which event such regular meeting shall be held on the following week on the same day, at the same hour and location.

##### **Section 5.3. Special Meetings**

A special meeting may be called at any time by the Chairman or upon the written request of the majority of the members of the Committee in accordance with the provisions of the Ralph M. Brown Act (Government Code Section 54950 et. seq.).

##### **Section 5.4. Study Session**

The Redevelopment Agency of the City and the Committee shall meet annually for a joint study session prior to the adoption of the annual budget.

**Section 5.5. Adjourning and Continuing Meeting to Other Times or Places**

The Committee may continue or adjourn any meeting to a time and place specified in the order of adjournment. Less than a quorum may so continue or adjourn from time to time. If all members are absent from any regular meeting or adjourned regular meeting, the Secretary or Acting Secretary of the Committee may declare the meeting continued or adjourned to a stated time and place and shall cause written notice of the continuance or adjournment to be given in the same manner as provided for special meetings. A copy of the order or notice of continuance or adjournment shall be conspicuously posted on or near the door of the place where the meeting was held within 24 hours after the time of the continuance or adjournment. When a regular, continued or adjourned regular meeting is continued or adjourned as provided in this Section, the resulting continued or adjourned regular meeting is a regular meeting for all purposes. When an order of continuance or adjournment of any meeting fails to state the hour at which the continued or adjourned meeting is to be held, it shall be held at the hour specified for regular meetings.

If any meeting or hearing is continued or adjourned to less than 24 hours after the time specified in these bylaws or in the order or notice of meeting, a copy of the order or notice of continuance or adjournment shall be posted immediately following the meeting at which the order or declaration or continuance of adjournment was adopted or made.

**Section 5.6. Meetings to be Open and Public**

All meetings of a majority of the Committee members to take action or deliberate concerning Agency business and its conduct shall be open and public to the extent required by law. All persons shall be permitted to attend any such meetings except as otherwise permitted by law.

**Section 5.7. Quorum**

A majority of the Committee members shall constitute a quorum for the purpose of conducting its business, exercising its powers, and for all other purposes. A smaller number of Committee members may adjourn a meeting from time to time until a quorum is present.

If a quorum is present, action may be taken by the Committee only upon a favorable vote of the majority of the total number of Committee members present.

**Section 5.8. Order of Business**

The following shall be the general order of business at Committee meetings:

1. Call to Order
2. Roll Call
3. Approval of Minutes
4. Unfinished Business

5. New Business
6. Public Comments
7. Staff Comments
8. Committee Comments
9. Adjournment

The Committee members, by a vote of a majority of the members, may change the order of business at any meeting.

#### **SECTION 6. AMENDMENT OF THE BYLAWS**

The bylaws shall be amended only with the approval of at least a majority of the members of the Committee at a Committee meeting, but no amendment shall be adopted unless at least seven days written notice of the general nature thereof has been sent previously to all members of the Committee and to the City Council and the City Council has approved such amendment.

**APPROVED and ADOPTED** this 6th day of January, 1998.

  
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Duane Picanco, Mayor

**ATTEST:**

  
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Madelyn Paasch, City Clerk