

RESOLUTION NO. 98-65

A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF EL PASO DE ROBLES AMENDING THE CITY'S
CLASSIFICATION AND COMPENSATION PLAN

WHEREAS, Resolution 97-73 did establish and set forth, in a Memorandum of understanding, salaries and benefits for non- represented Professional and Management workers; and

WHEREAS, Upon the April retirement of a Secretary in the City Manager's Office(CMO) restructuring of the CMO's administrative support staff assignments is planned to improve public service and efficiency; and


WHEREAS, The remaining CMO secretary position (currently vacant) is proposed for upgrade to a new classification of Executive Secretary to provide critical administrative support to the City Manager in matters which are complex, highly sensitive and confidential; and

WHEREAS, The position will have regular access to information directly related to collective bargaining negotiations/strategies, and will not, therefore, be eligible for union representation.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of El Paso de Robles that the City Classification and Compensation Plan is hereby amended to establish a new Executive Secretary classification in the non-represented Professional/Manager group. The Executive Secretary class specification and pay range is included as Exhibit A attached hereto and include herein by reference.

PASSED AND ADOPTED by the City Council of the City of El Paso de Robles this 21st day of April, 1998 by the following vote:

AYES: Baron, Iversen, Macklin, Swanson, and Picanco
NOES: None
ABSENT: None


Duane J. Picanco, Mayor

ATTEST:


Madelyn Paasch, City Clerk