

RESOLUTION NO. 98-55

A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF EL PASO DE ROBLES
APPROVING BYLAWS FOR THE ESTABLISHMENT
AND OPERATIONS OF A TRANSIT ADVISORY
COMMITTEE

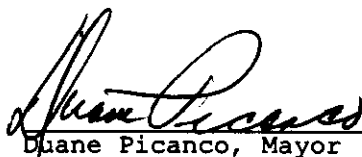
WHEREAS, the City Council of the City of El Paso de Robles desires to establish a citizens committee for the express purpose of advising the Council on all transit related matters; and

WHEREAS, the City Council has further directed staff to to model said transit advisory committee upon a similar committee established in the City of San Luis Obispo.

THEREFORE, BE IT HEREBY RESOLVED that the City Council of the City of El Paso de Robles authorize the establishment of a transit advisory committee and approves the Bylaws attached herewith as Exhibit "A" relative to its membership and operations.

APPROVED AND ADOPTED by the City Council of the City of El Paso de Robles this 7th day of April, 1998 by the following vote:

AYES: Baron, Iversen, Macklin, Swanson, and Picanco
NOES: None
ABSENT: None
ABSTAIN: None


Diane Picanco, Mayor

Attest:


Madelyn Paasch, City Clerk

BYLAWS

PASO ROBLES TRANSIT ADVISORY COMMITTEE

Article 1. PURPOSE

The purpose of the Paso Robles Transit Advisory Committee is to advise the City staff and the City Council on all matters related to public transportation in Paso Robles.

Article 2. MEMBERSHIP

The Paso Robles Transit Advisory Committee shall have seven members and shall consist of a Member at Large, a Student Representative, a Cuesta College Representative, a Business Representative, a Technical Advisor Representative, a Disabled Representative and a Senior Representative.

Article 3. Terms of Office

Paso Robles Transit Advisory Committee members will be appointed by the City Council to staggered terms of four years. Paso Robles Transit Advisory Committee members shall serve at the pleasure of the City Council. Any Paso Robles Transit Advisory Committee member may be reappointed, provided no appointee serves more than two consecutive terms (8 years). A member who has served 8 years can be reappointed after a one year absence from the Committee.

Article 4. MEETINGS

- A. The Committee will hold a regular meeting at least quarterly; July, October, January and April.
- B. Regular meetings, when called, will be held at 10:00 a.m. on Wednesdays.
- C. The Committee meetings will be open to the public and held at the Library conference center or other previously announced locations as required.
- D. A quorum will consist of a majority of the Committee members.
- E. All actions of the Committee will be decided by a majority vote or consensus and will be directed through the Committee chair.
- F. Minutes of each meeting will be forwarded to the City Clerk and be available as a public record.
- G. The Chairperson or any four members of the Committee may call a special meeting, provided that a week's prior notice is given in writing to each member.
- H. All Committee meetings will be conducted in accordance with Roberts Rules of Order.
- I. All members present must vote, except when abstaining due to a declared conflict of interest. A failure or refusal to vote when present (except for a declared conflict of interest) will be construed as an affirmative vote.
- J. Any member with a declared conflict of interest will not vote or participate in any discussion of any item or in any manner attempt to influence the decision on that item.

Article 5. SUBCOMMITTEES

Subcommittees consisting of less than a quorum of the Committee can be appointed as needed by the Chairperson.

Article 6. OFFICERS

- A. The officers will consist of a Chairperson and Vice-Chairperson who will be elected at the Committee meeting in July for one year terms.
- B. The Chairperson will preside over all meetings of the Committee, prepare (with the assistance of staff) all meeting agendas and perform such duties as directed by the Committee.
- C. The Vice-Chairperson will serve in the absence or incapacity of the Chairperson.

Article 7. Examples of Duties

Examples of topics taken to the Paso Robles Transit Advisory Committee for their review and comment, include, but are not limited to:

- ◆ Short and Long Range Transit Plan Development
- ◆ Five Year Operations Plan Implementation
- ◆ Service Performance Monitoring
- ◆ RFP's and Contract Award Reviews (service contract, equipment, etc.)
- ◆ Elderly and Disabled Person Concerns (ADA implementation)
- ◆ Student Concerns and Cuesta College Liaison
- ◆ Transit Center Operations
- ◆ Transit Marketing Program
- ◆ Bus Shelter/Stop Improvements
- ◆ Miscellaneous Issues Affecting Transit Operations