

Permit Number: B07-0406 & B07-0407
 Project Address: 2975 UNION ROAD APN 025-371-019
 ALL TRACKING BEING DONE UNDER THIS PERMIT

<u>Dept</u>	<u>Date</u>	<u>By</u>	<u>Where</u>	<u>Comment</u>
B	12/6/07	LW	Cabinet	Building Packet Submitted
E	12/6/07	Lw		Architect indicated that eng would be submitted separate by civil engineer – informed him that grading permit is usually issued prior to bldg
B	12/7/07	Lw	CA Code Check	Bldg plans submitted for plan check
P	12/7/07	Lw	Planning	1 set of bldg plans for review
B	12/10/07	Lw	CA Code Check	City set of plans sent for review – per Candice’s request
B	1/7/08	Lw	Cabinet	Plans returned by CA Code Check for corrections
B	1/8/08	Lw	Applicant	Spoke to applicant – plans ready to be picked up for corrections
B	1/14/08	Lw	Mailed postcard	To owner with web address and permit number
B	2/4/08	DC	Cabinet	Plans Returned by applicant
B	2/5/08	KS	CA Code Check	For re-check
B	3/03/08	JMH	CABINET	Plans returned by CCC
B	3/5/08	Bna	Applicant	For corrections – Spoke with Stephen King (courtesy call to owner)
B	03/11/08	Tv	Counter	Collected \$240 Septic Tank fee, application to JRF for Council approval
B	3/18/08	JMH	In cabinet	Corrections returned from applicant for re-check
B	3/18/08	Bna	Cabinet	Onsite wastewater disposal system design (2 copies) submitted by Stephen King
B	3/18/08	Bna	CA Code Check	For re-check
B	3/27/08	SP	CA Code Check	Architect to submit revised drawings to CCC and insert into plans for second stair.

B	03/31/08	WW	Cabinet	Plans returned by CA Code Check for corrections
B	03/31/08	WW	Clyde	P.C. review
B	04/03/08	Tv	Counter	Tim Foley requesting project status
B	4/3/08	Bna	E-mail rec'd	Per JF – Need to get Regional Board and CC release
B	4/4/08	Bna/CG	Telephone	Clyde spoke with Tim Foley regarding regional board requirements
P	4/4/08	Bna	Planning	<u>Bldg plans sent to Planning for review – the bldg file is in Barbara's office pending the completeness of fees etc.</u>
E	04/15/08	Tv	CC	Approved Reso 08-055, recorded 03/31/09
P	5/8/08	Dn	Building	
B	5/13/08	Bna	Counter	Tim Foley requesting permit estimates
B	5/14/08	Bna	Telephone	Spoke with Kim Walker – contractor information provided – Bldg Staff will provide notification letter within the next 2 days with outstanding items to be completed.
B	5/14/08	Bna	Counter	Tim Foley requesting status of notification letter
B	5/15/08	Bna	Notification letter	Copy fax to owner – Original letter with attachments to be picked up by Tim Foley
B	5/15/08	Bna	Ready to issue – B07-0406 & B07-0407 to be issued concurrently	Pending completeness of paperwork, obtaining all required release as noted in letter and payment of applicable fees – The files are on the cabinet outside Barbara's office.
B	6/3/08	Lw	Letter recv'd/BNA's Desk	Recvd request from owner to extend application
B	6/16/08	Bna	Letter sent to owner	Water and sewer connection fee increase effective 7/1/08

B	7/2/08	Bna	Telephone	Spoke with Kim Walker – left vm for Tim – what size water meter
B	7/3/08	Bna	Telephone	Rec'd vm from Tim – they would like a 1 ½" water meter (will get credit for existing ¾" water meter to be removed)
B	7/3/08	Bna	Extension letter	Mailed to owner – application extended until 12/1/08
B	7/15/08	Lw	CG's Desk	Letter submitted from civil engineer David Athey – regarding Phase II of building and City sewer lines
B	08/11/08	Tv	Tim Foley	Gave copy of notification letter and all outstanding paperwork to Tim
B	08/14/08	Tv	Issued Permit	
B	8/18/08	Lw	Cabinet	New onsite wastewater disposal system design submitted for review
B	8/20/08	Lw	Applicant	Spoke to Tim – he will come pick up the disposal system design that was submitted – CG & JF stated it is to go directly to Regional Water Board
B	8/28/08	Lw	Telephone	Received call from Tim Foley – he now wants to use existing ¾" meter as a landscape meter and still receive the new 1 ½" meter. I reversed credit previously given and added an address for landscape meter. See memo in link for details.
B	5/26/09	Lw	Front counter	Kim Walkers sister came in and paid for previous credit given for ¾" meter of \$9119. Kim walker instructed her to upgrade 1 ½" to a 2" so she also paid for those fees.
B	5/28/09	Lw	Cabinet	Addendum 1 submitted –

				2 nd exit added for proposed change in occupancy
B	5/28/09	Lw	Cabinet	Addendum 2 submitted – updated site plans
B	6/1/09	JMH	TO LW	Ok'd to issue both addendums
B	6/3/09	JMH	TO FILE	Plan revision for accessible outdoor shower at poolhouse received and approved
B	6/8/09	Lw	READY TO ISSUE ADDENDUMS 1&2	Left voice mail for Kim Walker – addendums ready pending fee \$117
B	6/15/09	LW	ADDENDUM 1 & 2 ISSUED	