



# CITY OF EL PASO DE ROBLES

"The Pass of the Oaks"

## ***AIRPORT ADVISORY COMMITTEE MINUTES***

**Thursday, December 14, 2006 - - 7:00 PM  
Airport Terminal Conference Room – 4900 Wing Way**

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### **CALL TO ORDER - Roll Call**

Present: Committee members Blakeman, Cook, Miller, Rose, & Caruthers  
City Council: Gary Nemeth  
Staff: Meg Williamson, Roger Oxborrow

**PUBLIC COMMENT** Mr. Nemeth expresses Mr. Hamon's regrets at not being able to attend, due to other commitments.

### **COMMITTEE BUSINESS**

#### **1. Minutes**

A **motion** by Mr. Rose, seconded by Mr. Miller to approve the minutes of the Oct. 26 meeting and the Nov. 16 Orientation Session passes unanimously.

#### **2. Sub-Committee Reports**

- City Liaison – No new action to report.
- Airport Promotion – No new activity.
- Airport Safety & Security – Staff reported on the progress toward installation of the new street light at the new terminal driveway entrance at Airport Road.

### **DISCUSSION**

#### **3. Council Budget Goals Recommendation**

Staff presents background to the Committee on the Council's goal setting process. Other City goals are discussed. Mr. Blakeman provides copies of the draft goals for the City of San Luis for reference. After a detailed discussion of Airport direction and vision, Chairman Caruthers makes a **motion** to recommend the following to the City Council:

To prepare the Airport for high-quality business, transportation and visitor investment and activity, to include:

- Service Enhancements – improve and enhance general aviation and visitor experience at the airport.
- Business Plan – Formulate updated short, mid, and long-range strategies on how we develop the airport area, including future revenue and funding sources, hangar facilities, fuel, and update of lease policy and pricing.
- Industrial Site improvements – evaluate and establish a strategy for City investment and development of expanded industrial lease properties (tailored to niche markets).
- Gateway and Entrance Enhancements – establish a plan for enhanced entry at south end of airport (Dry Creek Road and Airport Road area) and enhanced signage and location signs.

The motion is seconded by Mr. Rose and passes unanimously.

**DIRECTOR/MANAGER BUSINESS**

**4. Development Status Report**

Staff reviewed the monthly Development Status Report which includes each development or construction project in the vicinity of the airport.

**COMMITTEE COMMENTS** - Ron Rose reported on his meeting with the Airport Land Use Commission Ad Hoc committee. Good progress was made. He will report at next month's meeting, after the Commission has reviewed the work at their January meeting.

**ADJOURN** – 8:58 PM to the next Committee meeting, January 26, 2007, 7:00 P.M., 4900 Wing Way.