



City of PASO ROBLES AIRPORT COMMISSION

AGENDA – REGULAR MEETING August 27, 2020, at 6:30 p.m.

In compliance with the State and County Shelter at Home Orders, and as allowed by the Governor's Executive Order N-29-20, which allows for a deviation of teleconference rules required by the Ralph M. Brown Act, Airport Commission meetings will be held by teleconference only until further notice.

Interested persons may attend this meeting virtually. Contact the Airport office for connection instructions prior to the meeting. Anyone who would like to submit comments or material to the commission may do so via email to airportcommission@prcity.com, or contact the Airport Office at 805-237-3877 or airport@prcity.com for alternate arrangements.

6:30 PM - CALL TO ORDER PLEDGE OF ALLEGIANCE

ROLL CALL Commissioners Martin Caskey, Marc Dart, Tony Gaspar, Gary Marshall, Michael Perez, Robert Shannon, and Chairman Eric Cook

PUBLIC COMMENT

The public may address the Commission on items within the Commission's purview but not scheduled on the agenda. PLEASE BEGIN BY STATING YOUR NAME AND ADDRESS. EACH PERSON IS LIMITED TO 3 MINUTES. Any person or subject requiring more than three minutes may be scheduled for a future Committee meeting or referred to a sub-committee or staff. Those persons wishing to speak on any item scheduled on the agenda will be given an opportunity to do so at the time that item is being considered.

CONSENT AGENDA

1. Approve minutes of the May 28, 2020, Regular Meeting.
2. Approve the proposed agricultural lease extension for Donald J. Ackerman.
3. Recommend approval of the proposed lease agreement for Joe Gouin (RV Storage).

PRESENTATIONS - None

DISCUSSION ITEMS

4. Airport Leasing Policy
The Commission will begin a review of the Airport Leasing Policy, adopted in June 2017, and consider the need to modify or amend the current guidelines, in order to more adequately address airport lease terms and City policy regarding lease term extensions and terminations.

DIRECTOR/MANAGER UPDATES

Staff will provide updates to the Commission on various airport activities:

CITY COUNCIL LIAISON DISCUSSION

- City Council Meeting Highlights

COMMISSION BUSINESS, REPORTS AND REQUESTS

ADJOURN Next Regular Meeting: 6:30 p.m. on October 22, 2020, at the Airport, 4900 Wing Way.



City of PASO ROBLES
AIRPORT COMMISSION
MINUTES – REGULAR MEETING
May 28, 2020 at 6:30 p.m.

In compliance with the State and County Shelter at Home Orders, and as allowed by the Governor’s Executive Order N-29-20, which allows for a deviation of teleconference rules required by the Ralph M. Brown Act, Airport Commission meetings will be held by teleconference only until further notice.

Interested persons requested access to the virtual meeting. A total of 16 participants were observed online.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE - 6:30 PM

ROLL CALL –

Commissioners: Martin Caskey, Marc Dart, Tony Gaspar, Gary Marshall, Michael Perez, Robert Shannon, and Chairman Eric Cook

City Council: John Hamon

Staff: Dick McKinley, Roger Oxborrow

PUBLIC COMMENT – None

CONSENT AGENDA

1. Meeting Minutes – **A motion** by Mr. Marshall, seconded by Mr. Gaspar, to approve the Consent Agenda as presented, passes unanimously. The agenda consists of the minutes of the January 23, meeting.

DISCUSSION ITEMS

2. Hangar Regulations

The Commission reviewed a final version of the updated airport hangar regulations as proposed by the subcommittee appointed to review and draft the update. Various comments were made in support of the update. Public comment was received from Alex Norkin-Schöpel and Matt Stelmas. A suggestion was made to incorporate language in this section requiring hangar insurance that also names the City as additional insured. The commission agreed that public review and comment by the hangar tenants is now appropriate and directed staff to provide a copy of the draft update to each tenant ahead of a time when a public meeting of the Commission can be held to hear public comment and input. No other action is taken.

COMMISSIONERS DART AND MARSHALL LEAVE THE MEETING TO RECUSE THEMSELVES FROM THE NUNNO ISSUE.

3. Lease Review - Nunno

The Commission reviewed a request to consider recommending approval of the proposed termination of an existing lease with Nunno Corporation and a new lease agreement with a separate entity on the same airport property. The new lease would allow for the construction of as many as 15-18 aircraft hangars on the airport and an extension of lease terms for existing hangars on the lease site. The proposal is consistent with the adopted Airport Leasing Policy which allows for a succession of leaseholders. Discussion from the commission included concerns of the length of the lease and the need for the City to lease hangars and thereby realize more revenue than is received under the current leasing structure. Public comment was heard from Matt Stelmas, Alex Norkin-Schöpel, and Elliot Cannon. After further discussion, **a motion** by Mr. Gaspar, seconded by Mr. Shannon, that the proposal not be recommended, but the existing lease be allowed to expire under its current term passes with Commissioners Gaspar, Shannon and Cook voting in the affirmative.

COMMISSIONERS DART AND MARSHALL REJOIN THE MEETING

4. EAA Presentation

Dave Fretwell, President of the local Experimental Aircraft Association Chapter, provided an informative presentation on the goals, plans and recent accomplishments of the Chapter as they work to promote and encourage aviation activity at the Airport. Chairman Cook thanked Mr. Fretwell for his presentation and the efforts of the chapter. No other action is taken.

DIRECTOR/MANAGER UPDATES

Staff reported rather light activity levels over the past 2-3 months. The airport did receive a grant under the CARES Act in the amount of \$69,000 to help cover deficits in airport operations. Road work on problem areas adjacent to the airport are moving forward. Construction on a perimeter water line on the east side of the airport begins in the next week.

CITY COUNCIL LIAISON DISCUSSION

Councilmember Hamon provided additional information on the current COVID-19 situation and how the City is dealing with it. There are significant impacts on the City's economic condition for the future. The City is actively studying financing and budget alternatives to lessen the anticipated losses. No action is taken.

COMMISSION BUSINESS, REPORTS AND REQUESTS - None

ADJOURN – 8:30 PM: Next Meeting: 6:30 p.m., July 23, 2020, at the Airport Terminal, 4900 Wing Way.