



CITY OF EL PASO DE ROBLES

"The Pass of the Oaks"

CITY COUNCIL AGENDA

Tuesday, January 19, 2021

ADDENDUM TO REGULAR MEETING

PUBLIC COMMENTS RECEIVED VIA EMAIL PRIOR TO 12:00 PM 01/19/2021

General Public Comment Received

- a. [General Public Comments received for this meeting are linked.](#)

13. [Approval of Memorandum of Understanding between the City of Paso Robles and the El Camino Homeless Organization, the Housing Authority of San Luis Obispo, and People's Self-Help Housing to Own, Operate, and Maintain an Emergency Shelter and Low-Cost Housing Center at 1134 Black Oak Drive.](#)

J. Dahlen, Community Services Director

Recommendation:

1. Authorize the City Manager to sign a Memorandum of Understanding with HASLO, enabling the City to reallocate its entire \$1.5 million HEAP grant award to HASLO as the property owner at 1134 Black Oak Drive and supporting the efforts of ECHO, PSSH, and HASLO in owning, operating, and maintaining a homeless services and low-cost housing center at the site.
2. Authorize the City Manager and City Attorney to make minor changes to the MOU, if needed, consistent with Council intent.
 - a. [Public Comments received regarding this item are linked.](#)

18. [City Council Review of California Public Utility Commission's \(CPUC\) Draft Environmental Impact Report Estrella Substation and Paso Robles Area Reinforcement Project](#)

W. Frace, Community Development Director

Recommendation: Direct staff to submit an EIR comment letter to the CPUC with comments specified by City Council.

- a. [Public Comments received regarding this item are linked.](#)

End of Addendum



CITY OF EL PASO DE ROBLES

"The Pass of the Oaks"

PASO ROBLES CITY COUNCIL/SUCCESSOR AGENCY

BOARD OF DIRECTORS AGENDA

5:00 PM CLOSED SESSION/
6:30 PM REGULAR MEETING

Tuesday, January 19, 2021

In compliance with the State and County Shelter at Home Orders, and as allowed by the Governor's Executive Order N-29-20, which allows for a deviation of teleconference rules required by the Ralph M. Brown Act, City Council meetings will be held by teleconference only until further notice.

Rather than attending in person, residents should call (805)865-7276 to provide public comment via phone. The phone line will open just prior to the start of the closed session meeting and again prior to the start of the regular meeting. Written public comments can be submitted via email to cityclerk@prcity.com prior to 12:00 noon on the day of the Council meeting to be posted as an addendum to the Agenda. If submitting written comments in advance of the meeting, please note the agenda item by number or name.

City Council meetings will be [live-streamed](#) during the meeting and also available to play later on [YouTube](#) by accessing the following link: www.prcity.com/youtube

5:00 PM – CALL TO ORDER

ROLL CALL

Councilmembers Maria Garcia, Steve Gregory, John Hamon, Fred Strong, and Mayor Steven Martin

CLOSED SESSION ITEMS

- **Public Employment**
Pursuant to Government Code Section 54957
Title: City Manager
- **Conference with Legal Counsel – Existing Litigation**
Pursuant to Gov. Code section 54956.9(d)(1) (one case)
Name of Case: *Alliance for Constitutional Sex Offense Laws, Inc. v. City of El Paso de Robles, San Luis Obispo County Superior Court Case No. 20CVP-0372*

PUBLIC COMMENT REGARDING CLOSED SESSION MATTERS

ADJOURN TO CLOSED SESSION

6:30 PM – RECONVENE TO OPEN SESSION

CALL TO ORDER

PLEDGE OF ALLEGIANCE

INVOCATION Pastor Pat Sheean

ROLL CALL

Councilmembers Maria Garcia, Steve Gregory, John Hamon, Fred Strong, and Mayor Steven Martin

STAFF INTRODUCTIONS

REPORT FROM CLOSED SESSION

PRESENTATIONS

1. **COVID-19 Community Update**
R. Harris, Battalion Chief/Sarah Johnson-Rios, Assistant City Manager
2. **Capital Projects Report**
D. Esperanza, Capital Projects Engineer

GENERAL PUBLIC COMMENTS

This is the time the public may address the Council on items within the Council's purview but not scheduled on the agenda. **PLEASE BEGIN BY STATING YOUR NAME AND ADDRESS. EACH PERSON IS LIMITED TO 3 MINUTES.** Any person or subject requiring more than three minutes may be scheduled for a future Council meeting or referred to committee or staff. Those persons wishing to speak on any item scheduled on the agenda will be given an opportunity to do so at the time that item is being considered.

AGENDA ITEMS TO BE DEFERRED

CONSENT CALENDAR

ITEMS ON THE CONSENT CALENDAR ARE CONSIDERED ROUTINE, NOT REQUIRING SEPARATE DISCUSSION. However, if discussion is wanted by a member of the Council or public the item may be removed from the Consent Calendar and considered separately. Councilmembers and members of the public may offer comments or ask questions of clarification without removing an item from the Calendar. Individual items are approved by the vote that approves the Consent Calendar unless an item is pulled for separate consideration. Items pulled from consent will be heard at the end of the meeting.

3. [Approval of City Council Special Meeting Minutes from December 10, 2020](#)
M. Martin, City Clerk
4. [Approval of City Council Minutes from December 15, 2020](#)
M. Martin, City Clerk
5. [Receipt of Warrant Register](#)
R. Cornell, Administrative Services Director
6. [Receipt of Advisory Body Minutes](#)
Senior Citizen Advisory Committee – 10/12/2020
Airport Commission – 10/22/2020
Parks and Recreation Advisory Committee – 11/09/2020
7. [Approval of Paso Robles Library Study Center Lease Renewal](#)
J. Dahlen, Community Services Director
Recommendation: Authorize the City Manager to renew the lease between the City and San Luis Obispo County Office of Education to operate the Library Study Center at 3600 Oak Street through September 21, 2025 with further lease extensions should the City wish to continue to provide educational programming at the site.
8. [Approval of Appointment of Mindy Dierks to fill a Vacancy on the Parks and Recreation Advisory Committee](#)
J. Dahlen, Community Services Director
Recommendation: Appoint Mindy Dierks to fill a vacancy on the Paso Robles Parks and Recreation Advisory Committee through June 2021.
9. [Approval of Agreement with SWCA Environmental Consultants to Update the U.S. Highway 101 and State Route 46 West Environmental Documents](#)
D. Esperanza, Capital Projects Engineer
Recommendation: Approve Resolution 21-XXX authorizing the City Manager to enter into the Standard Professional Services Agreement with SWCA Environmental Consultants to update the 2009 environmental documents for U.S. Highway 101 and State Route 46 West, in the amount of \$166,199.
10. [Approval of Revised Regulations – Airport Hangars](#)
R. Oxborrow, Airport Manager/C. Alakel, Interim Public Works Director
Recommendation: Approve Resolution 21-XXX adopting revised Hangar Regulations addressing aircraft storage, assembly, and maintenance.
11. [Approval of Easement Acceptance on Behalf of the City Council](#)
D. Athey, City Engineer
Recommendation: Approve Resolution 21-XXX, delegating City Council easement acceptance authority to the City Manager, or his authorized designee.
12. [Approval of Bid Award for the Fire Prevention & Safety Trailer](#)
R. Harris, Battalion Chief
Recommendation:
 1. Approve Resolution 21-XXX authorizing the City Manager to enter into an agreement with JHB Group Inc. to supply the Regional Fire Prevention Safety Trailer.
 2. Authorize the City Manager and City Attorney to make any minor changes to the agreement consistent with Council intent.

13. [Approval of Memorandum of Understanding between the City of Paso Robles and the El Camino Homeless Organization, the Housing Authority of San Luis Obispo, and People's Self-Help Housing to Own, Operate, and Maintain an Emergency Shelter and Low-Cost Housing Center at 1134 Black Oak Drive.](#)

J. Dahlen, Community Services Director

Recommendation:

1. Authorize the City Manager to sign a Memorandum of Understanding with HASLO, enabling the City to reallocate its entire \$1.5 million HEAP grant award to HASLO as the property owner at 1134 Black Oak Drive and supporting the efforts of ECHO, PSSH, and HASLO in owning, operating, and maintaining a homeless services and low-cost housing center at the site.
2. Authorize the City Manager and City Attorney to make minor changes to the MOU, if needed, consistent with Council intent.

14. [Approval of Award of Construction Contract to Install Monitoring Wells for Supplemental Environmental Project](#)

C. Alakel, Interim Public Works Director

Recommendation:

1. Approve Resolution 21-XXX rejecting the bid protest received from Abundant Water Wells, Inc., as meritless and awarding a contract to and authorizing the City Manager to execute a construction contract with ABC Liovin Drilling, Inc., the lowest responsive and responsible bidder, in the amount of \$93,260.00.
2. Authorize the City Manager and City Attorney to make minor adjustments to the agreement, if needed, consistent with the Council's intent.

15. [Approval of Oasis Associates Contract - Professional Land Use Planning and Regulatory Liaison Services for the Estrella Boys School](#)

W. Frace, Community Development Director

Recommendation: Approve Resolution 21-XXX, authorizing the City Manager to execute a contract with Oasis Associates Contract for Professional Land Use Planning and Regulatory Liaison Services for the Estrella Boys Facility not to exceed \$45,000, in a form approved by the City Attorney.

16. [Approval of the Addition of CSG Consulting to the Building Division's Qualified Plan Check and Inspection Services List](#)

B. Cowen, Chief Building Official

Recommendation: Approve Resolution 21-XXX adding CSG Consultants to the City's list of Qualified Building Plan Check and Inspection Consultants and authorizing the City Manager to enter into a Professional Services Agreement with CSG Consultants, Inc..

CONSENT CALENDAR ROLL CALL VOTE

REPORT ON ITEMS APPROVED ON CONSENT

RECESS CITY COUNCIL AND CONVENE AS THE CITY OF PASO ROBLES SUCCESSOR AGENCY BOARD OF DIRECTORS

ROLL CALL

Board of Directors Maria Garcia, Steve Gregory, John Hamon, Fred Strong, and Mayor Steven Martin

17. [Approval of the Successor Agency Administrative Budget and Recognized Obligation Payment Schedule for the Period July 1, 2021 through June 30, 2022](#)

R. Cornell, Administrative Services Director

Recommendation: Acting as the Board of Directors of the Successor Agency: Approve the Administrative Budget for the Successor Agency for the Period July 1, 2021 through June 30, 2022 and approve the Recognized Obligation Payment Schedule for the Period July 1, 2021 through June 30, 2022.

ROLL CALL VOTE

ADJOURN THE SUCCESSOR AGENCY BOARD OF DIRECTORS MEETING AND RECONVENE AS THE PASO ROBLES CITY COUNCIL

DISCUSSION

18. [City Council Review of California Public Utility Commission's \(CPUC\) Draft Environmental Impact Report Estrella Substation and Paso Robles Area Reinforcement Project](#)

W. Frace, Community Development Director

Recommendation: Direct staff to submit an EIR comment letter to the CPUC with comments specified by City Council.

ROLL CALL VOTE

19. **Second Quarter Update FY 2020-21: Budget Report and Adjustments; Position Changes; and Deferral of Transient Occupancy Tax Collections**

R. Cornell, Administrative Services Director

Recommendation:

1. Receive and file the report, providing any direction or requests for future reports, to ensure they meet Council needs.
2. Approve Resolution 21-XXX, amending the budget for Fiscal Year 2020-21, to reflect: the second round of economic development emergency assistance and other actions previously taken; the additional requested appropriations of \$930,000 (of which at least \$400,000 is offset by reimbursements from the State) and; the reassignment of one Park Maintenance Specialist I/II position to Facilities Maintenance.
3. Approve Resolution 21-XXX, approving job classification descriptions, master pay schedule, the position of Dispatch Supervisor, and reclassifying the position of Dispatch/Records Supervisor to Support Services Manager.
4. Adopt Urgency Ordinance No. XXXX, authorizing the Director of Administrative Services to waive penalties and interest for late Transient Occupancy Tax revenues received for December 2020 through March 2021 transient lodging services until June 30, 2021, at the latest.

ROLL CALL VOTE

COUNCIL BUSINESS & COMMITTEE REPORTS

20. **Current Council Committee Activities and Reports**

UPCOMING EVENTS

- Planning Commission Meeting, Tuesday, January 26, 2021 at 6:30 PM
- 3CE – Central Coast Community Energy Lunch & Learn, January 27, 2021, at 12:00 PM
- Airport Commission Meeting, January 28, 2021
- City Council Regular Meeting, Tuesday, February 2, 2021 at 6:30 PM

ADJOURNMENT

The deadline for submitting items for the regular meeting on Tuesday, February 2, 2021 is Wednesday, January 20, 2021.

Any writing or document pertaining to an open session item on this agenda which is distributed to a majority of the City Council after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review in the City Clerk's Office, 1000 Spring Street, Paso Robles, CA, during normal business hours, and may be posted on the City's web site at www.prcity.com/government/citycouncil/agendas.asp.

All persons desiring to speak on an agenda item are asked to fill out Speaker Information Cards and give them to the City Clerk prior to public discussion of that item. Each individual speaker will be limited to a presentation total of three (3) minutes per item.

AMERICANS WITH DISABILITIES ACT Any individual, who because of a disability needs special assistance to attend or participate in this meeting, may request assistance by contacting the City Clerk's Office (805) 237-3960. Whenever possible, requests should be made four (4) working days in advance of the meeting.