



CITY OF EL PASO DE ROBLES
"The Pass of the Oaks"

CITY COUNCIL AGENDA

**CLOSED SESSION 5:30PM /
6:30PM REGULAR MEETING**

Tuesday, February 5, 2019

**Location: Library/Conference Center Council Chamber
1000 Spring Street, Paso Robles**

**Please submit all speaker cards and correspondence for City Council to the City Clerk
Please refrain from cell phone use and turn ringer off during the meeting**

5:30 PM – CALL TO ORDER

ROLL CALL Councilmembers Maria Garcia, Steve Gregory, John Hamon, Fred Strong, and Mayor Steven Martin

CLOSED SESSION ITEMS

- **Meet and Confer Conference with Labor Negotiator**

Gov. Code section 54957.6

City Negotiator: Thomas Frutchey, City Manager
Employee Organizations: International Association of Firefighters (IAFF)
Police Officers Association (POA)
Service Employees International Union (SEIU)
Unrepresented Management
Unrepresented Part-time Employees

- **Conference with Legal Counsel – Existing Litigation (1 case)**

Gov. Code section 54956.9(d)(1)

Pacific West Hotels & Resorts, Inc. et al. v. City of El Paso de Robles, et al., San Luis Obispo County Superior Court Case No. 18CVP-0220

- **Conference with Real Property Negotiators**

Pursuant to Government Code Section 54956.8

Property: 1345 Park Street, Paso Robles, CA 93446
City Negotiator: Thomas Frutchey, City Manager
Under Negotiation: Price and terms of payment

PUBLIC COMMENT REGARDING CLOSED SESSION MATTERS

ADJOURN TO CLOSED SESSION

6:30 PM – RECONVENE TO OPEN SESSION

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

INVOCATION Family Worship Center

ROLL CALL Councilmembers Maria Garcia, Steve Gregory, John Hamon, Fred Strong, and Mayor Steven Martin

STAFF AND COMMISSIONER INTRODUCTIONS

REPORT FROM CLOSED SESSION

PRESENTATIONS

1. **Conservation Report**

D. McKinley, Director of Public Works

2. [Innovator of the Year 2018 – Anthony Hall Proclamation](#)
S. Martin, Mayor
3. [Gus Khouri Transportation Presentation](#)
G. Khouri, Khouri Consulting
4. [City’s Credit Rating Report](#)
M. Sanders, Director of Administrative Services

GENERAL PUBLIC COMMENTS

This is the time the public may address the Council on items within the Council’s purview but not scheduled on the agenda. **PLEASE TURN IN A SPEAKER CARD, SPEAK DIRECTLY INTO THE MICROPHONE AND BEGIN BY STATING YOUR NAME AND ADDRESS. EACH PERSON IS LIMITED TO 3 MINUTES.** Any person or subject requiring more than three minutes may be scheduled for a future Council meeting or referred to committee or staff. Those persons wishing to speak on any item scheduled on the agenda will be given an opportunity to do so at the time that item is being considered.

AGENDA ITEMS TO BE DEFERRED

CONSENT CALENDAR

ITEMS ON THE CONSENT CALENDAR ARE CONSIDERED ROUTINE, NOT REQUIRING SEPARATE DISCUSSION. However, if discussion is wanted by a member of the Council or public the item may be removed from the Consent Calendar and considered separately. Councilmembers and members of the public may offer comments or ask questions of clarification without removing an item from the Calendar. Individual items are approved by the vote that approves the Consent Calendar, unless an item is pulled for separate consideration. Items pulled from consent will be heard at the end of the meeting.

5. [Approve City Council Minutes from 1/15/19](#)
K. Buxkemper, Deputy City Clerk
6. [Receive Warrant Requests](#)
K. Gularte, Accounts Payable
7. [Receive Advisory Body Minutes](#)
Parks and Recreation Committee (10/8/18 and 12/10/18)
Youth Commission (12/5/18)
Airport Commission (12/6/18)
Senior Citizen Advisory Committee (12/10/18)
Planning Commission (12/11/18)
Library Board (12/13/18)
8. [Approve Resolution No. 19-XXX Approving Uptown Family Park Shade Structures](#)
F. Berman, Maintenance Superintendent

Recommendation:

1. Authorize the City Manager to execute a purchase order for the addition of integrated shade umbrellas to the Uptown Family Park play equipment to Landscape Structures in the amount of \$61,690.89.
2. Authorize the City Manager to enter into a contract for construction of the Uptown Family Park Amphitheater Shade Sail with Shoreline Awning and Patio in the amount of \$42,698.
3. Authorize the City Manager and City Attorney to make minor adjustments to the agreements, if needed, remaining fully consistent with the Council’s intent.
4. Approve Resolution No.19-XXX for a one-time appropriation of \$26,828 from General Fund Reserves toward the Uptown Family Park play equipment and amphitheater shade projects.

9. [Read by Title Only and Adopt Ordinance XXXX N.S. Amending Chapter 16.10 of the Paso Robles Municipal Code Regarding Abatement of Hazardous Fuels and Refuse \(Weed Abatement\)](#)
R. Harris, Battalion Chief

Recommendation: Read by title only and adopt Ordinance No. XXXX N.S. amending Chapter 16.10 of the Paso Robles Municipal Code regarding Abatement of Hazardous Fuels and Refuse, in order to reduce the risk of wildland fire in Paso Robles.

10. [Approve Resolution No. 19-XXX Authorizing New 2019 Contract with Khouri Consulting for a Comprehensive Lobbying Program Regarding Caltrans Permitting Policies and Transportation Improvement Funding Strategies within the City](#)

W. Frace, Director of Community Development

Recommendation: Approve Resolution No. 19-XXX re-authorizing a comprehensive lobbying program regarding Caltrans permitting policy within the City by appropriating \$60,000 from the Traffic Mitigation Development Fund and authorizing the City Manager to execute a contract with Khouri Consulting.

11. [Approve Resolution No. 19-XXX Authorizing Barney Schwartz Park Concession Operations](#)

J. Dahlen, Director of Community Services

Recommendation: Approve Resolution No. 19-XXX authorizing the City Manager to enter into a 2-year contract with Central Coast Softball Tournaments to operate two concession stands at Barney Schwartz Park.

12. [Approve Resolution No. 19-XXX Approving Memorandums of Understanding with Paso Robles Police Officer Association \(POA\) and Paso Robles Professional Firefighters \(IAFF\), and a Wage and Benefit Agreement with the Unrepresented Confidential, Professional and Management Group \(MGMT\)](#)

M. Sanders, Director of Administrative Services

Recommendation: Approve Resolution No. 19-XXX authorizing the City Manager to execute Memorandums of Understanding (MOU) with the Paso Robles Police Officers Association (POA) and Paso Robles Professional Firefighters (IAFF), and implement the wage and benefit summary with the Unrepresented Confidential, Professional and Management Group for calendar year 2019 and appropriate \$91,800 from General Fund reserves. Additionally, approve the city-wide pay schedule.

13. [Appoint Kimberly Hood as Interim City Attorney](#)

T. Frutchey, City Manager

Recommendation: Appoint Kimberly Hood as Interim City Attorney, effective March 5, 2019.

14. [Approve Resolution No. 19-XXX Approving the Addition of Microsoft 365 Features to the Three-Year Enterprise License Agreement with Microsoft \(Correction to January 15, 2019 Report\)](#)

D. McCue, Information Technology Manager

Recommendation: Approve Resolution No. 19-XXX, authorizing the City Manager to execute a contract renewal for a three-year Enterprise License Agreement with SoftwareOne in the amount not to exceed \$193,636 over the three-year term for Microsoft software licenses associated with Microsoft Office 365, Email, Windows desktop, database and server operating systems and authorize the City Manager and City Attorney to make minor changes to the agreement, as needed, fully consistent with overall Council direction.

15. [Approve Resolution No. 19-XXX Approving Niblick Road Complete and Sustainable Streets Corridor Grant; Contract with Local Government Commission \(LGC\)](#)

D. Athey, City Engineer

Recommendation: Approve Resolution No. 19-XXX, authorizing the City Manager to execute an agreement with LGC for \$56,274 for assistance on the Niblick Corridor grant project.

16. [Approve Resolution No. 19-XXX Authorizing a \\$15,000 Contract Amendment with David Taussig and Associates for a Comprehensive Update of the Circulation Development Impact Fee Program \(AB 1600 Justification Study\)](#)

W. Frace, Director of Community Development

Recommendation:

1. Authorize the City Manager to sign a change order with David Taussig and Associates.
2. Approve Resolution No. 19-XXX to appropriate \$15,000 in Transportation Impact fees to fund the project.

17. [Approve Arborist List Amendment to Add Angelique Herman, Kelly Koker, and Kyle Weichert to the City's ISA Certified Arborist List](#)

D. Nash, City Planner

Recommendation: Approve Resolution No. 19-XXX to add Angelique Herman, Kelly Koker, and Kyle Weichert, ISA Certified Arborists, to the City's list.

18. [Approve Service Contract with Paso Robles Wine County Alliance for 2019](#)

J. Cogan, Assistant City Manager

Recommendation: Authorize the City Manager to enter into a professional service contract for community development and economic development services with the Paso Robles Wine Country Alliance from January 1, 2019 through December 31, 2019, granting the requested funding amount of \$60,000.

CONSENT CALENDAR ROLL CALL VOTE

REPORT ON ITEMS APPROVED ON CONSENT

PUBLIC HEARINGS

19. [General Plan Amendment 17-001– General Plan Amendment to the Circulation Element's Circulation Diagram and Policies \(GPA Cycle 19-01\) and AB1600 Development Impact Fee Adoption Approving Nexus Study and Adopt Amended Traffic Impact Fees for New Development](#)

W. Frace, Director of Community Development

Recommendation: The Planning Commission, Housing Constraints and Opportunities Committee, and staff recommend approval of the Circulation Element amendment and Transportation Impact Fee update by taking the following actions:

1. Approve Resolution 19-XXX (A), certifying the Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program.
2. Approve Resolution 19-XXX (B), adopting the 2019 Circulation Element.
3. Approve Resolution 19-XXX (C), adopting the Traffic Impact Fee Justification Study and updated Transportation Impact Fee.

ROLL CALL VOTE

20. [Short-Term Rental Ordinance and Zoning Code Amendments \(ZC 15-006\) – Amendment of Municipal Code to Add Provisions Regulating Short-Term Rentals \(Vacation Rental Homes\) in All Residential and Mixed-Use Zoning Districts Throughout the City](#)

W. Frace, Director of Community Development

Recommendation: (Note: The Planning Commission recommended adoption of the ordinance in 2017. The Commission has not considered the most recent changes; many, however, are consistent with the discussion held by the Commission on January 8 or are consistent with language addressed at the first public hearing held by the Commission);

1. Adopt Urgency Ordinance XXXX N.S. (A), adding the Short-Term Rental Ordinance to the City Zoning Ordinance (note: requires four affirmative votes)
2. Introduce for first reading by title only, Ordinance XXXX N.S., adding the Short-Term Rental Ordinance to the City Zoning Ordinance; and
3. Approve Resolution No. 19-XXX (A), adding a non-refundable Short-Term Rental Permit Fee and a Short-Term Rental Inspection Fee to the City's Comprehensive Fee Schedule.

ROLL CALL VOTE

DISCUSSION ITEMS

21. [Comprehensive Annual Financial Report \(CAFR\) for Fiscal Year 2017-18](#)

R. Cornell, Finance Manager

Recommendation: Receive and file the Comprehensive Annual Financial Report (CAFR), which includes the Independent Auditor's Report on the City's financial statements, for the fiscal year ended, June 30, 2018.

ROLL CALL VOTE

COUNCIL BUSINESS & COMMITTEE REPORTS

22. Current Council Committee Activities and Reports

UPCOMING EVENTS

- City Council Advisory Body Interviews – Tuesday, February 6-7, 2019 in the Large Conference Room, City Hall, 1000 Spring Street, Paso Robles.
- Planning Commission Meeting – Tuesday, February 12, 2019 at 6:30pm in the Council Chamber/Library Conference Center, 1000 Spring Street, Paso Robles.
- City Council Regular Meeting – Tuesday, February 19, 2019 at 6:30pm in the Council Chamber/Library Conference Center, 1000 Spring Street, Paso Robles.

ADJOURNMENT

The deadline for submitting items for the next regular meeting is February 8, 2019

Any writing or document pertaining to an open session item on this agenda which is distributed to a majority of the City Council after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review in the City Clerk's Office, 1000 Spring Street, Paso Robles, CA, during normal business hours, and may be posted on the City's web site at www.prcity.com/government/citycouncil/agendas.asp.

All persons desiring to speak on an agenda item are asked to fill out Speaker Information Cards and give them to the City Clerk prior to public discussion of that item. Each individual speaker will be limited to a presentation total of three (3) minutes per item.

AMERICANS WITH DISABILITIES ACT Any individual, who because of a disability needs special assistance to attend or participate in this meeting, may request assistance by contacting the City Clerk's Office (805) 237-3960. Whenever possible, requests should be made four (4) working days in advance of the meeting.
