



**CITY OF EL PASO DE ROBLES**  
*"The Pass of the Oaks"*

**AGENDA FOR CITY COUNCIL AND  
PUBLIC FINANCING AUTHORITY BOARD**

**CLOSED SESSION 5:30PM /  
6:30PM REGULAR MEETING**

**Tuesday, March 5, 2019**

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**Location: Library/Conference Center Council Chamber  
1000 Spring Street, Paso Robles**

**Please submit all speaker cards and correspondence for City Council to the City Clerk  
Please refrain from cell phone use and turn ringer off during the meeting**

**5:30 PM – CALL TO ORDER**

**ROLL CALL** Councilmembers Maria Garcia, Steve Gregory, John Hamon, Fred Strong, and Mayor Steven Martin

**CLOSED SESSION ITEMS**

- **Conference with Legal Counsel – Existing Litigation (1 case)**  
Gov. Code section 54956.9(d)(1)  
  
Pacific West Hotels & Resorts, Inc. et al. v. City of El Paso de Robles, et al., San Luis Obispo County Superior Court Case No. 18CVP-0220
- **Conference with Legal Counsel - Anticipated Litigation (1 case)**  
Gov. Code section 54965.9(d)(2)

**PUBLIC COMMENT REGARDING CLOSED SESSION MATTERS**

**RECESS TO CLOSED SESSION**

**6:30 PM – RECONVENE TO OPEN SESSION**

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

**INVOCATION** Family Worship Center

**ROLL CALL** Councilmembers Maria Garcia, Steve Gregory, John Hamon, Fred Strong, and Mayor Steven Martin

**STAFF AND COMMISSIONER INTRODUCTIONS**

**REPORT FROM CLOSED SESSION**

**PRESENTATIONS**

1. **[Conservation Report](#)**  
D. McKinley, Director of Public Works
2. **[National Read Across America Day Proclamation](#)**  
S. Martin, Mayor
3. **[City Attorney Iris Yang Proclamation](#)**  
S. Martin, Mayor / T. Frutchey, City Manager
4. **[Downtown Parking Update and Policy Initiatives](#)**  
J. Dixon, Dixon Resources Unlimited

## GENERAL PUBLIC COMMENTS

This is the time the public may address the Council on items within the Council's purview but not scheduled on the agenda. **PLEASE TURN IN A SPEAKER CARD, SPEAK DIRECTLY INTO THE MICROPHONE AND BEGIN BY STATING YOUR NAME AND ADDRESS. EACH PERSON IS LIMITED TO 3 MINUTES.** Any person or subject requiring more than three minutes may be scheduled for a future Council meeting or referred to committee or staff. Those persons wishing to speak on any item scheduled on the agenda will be given an opportunity to do so at the time that item is being considered.

## AGENDA ITEMS TO BE DEFERRED

### CONSENT CALENDAR

ITEMS ON THE CONSENT CALENDAR ARE CONSIDERED ROUTINE, NOT REQUIRING SEPARATE DISCUSSION. However, if discussion is wanted by a member of the Council or public the item may be removed from the Consent Calendar and considered separately. Councilmembers and members of the public may offer comments or ask questions of clarification without removing an item from the Calendar. Individual items are approved by the vote that approves the Consent Calendar, unless an item is pulled for separate consideration. Items pulled from consent will be heard at the end of the meeting.

5. [Approve City Council Minutes from 2/19/19, 2/21/19, and 2/26/19](#)

K. Buxkemper, Deputy City Clerk

6. [Receive Warrant Requests](#)

K. Gularte, Accounts Payable

7. [Receive Advisory Body Minutes](#)

Youth Commission (1/9/19)

Library Board (1/10/19)

Senior Citizen Advisory Committee (1/14/19)

8. [Approve Resolution No. 19-XXX Approving Professional Services Contracts for Utility Billing Software and Electronic Payment](#)

M. Sanders, Director of Administrative Services

**Recommendation:** Approve Resolution No. 19-XXX authorizing the City Manager to enter into agreements with Harris inHance for the purchase and implementation of its Impresa Utility Billing Software System and with Invoice Cloud for the purchase and implementation of the electronic payment system and to appropriate \$19,923 and \$39,922 from Water and Wastewater fund reserves, respectively.

9. [Approve Certified Consulting Arborist Services](#)

F. Berman, Superintendent of Maintenance

**Recommendation:**

1. Authorize the City Manager to enter into an agreement for Certified Consulting Arborist services with A&T Arborists, valid for a period of two years, with the option to extend for an additional two years, by mutual consent.
2. Authorize the City Manager and City Attorney to make minor adjustments to the agreement, if needed, remaining fully consistent with the Council's intent.

10. [Approve Appointment of Gennaro Messina to Fill a Vacancy on the Parks and Recreation Advisory Committee](#)

J. Dahlen, Director of Community Services

**Recommendation:** Appoint Gennaro Messina to fill a vacancy on the Parks and Recreation Advisory Committee through June 2020.

11. [Authorize the Execution of a Memorandum of Understanding for a Dispatch Consolidation Study](#)

T. Lewis, Chief of Police

**Recommendation:** Authorize the City Manager to execute a Memorandum of Understanding among the Cities of San Luis Obispo, Atascadero, and Paso Robles, and the Board of Trustees of the California State University on behalf of California Polytechnic State University, San Luis Obispo to jointly finance a dispatch consolidation feasibility study for an amount not-to-exceed \$45,000.

12. [Approve Resolution 19-XXX Authorizing the Execution of a Lease of the Train Station \(800 Pine Street\) with Atlas Commercial Products](#)

J. Cogan, Assistant City Manager

**Recommendation:** Approve Resolution No. 19-XXX, approving a lease agreement with Atlas Commercial Products for the commercial property at the train station. Authorize the City Manager and City Attorney to make any needed or desired non-substantive changes to the agreement that are fully consistent with Council direction, and appropriating \$50,000 from Public Facility Replacement Fund reserves for minor tenant improvements to the property; such funds to be paid back over time from lease payments.

#### CONSENT CALENDAR ROLL CALL VOTE

### REPORT ON ITEMS APPROVED ON CONSENT PUBLIC HEARINGS

13. [2019 CDBG Draft Action Plan - Request to Continue to March 19, 2019](#)

D. Nash, City Planner

**Recommendation:** Continue this item to March 19, 2019.

#### ROLL CALL VOTE

### DISCUSSION ITEMS

14. [Review and Update of the 2018 Community Vision and Strategic Goals](#)

T. Frutchey, City Manager

**Recommendation:** Review and update the draft goals and strategic initiatives, amended as appropriate, based on Councilmember Garcia's input, additional public input, and further consideration by the entire Council.

#### ROLL CALL VOTE

### CONVENE REGULAR JOINT MEETING OF THE PASO ROBLES CITY COUNCIL AND PASO ROBLES PUBLIC FINANCING AUTHORITY BOARD

**ROLL CALL** Board of Directors Maria Garcia, Steve Gregory, John Hamon, Fred Strong, and Mayor Steven Martin

15. [Award for Construction of the 21<sup>st</sup> Street Reservoir Replacement and Approval of Water Revenue Bond Financing](#)

D. McKinley, Director of Public Works

**Recommendation:**

1. Approve City Council Resolution No. 19-XXX (A) rejecting a nonresponsive bid and meritless bid protest, awarding to and authorizing the City Manager to execute a contract with Pacific Hydrotech Corp to provide for construction of the 21<sup>st</sup> Street Reservoir in the amount of \$7,721,415, and authorizing the use of a 10% construction contingency for the project in an amount not-to-exceed \$772,142, for a total construction budget of \$8,493,557.
2. Approve City Council Resolution No. 19-XXX (B) authorizing proceedings and agreements relating to the financing of improvements to the City's Water System, approving issuance and sale of bonds by the El Paso de Robles Public Financing Authority, and authorizing official actions.
3. Authorize the City Manager and City Attorney to make needed or desired minor changes to these documents, remaining fully within the Council's overall intent.

#### ROLL CALL VOTE OF CITY COUNCIL

4. Approve Financing Authority Resolution No. 19-XXX (C) authorizing the execution and delivery of bonds in connection with the financing of the Water System Improvements in the City of El Paso de Robles, authorizing and directing the execution of a bond indenture and an installment purchase agreement, authorizing the sale of the bonds through a private placement, and authorizing official actions and execution of related documents.
5. Authorize the Executive Director and Authority Attorney to make needed or desired minor changes to these documents, remaining fully within the Board's overall intent.

#### ROLL CALL VOTE OF AUTHORITY BOARD OF DIRECTORS

**ADJOURN THE REGULAR JOINT MEETING OF THE CITY COUNCIL AND PASO ROBLES PUBLIC FINANCING AUTHORITY BOARD**

**RECONVENE TO THE CITY OF PASO ROBLES CITY COUNCIL**

**COUNCIL BUSINESS & COMMITTEE REPORTS**

**16. Current Council Committee Activities and Reports**

**UPCOMING EVENTS**

- Planning Commission Meeting – Tuesday, March 12, 2019 at 6:30pm in the Council Chamber/Library Conference Center, 1000 Spring Street, Paso Robles.
- City Council Regular Meeting – Tuesday, March 19, 2019 at 6:30pm in the Council Chamber/Library Conference Center, 1000 Spring Street, Paso Robles.

**ADJOURNMENT**

**The deadline for submitting items for the next regular meeting is March 6, 2019**

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Any writing or document pertaining to an open session item on this agenda which is distributed to a majority of the City Council after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review in the City Clerk's Office, 1000 Spring Street, Paso Robles, CA, during normal business hours, and may be posted on the City's web site at [www.prcity.com/government/citycouncil/agendas.asp](http://www.prcity.com/government/citycouncil/agendas.asp).

All persons desiring to speak on an agenda item are asked to fill out Speaker Information Cards and give them to the City Clerk prior to public discussion of that item. Each individual speaker will be limited to a presentation total of three (3) minutes per item.

**AMERICANS WITH DISABILITIES ACT** Any individual, who because of a disability needs special assistance to attend or participate in this meeting, may request assistance by contacting the City Clerk's Office (805) 237-3960. Whenever possible, requests should be made four (4) working days in advance of the meeting.

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