



CITY OF EL PASO DE ROBLES

"The Pass of the Oaks"

CITY COUNCIL AGENDA

Tuesday, March 16, 2021

ADDENDUM TO REGULAR MEETING

ITEM 16 UPDATED

16. [Amended Sublease and Loan Agreement for the Business Success Center at 1345 Park Street](#)

T. Frutchey, City Manager

Recommendation:

1. Authorize the City Manager to execute amendments to the Loan and Sublease Agreements for 1345 Park Street, pending approval of all terms and completion of necessary documents with Kaldera Collective LLC (dba, the "Sandbox"); and
2. Authorize the City Attorney and City Manager to make any minor desired changes to these amendments to the sublease and loan agreements, fully consistent with Council intent.

The following documents have been revised to clarify language and address inconsistencies.

- a. [Staff Report – Revised](#)
 - b. [Attachment 1 – Revised](#)
 - c. [Attachment 2 – Revised](#)
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PUBLIC COMMENTS RECEIVED VIA EMAIL PRIOR TO 12:00 PM 03/16/2021

14. [Downtown Parking Program Adjustments](#)

C. Davis, Police Commander

Recommendation: Take the following actions based on the recommendations of staff and the Downtown Parking Advisory Commission:

1. Reclassify the current Technician II to Supervisor/Professional/Coordinator I and add three part-time Staff Assistant III positions to adequately cover the parking schedule.
2. Extend the parking program to operate seven days per week, Monday – Sunday from 9 AM – 8 PM on each day of operation, and extend the Senior Permit Pilot Program to an annual program available to all seniors 65 years of age and older at the cost of \$30 per year.
3. Enter a contract renewal with Dixon Resources Unlimited to provide on-call support services in the amount not to exceed \$40,000 for a 12-month term.
 - a. [Public Comments received regarding this item are linked.](#)

17. [COVID-19 Economic Recovery Measures: Downtown Parklet Program Update - Issues and Options](#)

W. Frace, Community Development Director/D. Athey, City Engineer/B. Cowen, Chief Building Official

Recommendation:

1. Near-Term – Temporary Parklet Program:
 - i. Direct staff to return with a Resolution to Extend the Temporary Outdoor Dining Program to December 31, 2021.
 - ii. Direct staff to return with funding authorization for \$59,457 to continue to rent the existing 135 water-filled K-Rails for the current temporary parklets, and to accommodate up to 3 potential new requests, until December 31, 2021, repurposing savings from the propane assistance program so that no new funds would need to be appropriated.
2. Long-Term Downtown Outdoor Dining Program:
 - i. Direct staff to initiate a process to develop a Long-Term Downtown Parklet Program with Downtown Stakeholder outreach including:
 - a. Formal Permitting Process

- b. Design Standards
 - c. Use Fees
 - d. Numeric Limits
 - e. Use and Operations Requirements
3. Fenced Downtown Sidewalk Cafes:
- ii. Direct staff to return with formal policies and standards.
 - a. [Public Comments received regarding this item are linked.](#)

End of Addendum



CITY OF EL PASO DE ROBLES

"The Pass of the Oaks"

PASO ROBLES CITY COUNCIL AGENDA

5:00 PM CLOSED SESSION/

6:30 PM REGULAR MEETING

Tuesday, March 16, 2021

In compliance with the State and County Shelter at Home Orders, and as allowed by the Governor's Executive Order N-29-20, which allows for a deviation of teleconference rules required by the Ralph M. Brown Act, City Council meetings will be held by teleconference only until further notice.

Rather than attending in person, residents should call (805)865-7276 to provide public comment via phone. The phone line will open just prior to the start of the closed session meeting and again prior to the start of the meeting. Written public comments can be submitted via email to cityclerk@prcity.com prior to 12:00 noon on the day of the Council meeting to be posted as an addendum to the Agenda. If submitting written comments in advance of the meeting, please note the agenda item by number or name.

City Council meetings will be [live-streamed](#) during the meeting and also available to play later on [YouTube](#) by accessing the following link: www.prcity.com/youtube

5:00 PM – CALL TO ORDER

ROLL CALL

Councilmembers Maria Garcia, Steve Gregory, John Hamon, Fred Strong, and Mayor Steven Martin

CLOSED SESSION ITEMS

- **Public Employment**
Pursuant to Government Code Section 54957
Title: City Manager, Interim City Manager
- **Conference with Real Property Negotiators**
Pursuant to Government Code Section 54956.8
Property: 1955 Theater Drive (APN 009-831-007)
City Negotiator: Thomas Frutchey, City Manager
Negotiating Parties: Pacific West Hotels & Resorts, Inc.; Kevin Bierl
Under Negotiation: Price and terms of payment
- **Conference with Real Property Negotiators**
Pursuant to Government Code Section 54956.8
Property: 1345 Park Street, Paso Robles, CA
City Negotiators: Thomas Frutchey, City Manager
Negotiating Parties: Kaldera Collective, LLC; Kyle Ashby
Under Negotiation: Price and terms of payment

PUBLIC COMMENT REGARDING CLOSED SESSION MATTERS

ADJOURN TO CLOSED SESSION

6:30 PM – RECONVENE TO OPEN SESSION

CALL TO ORDER

PLEDGE OF ALLEGIANCE

INVOCATION Pastor Pat Sheean

ROLL CALL

Councilmembers Maria Garcia, Steve Gregory, John Hamon, Fred Strong, and Mayor Steven Martin

STAFF INTRODUCTIONS

REPORT FROM CLOSED SESSION

PRESENTATIONS

1. [COVID-19 Community Update](#)
R. Harris, Battalion Chief / S. Johnson-Rios, Assistant City Manager
2. [Capital Projects Report](#)
D. Esperanza, Capital Projects Engineer
3. [Paso Robles Main Street Association Presentation](#)
N. Moye
4. [Paso Robles Chamber of Commerce Presentation](#)
G. Fitzpatrick
5. [Introduction of Senate Bill 1383, New Solid Waste Regulations](#)
M. Thompson, Wastewater Resources Manager and Brooks Stayer, IWMA Executive Director

GENERAL PUBLIC COMMENTS

This is the time the public may address the Council on items within the Council's purview but not scheduled on the agenda. **PLEASE BEGIN BY STATING YOUR NAME AND ADDRESS. EACH PERSON IS LIMITED TO 3 MINUTES.** Any person or subject requiring more than three minutes may be scheduled for a future Council meeting or referred to committee or staff. Those persons wishing to speak on any item scheduled on the agenda will be given an opportunity to do so at the time that item is being considered.

AGENDA ITEMS TO BE DEFERRED

CONSENT CALENDAR

ITEMS ON THE CONSENT CALENDAR ARE CONSIDERED ROUTINE, NOT REQUIRING SEPARATE DISCUSSION. However, if discussion is wanted by a member of the Council or public the item may be removed from the Consent Calendar and considered separately. Councilmembers and members of the public may offer comments or ask questions of clarification without removing an item from the Calendar. Individual items are approved by the vote that approves the Consent Calendar unless an item is pulled for separate consideration. Items pulled from consent will be heard at the end of the meeting.

6. [Approval of City Council Special Minutes from February 26, 2021](#)
M. Martin, City Clerk
7. [Approval of City Council Minutes from March 2, 2021](#)
M. Martin, City Clerk
8. [Receipt of Warrant Register](#)
R. Cornell, Administrative Services Director
9. [Receipt of Advisory Body Minutes](#)
Downtown Parking Advisory Commission Minutes – September 9, 2020
Senior Citizen Advisory Committee Minutes – November 9, 2020
Senior Citizen Advisory Committee Minutes – December 14, 2020
Parks and Recreation Advisory Committee – February 8, 2021
10. [Approval of Construction Phase Contracts to Replace Lift Station Discharge Piping at Five Sewage Lift Stations](#)
D. Esperanza, Capital Projects Engineer, M. Thompson, Wastewater Resources Manager
Recommendation: Approve Resolution 21-XXX, authorizing the City Manager to enter into an agreement with Raminha Construction for \$258,000, and an agreement with Water Systems, Inc. for \$50,060, for the replacement of discharge piping at lift stations (Nos. 3, 7, 8, 11, and 13); and authorize the City Manager and City Attorney to make any minor, non-substantive changes to the agreements, if necessary, that are in keeping with Council's overall intent.
11. [Approval of Construction Contract for the Annual Sidewalk Repairs 2020-2021](#)
K. Ferravanti, Capital Projects Assistant Engineer
Recommendation: Approve Resolution 21-XXX authorizing the City Manager to enter into a contract with JJ Fisher Construction for \$34,860 and authorize the use of \$7,000 for sidewalk repairs in front of Cuesta College for a total construction budget of \$41,860.
12. [Approval of a Professional Services Agreement for the 2019 Sierra Bonita Curb Ramps Community Development Block Grant \(CDBG\) Project](#)
K. Ferravanti, Capital Projects Assistant Engineer
Recommendation: Approve Resolution 21-XXX authorizing the City Manager to enter into a standard professional services agreement with Rick Engineering for \$72,500 to prepare plans and specifications for the 2019 Sierra Bonita Curb Ramps CDBG Project.

13. Approval of Consultant Agreement Authorization for Preparation of an Environmental Impact Report, Water Supply Assessment and Traffic Impact Study for the proposed Paso Robles Boys School Reuse Project

W. Frace, Community Development Director

Recommendation:

Approve Resolution 21-XXX, authorizing the City Manager to approve the following agreements and authorizing the City Attorney and City Manager to make minor changes to the agreements, if desirable, fully consistent with Council intent:

- a. Environmental Impact Report contract with SWCA not to exceed \$375,069.
- b. Traffic Impact Study contract with Central Coast Transportation Consultants not to exceed \$128,790.
- c. Water Supply Assessment contract with Todd Groundwater not to exceed \$24,470.

CONSENT CALENDAR ROLL CALL VOTE

REPORT ON ITEMS APPROVED ON CONSENT

PUBLIC HEARINGS

None

DISCUSSION ITEMS

14. Downtown Parking Program Adjustments

C. Davis, Police Commander

Recommendation: Take the following actions based on the recommendations of staff and the Downtown Parking Advisory Commission:

1. Reclassify the current Technician II to Supervisor/Professional/Coordinator I and add three part-time Staff Assistant III positions to adequately cover the parking schedule.
2. Extend the parking program to operate seven days per week, Monday – Sunday from 9 AM – 8 PM on each day of operation, and extend the Senior Permit Pilot Program to an annual program available to all seniors 65 years of age and older at the cost of \$30 per year.
3. Enter a contract renewal with Dixon Resources Unlimited to provide on-call support services in the amount not to exceed \$40,000 for a 12-month term.

ROLL CALL VOTE

15. COVID-19 Economic Recovery Measures: Downtown Parklet Program Update - Issues and Options

W. Frace, Community Development Director/D. Athey, City Engineer/B. Cowen, Chief Building Official

Recommendation:

1. Near-Term – Temporary Parklet Program:
 - i. Direct staff to return with a Resolution to Extend the Temporary Outdoor Dining Program to December 31, 2021.
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 - a. Formal Permitting Process
 - b. Design Standards
 - c. Use Fees
 - d. Numeric Limits
 - e. Use and Operations Requirements
3. Fenced Downtown Sidewalk Cafes:
 - ii. Direct staff to return with formal policies and standards.

ROLL CALL VOTE

16. Amended Sublease and Loan Agreement for the Business Success Center at 1345 Park Street

T. Frutchey, City Manager

Recommendation:

1. Authorize the City Manager to execute amendments to the Loan and Sublease Agreements for 1345 Park Street, pending approval of all terms and completion of necessary documents with Kaldera Collective LLC (dba, the "Sandbox"); and
2. Authorize the City Attorney and City Manager to make any minor desired changes to these amendments to the sublease and loan agreements, fully consistent with Council intent.

ROLL CALL VOTE

17. Interim City Manager Appointment

S. Johnson-Rios, Assistant City Manager /S. Foutz, Human Resources Manager

Recommendation: Approve Resolution 21-XXX appointing Greg Carpenter as interim City Manager, effective April 19, 2021, and authorizing the Mayor to execute the temporary employment agreement contingent upon the successful completion of a background investigation, including Live Scan fingerprint analysis, and reference checks.

ROLL CALL VOTE

COUNCIL BUSINESS & COMMITTEE REPORTS

18. Current Council Committee Activities and Reports

UPCOMING EVENTS

- Planning Commission Meeting, Tuesday, March 23, 2021 at 6:30 PM
- Airport Commission Meeting, Thursday, March 25, 2021 at 6:30 PM
- City Council Regular Meeting, Tuesday, April 6, 2021 at 6:30 PM

ADJOURNMENT

The deadline for submitting items for the regular meeting on Tuesday, April 6, 2021 is Wednesday, March 17, 2021.

Any writing or document pertaining to an open session item on this agenda which is distributed to a majority of the City Council after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review in the City Clerk's Office, 1000 Spring Street, Paso Robles, CA, during normal business hours, and may be posted on the City's web site at www.prcity.com/government/citycouncil/agendas.asp.

All persons desiring to speak on an agenda item are asked to fill out Speaker Information Cards and give them to the City Clerk prior to public discussion of that item. Each individual speaker will be limited to a presentation total of three (3) minutes per item.

AMERICANS WITH DISABILITIES ACT Any individual, who because of a disability needs special assistance to attend or participate in this meeting, may request assistance by contacting the City Clerk's Office (805) 237-3960. Whenever possible, requests should be made four (4) working days in advance of the meeting.
